



सी.एस.आइ. आर.– भारतीय पेट्रोलियम संस्थान

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
हरिद्वार रोड, मोहकम्पुर
देहरादून – 248 005, उत्तराखंड, भारत

CSIR - INDIAN INSTITUTE OF PETROLEUM

(Council of Scientific & Industrial Research)
Haridwar Road, Mohkampur,
Dehradun – 248 005, Uttarakhand, India



TENDER DOCUMENT

NO.-CSIR-IIP /F&A/Invest/2018-19

date-

Invitation for Expression of Interest (EoI) for Empanelment of Banks for investment of surplus fund

CSIR-Indian Institute of Petroleum, Dehradun Invites applications for empanelment of Banks located in Dehradun for purpose of investments of its surplus fund from time to time. The empanelment period would be 2 years.

Minimum Eligibility criteria –

Nationalized Banks with a 'Net Worth of Rs.100.00 crore. The paid up capital plus Free Reserves of the Bank should not be less than Rs.100.00 crore.

Methodology for Empanelment –

The interested banks who satisfy the minimum eligibility criteria should -

- 1-apply as per the prescribed “form –A” attached herewith
- 2-attach relevant document with application

The Net Worth, Capital adequacy, Non Performing Asset (NPA) of each bank would be verified with the latest Balance Sheet of the concerned Bank before inclusion in the panel and would be verified every year. After scrutiny of the credentials of each bank, a final list of banks will be prepared and got approved by the competent authority.

Procedure of Investments-

- 1- Based on the estimated surplus funds, the Institute will invite quotations from empanelled banks for rate of interest.
- 2- Director, Indian Institute of Petroleum, Dehradun, has the right to add/delete/modify any term and condition besides reserving the right to accept or reject the quotation.
- 3- It is the policy of the Institute that large sums are not to be placed with one bank.
- 4- The maximum limit /ceiling of deposit with a single bank would be fixed by Director Indian Institute of Petroleum, Dehradun.



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How to Apply

The interested banks who satisfy the minimum eligibility criteria should apply as per the prescribed “form A” attached herewith.

(Copy of latest balance sheet must be attached with the application)

Last Date/ Time for receipt of bids : 20th November, 2018 up to 2:00 p.m.

The venue for the opening of Applications: Office of Finance & Accounts Officer,
Indian Institute of Petroleum, Dehradun

The date & time of opening of bids : 20th November, 2018 up to 2:30 p.m.

Address- : Finance & Accounts Officer,
Indian Institute of Petroleum,
Haridwar Road, Mohkampur, Dehradun-248005

The bids shall be opened in the presence of the bidders or their duly authorized representatives who wish to be present.

General Conditions-

1. Application not in the prescribed format, not duly signed and dated and not accompanied by relevant documents will be rejected.
2. Director Indian Institute of Petroleum, Dehradun may, at his sole discretion, extend the currency of the panel further.
3. Director Indian Institute of Petroleum, Dehradun reserves the right to discontinue the panel at any time, without assigning any reasons therefore. The decision of the Director Indian Institute of Petroleum, Dehradun in this regard shall be binding and final.
4. Director Indian Institute of Petroleum, Dehradun reserves the right to accept or reject any/or all the offer(s) without assigning any reason thereof.



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Form-A

Application form for Empanelment for Investment of Funds.

1	Name of Bank	
2	Address:	
3	Telephone No	
4	Fax No:	
5	Contact Person Details	
	Name	
	Designation	
	Mobile No/Ph No.	
	Email ID	
6	Bank Account Particulars:	
	Name of the Account holder	
	Bank Account No.	
	11 digit IFS Code	



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	11 digit NEFT Code	
7	Whether the Bank is based in Dehradun (Yes/No)	
8	Organizational Information	
	Nationalized Bank	
	Net worth i.e. Paid up Capital plus Free Reserves (Enclose Latest Balance Sheet)	
	2016-17	
	2017-18	
	Non Productive Assets (NPA)	
	2016-17	
	2017-18	
9	Capital adequacy Ratio	

Declaration- I hereby declare that the information submitted above are true to best of the my knowledge. I understand that in case any discrepancy is found in the information submitted by me our application is liable to be rejected.

Date-----

Signature with Seal



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No:CSIR-IIP/F&A/Invest/2018-19

Dated: 31.10.2018

Invitation for Expression of Interest (EoI) for Empanelment of Banks for investment of surplus fund.

CSIR-Indian Institute of Petroleum, Dehradun invites applications for empanelment of Banks located in Dehradun for purpose of investments of its surplus fund from time to time. Interested Banks/Financial Institutions may please visit our website www.iip.res.in for the eligibility criteria and other details.

Last date for submission of Bids : November 20th, 2018 by 2:00 PM