



**सीएसआईआरसंस्थान अनुसंधान पेट्रोलियम भारतीय -
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद)
देहरादून 248005**



**CSIR – INDIAN INSTITUTE OF PETROLEUM
(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)
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Telephone: 0135 – 2525762, 2525945, 2525754
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Ref. No.: tender notice no. IIP/Pur/RC/2023-24/Chemical Date: 12.01.2023

Tender Notice cum Tender Document

सीएसआईआर. भारतीय पेट्रोलियम संस्थान देहरादून वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद नई दिल्ली का एक प्रमुख अनुसंधान संस्थान है। सीएसआईआर-आईपी योग्य क्लास 1 एवं 2; डीपीआईआईटी नोटिफिकेशन संख्या P-45021/2/2017-PP (BE I दिनांक 16.09.2020 (संशोधित यदि कोई, के अनुसार) योग्य आपूर्तिकर्ताओं से विशेष/विशेषिक आर&डी भोज्य वस्तुओं इत्यादि की खरीद हेतु वार्षिक दर संविदा करना चाहता है। इस संबंध में ऑनलाइन ई-निविदा का आमंत्रण, संभावित उत्पादक/ओईएम/वितरक/डीलर/स्टॉकिस्ट, जो कि संतुष्टि जनक रूप से आपूर्ति कर सकते हैं, से दर संविदा पर निविदा आमंत्रण किया जाता है। दर संविदा हेतु वस्तुओं का विवरण निम्नानुसार है -

CSIR-Indian Institute of Petroleum, Dehradun (CSIR-IIP) is a premier R&D institute of Council of Scientific & Industrial Research (CSIR), New Delhi. CSIR-IIP intends to enter into the annual Rate Contracts (RC) from eligible Class I or Class II Suppliers only (As per DPIIT notification no. P-45021/2/2017-PP (BE II) dated 16.09.2020 (amended time to time if any) for specialised/specific R&D consumables items etc the as mentioned herein under. In this regard online e- tenders are invited from Prospective Manufacturer/OEM/Distributors/Dealers /Stockiest having capabilities to successfully supply the related items under RC. The details of the categories of items for which tender are being sought for as under -

क्र म सं ख्या S r N o	निविदा संख्या Tender Referenc eno.	दर संविदा हेतु आर-डी भोज्य विशेष/विशेषिक वस्तु की कटेगरी का विवरण Description of category of special/specific R&D consumables items desired under Annual Rate Contracts	निविदा देय तिथि वि समय Tender Due Date & Time	निविदा खोल दिनांक ईवीएम समय Tender Opening Date & Time	स्थान Venue
1		सीएसआईआर-आईआईपी देहरादून में केमिकल, बायो केमिकल, सोल्वेंट्स, रेयर केमिकल, फाइन केमिकल, रेडीमेड मीडिया, मॉलिक्यूलर बायोलॉजी एंजाइम, डायग्नोस्टिक किट, क्रोमेटोग्राफी एक्सेसरीज़, फिल्टर पेपर, डिस्पोजेबल फिल्टर यूनिट, ग्लासवेयर, प्लास्टिकवेयर, पीपेट और लिक्विड हैंडलिंग आइटम्स, फिल्टर पेपर, इत्यादि की आपूर्ति हेतु वार्षिक दर संविदा स्पेशलिटी और नोन स्पेशलिटी गैस इत्यादि की आपूर्ति हेतु वार्षिक दर संविदा Annual Rate Contracts for the supply of Chemicals, Biochemical, Solvents, Rare Chemicals, Fine chemicals, Readymade Media, Molecular Biology Enzymes, Diagnostic Kits, Chromatography accessories, glassware, plastic wares, pipette and liquid handling items, filter paper, disposable filter units, specialty and non specialty gases etc in CSIR-IIP, Dehradun.	02/02/2023 3:00P.M.	03/02/2023 3:00 P.M.	Online on CPP Portal. www.etenders.gov.in In Purchase Section, CSIR-IIP, Mohkampur, Haridwar Road, Dehradun 248005.

This e-tender is being published on Central Public Procurement Portal. For more details please visit CSIR IIP website i.e. www.iip.res.in and CPP portal <https://www.etenders.gov.in>. No EMD is required and only bid security declaration may be submitted by bidder. Corrigendum/Amendment (if any) will be posted over our CPP Portal i.e. <https://www.etenders.gov.in> and a reference on CSIR IIP website also. Prospective bidders are requested to

frequently visit our CPP portal and IIP website for the purpose. Prospective Manufacturer/OEM/Distributors/Dealers/ /Stockiest who are willing to submit their tender to enter into the annual rate contracts may get themselves register on the CPP portal (refer above website) and submit their e-tender online only. **Manual Documents will not be accepted.** In case of any query or clarification please contact **Stores & Purchase Officer** CSIR-IIP, Dehradun by email:bharat.spo@iip.res.in contact - **+91 135-2525759**). Tender will be opened online in Purchase Section. Bidders are at their wish to depute their authorized representative(s) if any, in the tender opening. Director, CSIR-IIP reserves the right to accept or reject the tender/bid(s) of any party either in part or in full without assigning any reason thereof.

Note : kindly arrange to provide hard copy of the complete bid for reference only uploaded on the CPP Portal.

(भारत भूषण)
भंडार एवं क्रय अधिकारी
email:bharat.spo@iip.res.in
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E-tenders for entering into the Annual Rate contract for the categories of items/services mentioned/detailed under the tender notice are invited by the Director, CSIR-Indian Institute of Petroleum, Dehradun, from reputed Prospective Manufacturer/OEM/Distributors/Dealers/ Service Providers/Stockiest , subject to the following terms and conditions:

1. The rates under the R/C should be on **Net Dealer Prices (NDP)**. Manufacturer/bidder must enclose a certificate to this effect that the prices under rate contract are same as **Net Dealer Prices(NDP) failing which CSIR IIP Reserves the right to rejected the tender.**
2. **The bidder must disclose their bulk quantity for respective items under RC.** The bulk quantity discount should be mentioned clearly in the RC tender document, failing which CSIR IIP Reserves the right to reject the tender.
3. Tenders may quote separately for each category of items as mentioned in the tender notice.
4. The RC will be valid only for the respective category of item and **not for all the items as mentioned in the price list.** Validity period will be **upto 31.03.2024.**
5. **Separate offers** should be made for each **Brand of Product.**
6. List of Gases is mentioned in the Annexure B.
7. **Rate Contract Prices will be valid** for a period **upto 31.03.2024** and for **free delivery of ordered items upto CSIR- IIP, Mohkampur, Haridwar Road, Dehradun 248005, Uttarakhand.**
8. The bidder (Manufacturer/OEM/Distributors/Dealers/ Service Providers/Stockiest) **shall ensure that the products which are being offered by them under this rate contract will not be sold cheaper than the price offered under rate contract to CSIR-IIP, Dehradun to any other CSIR Laboratory/Institute and/or Government/Govt. funded Departments/Institutes/Universities/IIT/IISER/ICAR/ Organization etc. or any other clients under similar conditions during the currency of the contract period. (attached certificate to this effect else tender is liable to be rejected).**
9. **Tax should be mentioned separately as extra or inclusive in the price list/bid letter. If nothing specific is mentioned about tax extra/inclusive then the quoted RC prices will be treated as tax inclusive.** Statutory increases like levy, taxes duties etc. if any, during the period of contract, will be allowed extra on submission of documentary evidence.
10. **Discounts offered** shall be indicated clearly in terms of **percentage (in words and figures)** on the manufactures price lists. **Kindly mention the price list number/date/financial year on which the discount is being offered.**
11. **Special discount/prices**, if any, applicable to the Research Institutions aided by the Govt. of India should be quoted separately.

13. **DISTRIBUTORSHIP/dealership CERTIFICATE**: Sole selling Agents/Distributors of a particular make should produce an authorisation letter from manufacturer valid for balance period of current financial year and till 31.03.2024 with their bid.
14. **Delivery schedule** will be strictly adhered to. Delivery period shall be 30 days (except sequencing cases, **Bidders must mention delivery period** . If nothing has been mentioned about the delivery period, then the CSIR-IIP reserve the right to take a call about the deciding of delivery period on case to case basis.
15. The firm may execute the order as soon as orders are received. No extension of time beyond 30 days normally shall be allowed. Competent authority, CSIR-IIP can extend the delivery period wherever required but the same will be in writing and very well before the expiry of the original delivery period. Penalty of 0.5% of purchase order value per week subject to maximum 10% will be levied for the delayed period beyond the delivery period mentioned in the purchase order (*in cases where the delivery period is not extended by IIP in writing/or extension with/without penalty, denial clause etc.*).
16. **Delivery** may be affected by the manufacturers directly or through their authorised dealers whose name and address should be indicated in the bid/tender. This should be clearly mentioned in the bid that who supply and bill against the CSIR-IIP's purchase orders under rate contract. Supporting document may be attached with the quotation to this effect.
17. **Generally no part payment** will be made. Payment will be made on completion of the full supply (unless agreed by IIP or at discretion of CSIR IIP).
18. **The payment term is within 30 days after the receipt of the materials in good conditions and certification by end user.**
19. **Complete copy of Price list in .pdf(searchable) and .xls/xlsx format may be uploaded on the CPP Portal by the bidder. The Price List must be certified for uniformity of rates throughout the country. A certificate in this regard must be attached along with tender as per Annexure A. The format of ms excel sheet is as follows -**

S no	Item Category	Item Sub Category	Catalogue No	Item Description	Item Type	Item Unit	Rate	Discount	Tax 1	Tax 2	Hsn Code
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(Note : item description along with pack size like acetone LR, 2.5 L)

- The bids which are not uploaded with the above excel format can be rejected. So upload carefully strictly as per above format.**
20. **Make/Brand** and the name of the manufacturer with address, should be clearly mentioned. Manufacturers/Suppliers/Tenderers having ISO 9001/9002 accreditation should indicate in their tender.
 21. **This institute is not entitled to issue of form "C" or "D" hence will not be issued.**
 22. **The submission of tender** shall be deemed to be an admission on the part of the tenderer,

that if he had fully acquainted with the tender terms and no claim other than what stated in the tender document shall be entertained in the event of award of the contract. No printed conditions of the bidder will be deemed to be accepted unless agreed in writing by CSIR IIP.

23. **Incomplete, conditional tenders** will be liable for rejection.
24. **List of other organizations** where similar supplies have been made & having a rate contracts preferably in CSIR/ICMR/ICAR/DRDO/BARC/IIT/ISRO labs etc., documentary evidence may please be attached.

In case of bidder is bidding for any new brand(s) in the rate contract kindly inform whether bidder has made any past supplies to CSIR-IIP or other laboratories of CSIR//ICMR/ICAR/DRDO/BARC/IIT/ISRO labs etc for such consumable items etc. CSIR IIP reserves the right to award RC for new brands or not.

25. **The rate contract** can be terminated at any point of time by giving one month's notice from either side. **Initially the Rate contract period will be for 1 year from the date of award. The RC can be extended for 3 months on mutual agreements between buyer and seller.**
26. **Liquidated Damages:** As time is the essence of supply orders, all the orders need to be executed as per delivery schedule. Any further delays in supply shall attract liquidated damages @ **0.5%** per week subject to a maximum of 10%. Penalty for such purchase order may be adjusted from other pending bills/cases of the party or contractor will pay the same separately in case nothing is pending for recovery of such amount.
27. **Bidders** shall note that CSIR-IIP will not entertain any correspondence or queries on the status of the offer received against the Tender Invitation.
28. **Tenders from Manufacturers/Suppliers/Tenderers** whose performance was not satisfactory in respect of quality of supplies and delivery schedules in any known organizations, are liable for rejection.
29. Tenders that do not comply with the above criteria and other terms & conditions are liable for rejection.
30. The decision to award RC or not to any particular bidder will rest at the discretion of the Director, CSIR IIP, Dehradun. He reserves the same rights without assigning any reasons to any-bidder thereon.
31. **Rate Contract will be entered with the bidder who is offering maximum discount (Manufacturer's discount + Dealer Discount) for particular brand under the categories of items (if there are two bidders of samebrand/category).**
32. Manufacturer share requested to bid and supply directly as far as possible.
33. If the **Rate Contractor** reduces his price or sells or even offer to sell the Rate Contract goods to any of the **Government Funded Organization/Body** during the currency of the rate contract, the same will be intimated to CSIR IIP by the contractor and the prices of this RC will automatically stand reduced with effect from such date, for all subsequent supplies under RC. If in this type of situation any amount is recoverable from the contractor then the same can be adjusted from the pending bills of the contractor else the contractor will be liable to pay the same separately. Information of any reduction in the RC prices to CSIR IIP will be the responsibility of the bidder.
34. Bidder must attach their PAN, GST, Income tax return for last 3 years, and audited balance sheet for 3 years. The bidder must not have incurred loss in last 3 financial years for not declared insolvent or debarred or ban from any government organisations.
35. **The Director, CSIR-IIP, Dehradun,** reserves the right to accept/reject any or all the tenders in part or full without assigning any reason thereof.
36. **All disputes** arising in connection with the executing the orders will be subject to the jurisdiction of the courts in Dehradun only.
37. The provisions of notification no. P-45021/2/2017-PP(BE II) dated 16.09.2020 (amended time to time if any) of Department for Promotion of Industry and Internal Trade (PSE), Ministry of Commerce and Industry, Government of India will be applicable in this procurement. Bidders are requested to kindly check the provisions of above notifications before submitting bid to IIP. Please explore this [hyperlink](#) to visit this notification

<https://dipp.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>

38. The bidders have to disclose in their bid about their category of supplier i.e. Class-I or Class-II Supplier w.r.t. notification as mentioned above.
39. Bidder should also mention the %age of local content and a self certificate (in enclosed format) to this effect in the item they are going to bid.
40. The bidder may also give the location where value addition is done in terms of % of local content.
41. If the bid price is more than Rs. 10 crore then the class-I /class-II shall submit a certificate from statutory auditor or cost auditor of the company or firm giving % age of local content. False declaration about local content etc will be breach of code of integrity as per GFR Rule 175(1)(i)(h).

Bidders interested to enter into annual rate contract for the above categories of items, are requested to submit online e-tenders through CPP Portal, addressed to The Director, CSIR-IIP, Dehradun (kind attn: SPO), Uttarakhand, India, within the due date and timings.

(भारत भूषण)

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email:bharat.spo@iip.res.in

contact - +91 135 2525759

For CSIR

RC related Performa to be filled by the bidder

<p>CATEGORY OF STORES (in which the bidder is bidding):</p>	Category	Category details	Bidder may put (Yes/No) herein under against respective category
	Category 1	Chemicals/Biochemical (as detailed on page 1)	
	Category 2	Glassware etc. (as detailed on page 1)	
	Category 3	Filter Paper (as detailed on page 1)	
	Category 4	Plastic Ware etc. (as detailed on page 1)	
	Category 5	Pipette and Liquid handling Items etc. (as detailed on page 1)	
	Category 6	Gases (as detailed on page 1)	
NAME & ADDRESS OF THE Bidder			
STATUS OF THE FIRM	MANUFACTURER/AUTHORISED DISTRIBUTOR/Dealer/Stockiest: (Please indicate exclusively)		
BRAND OF THE PRODUCT offered under RC. (attach Manufacturer's authorization letter for that category/brand)			
DISCOUNT OFFERED (from Manufacturer/bidder)	(in figures)		
	(In words)		

<p>2.0 –Bulk Quantity & Discount (<i>bidder may identify here the bulk quantity, and on what items</i>)</p>	<p>Bulk Quantity Discount _____(words and figures)</p> <p>Bulk Quantity Items(bidder may mention item share)</p>
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	(Separate sheet may be attached with bid if the items are more)
<p>3.SPECIALDISCOUNT (from Dealer etc.)(if any)</p> <p>In case there are two dealer or more for same category of item and same brand then ,the total of above 1&3discountwill be considered for award of the contract. The highest discount offering bidder (including discount from manufacturer and special discount from dealer) will be awarded the contract for that particular brand)</p>	r i g u r c s
<p>Whether Manufacturer's Authorization(s) attached by bidder ? (Yes/No) (in case the same is not attached then the tender Will be summarily rejected)</p>	
<p>DELIVERY upto CSIR-IIP by</p>	<p>MANUFACTURER/DEALER/Distributor (Please mention name of firm/company who will supply against RC else tender will be reject able)</p>
<p>Under taking for Non availability of GEM is attached by Bidder(Yes/No)asperSr.no.4 above(T&C)</p>	
<p>Net Dealership Prices Undertaking is attached by bidder?(Yes/No)assperSr.no.1above(T&C)</p>	
<p>Whether the bidder has attached the price uniformitycertificateaspersr.no.9ofaboveterms And conditions(T&C)(Yes/No)</p>	
<p>Whether the GST shown as extra/inclusive in the Bid document by bidder(Yes/no)aspersr.no.10 f (T&C)</p>	
<p>Whether the bidder has attached the pricelist in MS excel format with mark financial year as given in T&C sr.no.19 above. (Yes/No)</p>	
<p>Whether the bidder has attached the undertaking as</p>	
<p>perthesr.no4ofabovetermsand conditions (Yes/No)</p>	
<p>Declaration regarding local content (Class I or Class II Suppliers) (Yes/No)</p>	

Date:

Name&SignatureoftheBidderwithSeal.

Annexure-A

CERTIFICATE

(Without his certificate, bid will not be accepted)

Certified that the Price List/Price Catalogue of M/s. (_____) (Name of the company) Pricelistno.....(if any) for categories of stores

_____ (as mentioned by bidder in PROFORMA TO BE FILLED BY THE TENDERER/Bidder) being submitted against rate contract by bidder against CSIR-IIP tender referenceno. _____ dated _____, for the financial year 2022-2023 and 23-24, **is uniform price list throughout the territory of India.**

The Discount quoted by us in this tender is not less than the discount quoted by us in CSIR- IIP or other CSIR Laboratories or ICMR/ICAR/DRDO/BARC/IIT/ISRO labs etc.

In the event of this certificate is found false, CSIR-IIP can execute further necessary action against us whichever deem fit.

Name&Signature of
Manufacturer/Distributor with Rubber Stamp

ANNEXURE-B

LIST OF GASES

List of gases which are procured by Institute-

Serial No.	Description	Rate with unit	Quantity of gas in cylinder	Cost of Gas in cylinder	Tentative pressure	If Rented rate per day per cylinder
1	Carbon dioxide UHP (in KG)- Purity 99.999%, 30KG					
2	Zero Air UHP – Purity 99.999% (7 Cubic Meter)					
3	Nitrogen UHP – Purity 99.999% (7 Cubic Meter)					
4	Argon UHP- Purity 99.999% (7 Cubic Meter)					
5	Oxygen UHP- Purity 99.999% (7 Cubic Meter)					
6	Dissolved Acetylene UHP- Purity 99.999% (6 Cubic Meter)					
7	Helium UHP – Purity - 99.999% (7 Cubic Meter)					
8	Hydrogen UHP-Purity 99.999% (7 Cubic Meter)					
9	Oxygen- Purity 99.9% (7 Cubic Meter)					
10	Dissolved Acetylene- Purity 99.9% (7 Cubic Meter)					
11	Nitrous Oxide 99.99%, 17.00 cubic meter					

TERMS&CONDITIONSFORGASES

- Each cylinder should be 7Cu. More as per cylinder capacity required for the purpose.
- Supply should be made strictly as per the delivery schedule mentioned in the purchase order. There should be no delay in sending cylinders.
- Supply to be made on door delivery including loading of empty and unloading of full/empty cylinder at our Store.
- Cylinder must be properly tested with caps.
- We will not pay for any cylinder deposit as the same will be returned after its use.
- Test certificate for each cylinder at the time of delivery to be furnished.
- Quote for outright purchase of cylinders.
- Contractor will arrange for Refilling of our cylinder for different gases, which are owned by CSIR-IIP of different make/brand.
- Collection of empty cylinder for refilling and timely return to CSIR-IIP includes in the scope of this contract.

(भारत भूषण)

भंडार एवं क्रय अधिकारी

email: bharat.spo@iip.res.in

contact - +91 135 2525759

For CSIR

No _____

Date: _____

To,

Format for local content declaration

The Director,
CSIR-Indian Institute of Petroleum
Mohkampur, Haridwar Road
Dehradun - 248005

Subject : Declaration regarding local content (PPP-MII order regarding)
Reference : (1) DPIIT(PPE), Ministry of Commerce, GoI, notification no. P-45021/2/2017-PP(BE-II) dated 16.09.2020 and P-45021/102/2019-PP(BE-II) (E-29930) dated 26.11.2020 and P-45021/102/2019-BE-II-Part (1) (E-50310) dated 04.03.2021 (and any amendment thereof)
(2) CSIR-IIP Tender no. _____
(3) Our quotation no. _____ dated _____

Dear Sir,

We have carefully read and understood the referred notifications etc of DPIIT, and we hereby confirm/declare the followings -

1. We are **Class I** or **Class II Suppliers** (Choose either one) as per the provisions of above notifications
2. The local content %age is _____ percent in the quoted product in our referred quotation.
3. We _____ have _____ authorized _____ Mr./Ms _____ (name) _____ designation _____ of our company for giving declaration regarding local content w.r.t. the referred DPIIT notification. Our company owns the responsibility for the signature of above official regarding local content being declared herewith. Now onward above mentioned signatory will correspond with your department regarding local content. We understand that the local content is not claimed by us on the basis of **profit, warehousing, marketing, logistics, freight, transportation, insurance, installation, commissioning, training and after sales services/ AMC/CMC etc as local value addition.**
4. **The local content value addition is done at place _____**
5. We understand that false declaration of local content %age w.r.t. above DPIIT order will be in breach of the code of integrity under rule 175(1)(i)(h) of the General Financial Rules (GFR)2017 for which the bidder or its successors can be debarred for upto two years as per Rule 151(iii) of GFR alongwith such other action as may be permissible under law.

Thanking you.

Yours faithfully

Name :-----

Signature _____

Company seal _____

Date:
Place: