

## **THIRD PART AUDIT UNDER RTI ACT FOR PROACTIVE DISCLOSURE**

### **1. Organisation and Function**

#### **1.1 Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]**

##### **1.1.1 Name and Address of the Organization :**

CSIR-Indian Institute of Petroleum, Mohkampur,  
Dehradun-248 005  
Ph: (O) 0135-2525709, 2660205  
Email: [director@iip.res.in](mailto:director@iip.res.in)

URL: <https://www.iip.res.in/reach-us/>

##### **1.1.2 Head of the Organization :**

Prof. R Pradeep Kumar,  
CSIR-Indian Institute of Petroleum, Mohkampur, Dehradun-248 005  
Ph: (O) 0135-2525709, 2660205  
Email: [director@iip.res.in](mailto:director@iip.res.in)

URL: <https://www.iip.res.in/director-3/about/>

##### **1.1.3 Vision, Mission and Key Objectives:**

###### **Vision:**

CSIR-IIP aspires to be the technology, technical services, and training solutions provider of choice to the petroleum, petrochemicals, alternate fuels and fuel user industries in India. Our capabilities in the integration of renewable carbon resources with conventional energy systems and of fuel production along with chemicals will be strengthened to make us the preferred consultant of energy transition solutions among Asian publicly funded research institutes for delivering measurable sustainability and profitability outcomes.

###### **Mission**

CSIR-IIP strives to:

- Provide competitive and sustainable technologies, products and services to meet the requirements of the ever-growing energy sector
- Exploit renewable resources and waste materials to develop low-cost pathways for the production and co-production of fuels and chemicals
- Develop capacity and capability for new energy areas such as bio, hydrogen and solar energy and their innovative combinations, and

  
ANJUM SHARMA  
Senior Controller of Administration

  
A.O.

  
P. S. (CT)

- Maintain leadership for continuous education in the energy sector to meet HRD requirements, both nationally and internationally

**Mandate:**

- To undertake R&D initiatives in the niche domains of petrochemicals, fuels and energy
- Develop products, processes and technologies for next-generation refineries and integrated energy complexes
- Provide solutions to challenges faced by oil and gas upstream, refining, petrochemicals and related industries
- Create human resources having interdisciplinary competencies across chemistry, chemical engineering, biotechnology, mechanical engineering and data sciences in the fields of fuels, chemicals, biotechnology, and petroleum product applications
- Assist Bureau of Indian Standards (BIS) in formulating standards and specifications for petroleum-derived products
- Provide inputs and thought leadership to national policy formulation and international positioning in sustainable energy

**1.1.4 Functions and duties :**

**1.1.2.1 Organisation**

CSIR-Indian Institute of Petroleum is one of the premier institutes of Council of Scientific and Industrial Research, (CSIR) and is accredited with ISO 9001:2000 certification. CSIR-IIP provides Research and Development as well as technical support to the hydrocarbon industry. It develops and transfers technologies to industry, in the area of petroleum refining, natural gas, petrochemicals, chemicals and utilization of petroleum products. It provides technical services to the industry, imparts training to the personnel of the related industry, assists BIS in formulation of standards for petroleum products and conducts techno-economic feasibility studies & market demand surveys of petroleum products. It plays an important role in assisting refineries in absorption, adaptation and selection of technologies and in optimization of unit operations. It was established in September 1960 to provide technical and scientific support to the entry of public sector in the hydrocarbon industry at that time. Initially from 1962-66, it had technical collaboration with Francais du Petrole (IFP) France. The Institute has its vast campus amidst lush green tea gardens in the foothills of Garhwal Himalayas, at Dehradun. It has been functioning in this campus since April 1963. The Institute has qualified, experienced and dedicated staff of R & D scientists and skilled technical personnel. Detailed information is available at its website [www.iip.res.in](http://www.iip.res.in).

- **Resource Base**

CSIR-IIP has a strong resource base- both in terms of scientific staff and financial resources. Presently the strength of Scientists and Technical Officer is 123. The institute has strengthened its financial base through external earnings of Rs. 1659.0704 lakhs in year 2020-21, Rs. 7465.31 lakhs in year 2021-22 and Rs. 3824.64 lakhs in year 2022-23 for the last three years which speaks volumes about the faith the industry has put in the Institute. In the period 2020-23, 326 Research Papers were published in SCI Journals. Sixty-five (Indian and Foreign) patents were filed and 29 patents (Indian and Foreign) were granted. Thirty-two Doctoral theses were awarded by various Universities based on the research work conducted in the Institute.

- **R&D Infrastructure**

CSIR-IIP has a strong infrastructure support for R&D activities and state-of-the-art facilities for analysis, evaluation and testing of crude oil, petroleum products, chemicals and catalysts. Facilities include computer-controlled fully automatic pilot plants and micro-reactor units for catalyst and process development, multipurpose fully automated pressure swing adsorption unit, biotechnological research facilities, lubrication testing facilities, advanced analytical facilities like NMR, FT-IR, SEM, TEM, GC, GC-MS etc., short-path molecular distillation system, software for computer simulation & modeling and computer networking. Engine testing laboratory is equipped with chassis dynamometer for HDC vehicles and cars. CFR engines for MON & RON, automatic exhaust emission analyser, MPFI testing and dilution tunnel for particulate measurement. The Institute has a workshop for designing and fabrication of metallic and glass equipments, captive power generation and its own water supply system.

- **Core competence**

CSIR-IIP's core competence encompasses diverse aspects of R&D in the downstream sector of petroleum industry as listed below:

- ✓ Crude evaluation and physicochemical characterization of petroleum products
- ✓ Catalyst and conversion processes
- ✓ Separation processes
- ✓ IC engine studies including emissions and alternative fuels studies
- ✓ Industrial and domestic combustion
- ✓ Tribological studies
- ✓ Process development for petrochemicals and intermediates and for biocatalytic processes
- ✓ Development of additives and specialty chemicals for hydrocarbon sector

- ✓ Molecular level characterization of petroleum products and related products
- ✓ Simulation, modelling and process design
- ✓ Bio fuels
- ✓ Petroleum Rheology

- **Major Processes & Products Developed and Commercialized**

The Institute follows a consortium approach for development of its technologies and for providing the total engineering package to its clients. Most of the R & D projects have industrial partners in development.

CSIR-IIP has been providing competitive and sustainable technologies and products to meet the requirements of the ever growing energy sector. Over the years CSIR-IIP has developed a large number of Technologies/Processes/Products, and several of them have been commercialized against global competition. Almost every refinery in the country has technologies licensed from CSIR-IIP. Almost every refinery in the country has either a technology, product or knowledge resource from the Institute.

- **Technical Assistance**

Technical assistance and consultancy is provided to refineries on various refining operation and related activities. Chemical analysis by state-of-the-art equipment and performance evaluation of petroleum products is conducted on standard engines. Lubricating oil, additives fuel, fuel saving additives and devices are evaluated by field trials. Testing and evaluation of fuels and oils for emission type approval, octane / cetane rating of gasoline/diesel fuel and rating of engine components is provided. Emission evaluation of power generator sets for COP testing, and testing of smoke measuring equipments is also taken up. CSIR-IIP provides engine oil qualification certificates against BIS specifications.

- **Training**

The Institute conducts specialized training programmes for technical personnel from refineries, petrochemical plants, automotive industry and power plants. These programmes are designed as per specific requirements. Faculty is mostly drawn from the Institute itself but is supplemented with experts in specific areas invited from other organizations. On an average more than 20 programmes are presently conducted per year. So far 1089 personnel from various industries have been trained at CSIR-IIP. It would not be an exaggeration to say today in the Indian hydrocarbon industry there is hardly any person who has not had his training and knowledge brush-up at the CSIR-IIP.

As part of skill India programme, CSIR-IIP has conducted 08 skill development programmes since 2022-2023 and trained about 61 participants

- **Awards and Recognitions**

The Institute and its scientists have received many prestigious awards in recognition of excellence in various fields. CSIR-IIP has the distinction of bagging CSIR Best Technology Awards in the past eleven years of institution of such awards by CSIR. IIP has received TDB National Award and ICC, FICCI, ICMA, NRDC Awards for its technologies.

CSIR-IIP is a member of various National bodies and is recognized by many Indian Universities and academic institutions to conduct research leading to award of Master and Doctorate Degrees. The Institute has so far produced 32 Ph.D's in different disciplines relevant to R & D activities of the Institute during last 3 years. The scientists of the Institute are members on the editorial boards of reputed International and National Journals. Universities invite the eminent scientists of the Institute as guest faculty and external examiners.

- **International Linkages**

With liberalization of Indian economy to integrate with global economy, CSIR-IIP has moved towards globalization of its technologies. It has forged alliance with several prestigious international organizations such as SINTEF, Norway; CDTech, USA, Indorama Eleme Petrochemical Limited, Nigeria, Clariant Corporation, USA etc.

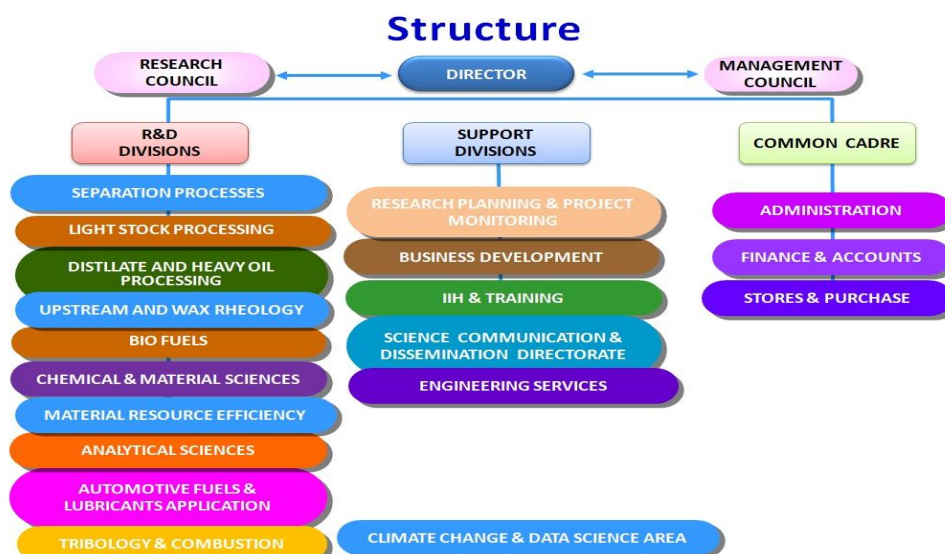
- **Transfer of CSIR-IIP Technologies**

Within the scope of the licence of CSIR-IIP process, which grants the right to use CSIR- IIP's know-how, CSIR-IIP ensures the supply of all required technical documentation, full training of licencees personnel in CSIR-IIP's facilities, all necessary assistance for the start-up of the licensee's plant and the disclosure of all future improvements of the CSIR-IIP process as and when required.

- **The Road Ahead**

The institute would focus on new generation fuels and lubricants, upgradation and development of refining processes for heavier and high sulphur crudes, alternative fuels like the conversion of biomass to fuels, biodiesel, conversion and utilization of natural gas including methane and biodegradable lubricants.

### 1.1.5 Organization Chart : (URL: <https://www.iip.res.in/organizational-structure/>)



### 1.1.6 Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt:

(<https://www.iip.res.in/about-us/profile-2/>) \_

- The Indian Institute of Petroleum, one of the constituent laboratories under the umbrella of Council of Scientific & Industrial Research (CSIR), was established on September 26, 1960. The Institute has continued its efforts to grow into an internationally renowned R&D organization, providing quality research and innovative technologies for the national and international market place and to produce technical support to the industry. Accredited with ISO 9001: 2018 certificate, Institute is devoted to multidisciplinary areas of Research and Development in the downstream sector of hydrocarbon and related industry.

#### **List of Head of Department (Directors) since its inception :**

Sl. No.	Name	From	TO
1	Dr J W Whitekar	November 1960	March 1963
2	Dr M G Krishna	24.6.1964	03.06.1974
3	Dr I B Gulati	04.06.1974	31.12.1985
4	Dr R Krishna	28.04.1986	01.10.1989
5	Dr TSR Prasada Rao	20.09.1990	31.01.1999
6	Mr Sudhir Singhal	12.05.2000	31.07.2003
7	Dr M O Garg	15.8.2003	13.02.2016
8	Dr. Ram A. Vishwakarma	14.02.2016	14.11.2016
9	Dr Anjan Ray	15.11.2016	30.04.2023
10	Prof. Pradeep Kumar Ramancharla	30.04.2023(A/N)	Till date

## **1.2 Power and duties of its officers and employees [Section 4(1) (b)(ii)]**

### **1.2.1 Powers and duties of officers (administrative, financial and judicial)**

### **1.2.2 Power and duties of other employees**

### **1.2.3 Rules/ orders under which powers and duty are derived and**

### **1.2.4 Exercised**

### **1.2.5 Work allocation**

➤ *The replies for the above questions have been precisely summed as here under:*

## **RESPONSIBILITIES OF DIRECTOR**

- Realizing the mission of the Institute.
- Creating an environment in the Institute conducive to nurturing of innovation and high class R&D and the other S&T activities of the institute.
- Managing the affairs of the Institute as per the decisions of the Management Council.

**Director shall in all matters have powers delegated to him by the Governing Body.**

<b>We are an R&amp;D organization with four broad categories of employees – Officers whose duties are broadly given as under:</b>	
<b>Scientists</b>	To generate new ideas, conduct research in them and take it to fructification
<b>Technical staff</b>	To assist the Scientist in their R&D activities.
<b>Supporting staff</b>	General support to Scientists and Technical staff by way of running/maintaining infrastructure and services.
<b>Administrative staff</b>	To render all the administrative services starting from Recruitment of staff to retirement/service matters/purchase/ accounting etc. as per rules and regulations on the subject.

All the powers have been vested with the Director of this Institute. However, some routine day to day functions / decisions which are non discretionary in nature are delegated to various officials, under Delegation of Powers, ibid.

The above mentioned work in the respective Section / Divisions are being carried out as per the guidelines laid down by CSIR HQ from time to time along with the Central Government Rules as applicable on CSIR employees.

Delegation of Powers in CSIR for its constituent laboratories/institutes are provided in the following URL <https://www.csir.res.in/csir-search?title=delegation&search=Search>.

Other rules, regulations and bye-laws applicable on CSIR and its constituent laboratories/institutes are provided in the following URL <https://www.csir.res.in/readbook?bid=MTQ4OTE0&submit=view>



**1.3 Procedure Followed In Decision Making Process [Section 4(1)(b)(iii)]**  
**<https://www.csir.res.in/rules-regulation>**

- 1.3.1 Process of decision making Identify key decision making points**
- 1.3.2 Final decision making authority**
- 1.3.3 Related provisions, acts, rules etc.**
- 1.3.4 Time limit for taking a decisions, if any**
- 1.3.5 Channel of supervision and accountability**

➤ *The replies for the above questions have been precisely summed as here under:*

Regarding R&D activities, we have Heads of Divisions who normally take a decision in process making in consultation with the Director. HoDs also supervise the R&D activity in their discipline. The individual scientists reports to the HoDs in consultaion with Head, RPPM and BD. The HoDs are accountable to the Director who in turn report to Research Council. In Administration, we have three wings namely, Administration, Finance & Accounts and Stores and Purchase. All the three wings are headed by Controller of Administration, Controller of F&A and Controller of S&P respectively and directly report to the Director. In addition, various internal committees have been constituted which are bestowed with specific responsibilities to address problems of specific in nature. These committees give their commendations to the Director who would take a final decision. The Director is also the final decision maker in all policy related issues. As mentioned above the final authority in the decision making process rests with the Director and in certain specified matters, the final authority rests with DG, CSIR, as per the Rules, regulations and bye-laws. However, certain powers have been delegated to lower functionaries by the Director. We are guided in our activities by our Controlling Authority, i.e. CSIR. Based on its directives, the decisions are taken at Laboratory level by the Head of the Laboratory, i.e. Director.

**TIME-LIMIT:** As prescribed by Government of India under Manual of Office Procedure and amendments issued from time to time is strictly adhered in the organisation.

**1.4 Norms for Discharge of Functions**

- 1.4.1 Nature of functions/ services offered**
- 1.4.2 Norms/ standards for functions/ service delivery**
- 1.4.3 Process by which these services can be accessed**
- 1.4.4 Time-limit for achieving the targets**
- 1.4.5 Process of redress of grievances**

**&**

**1.5 Rules, Regulations, Instructions, Manual and Records for Discharging Functions**  
**[Section4(1)(b)(v)]**

- 1.5.1 Title and nature of the record/ manual /instruction.**
- 1.5.2 List of Rules, regulations, instructions manuals and records.**
- 1.5.3 Acts/ Rules manuals etc.**
- 1.5.4 Transfer policy and transfer orders**



➤ *The replies for the above questions have been precisely summed as here under:*

As per MOP / CSIR instructions.

Guidelines are framed on the basis of CSIR Rules and Regulations / bye-laws / instructions as amended from time to time.

Rules and regulations are issued from CSIR on various subjects from time to time. A complete list of all the Rules and Regulations is available on the web address as mentioned hereunder: <https://www.csir.res.in/rules-regulation>

<https://www.csir.res.in/csir-search?title=transfer+guidelines&search=Search>

**TIME-LIMIT:** As prescribed by Government of India under Manual of Office Procedure and amendments issued from time to time is strictly adhered in the organisation.

## **1.6 Documents Held Under the Control [Section 4(1)(b) (vi)]**

### **1.6.1 Categories of documents**

### **1.6.2 Custodian of documents/categories**

➤ *The replies for the above questions have been precisely summed as here under:*

Official documents, Scientific Reports, Patents, Technical Reports, MoU's etc. are being held under the control of the laboratory. The details for the same have been provided as hereunder:

<b>Sl.No.</b>	<b>Category of Documents</b>	<b>Held by</b>
1	(a) Service Matter (Employees) related documents (b) All documents relating to General Administration	Administration (Estt. Section) Administration (Gen. Section)
2	Documents pertaining to Vigilance and Legal matters	Administration (Vig./ Legal Section)
3	Documents related to Recruitment, Assessment and Promotions of staff	Administration (R&A Section)
4	Documents related to Stores and Purchase	Stores & Purchase Section
5	Documents related to Financial matters	Finance & Accounts Section
6	Documents relating to construction & maintenance works (Civil, Electrical, Mechanical)	Engineering Services Division
7	Documents related to In-house, Sponsored, Consultancy, Collaborative, Grant-in-Aid projects	RPPM / BD Division
8	Documents related to Patents & Publication, Training etc.	IIH Division
9	All documents relating to Annual Reports, News Letters	Public Engagement Directorate

- 1.7 Boards, Councils, Committees And Other Bodies Constituted As Part Of Public Authority [Section 4(1)(b)(viii)]**
- 1.7.1 Name of Boards, Council, Committee etc.**
- 1.7.2 Composition**
- 1.7.3 Dates from which constituted**
- 1.7.4 Term/ Tenure**
- 1.7.5 Powers and functions**
- 1.7.6 Whether their meetings are open to the public?**
- 1.7.7 Whether the minutes of the meetings are open to the public?**
- 1.7.8 Place where the minutes if open to the public are available?**

There are two Councils namely:

- 1. Research Council**
- 2. Management Council**

➤ *The replies for the above questions bearing nos. 1.7.1 to 1.7.5 in reference to Research Council have been precisely summed as here under:*

- (1) Members of Research Council (URL: <https://www.iip.res.in/about-us/research-council/>)**

केन्द्रीय योजना निदेशालय / Central Planning Directorate  
वैज्ञानिक और औद्योगिक अनुसंधान परिषद/Council of Scientific & Industrial Research  
रफी मार्ग, नई दिल्ली-110001 / Rafi Marg, New Delhi-110001

No. 19A/RC(CSIR-IIP)/CPD-2020

Dated: 01.09.2020

कार्यालय ज्ञापन / OFFICE MEMORANDUM

**Sub: Constitution of Research Council of CSIR – Indian Institute of Petroleum (CSIR-IIP), Dehradun**

1. DG, CSIR is pleased to constitute the Research Council (RC) for **CSIR – Indian Institute of Petroleum (CSIR-IIP), Dehradun** with the following composition and functions:

**A. Composition**

**a. Chairman**

**Shri Dinesh Kumar Sarraf**  
Chairman  
Petroleum and Natural Gas Regulatory Board (PNGRB)  
First Floor  
World Trade Centre  
Bahar Road  
New Delhi – 110 001

**b. External Members**

**Prof. Amitabh Das**  
Department of Chemical Sciences  
Indian Institute of Science Education and Research  
Mohanpur  
Kolkata - 741 246

**Prof. S. Dasappa**  
Department Centre for Sustainable Technologies  
Indian Institute of Science (IISc)  
Bangalore - 560 012

**Prof. Sreedevi Upadhyayalu**  
Department of Chemical Engineering  
Indian Institute of Technology  
Hauz Khas  
New Delhi - 110 016

**Prof. A.S.K. Sinha**  
Director  
Rajiv Gandhi Institute of Petroleum Technology (RGIPT)  
Bahadurpur, Mukhetia More  
Post. Harbanshgani, Jais  
Amethi – 229304

**Shri M.A. Pathan**  
Former Chairman  
Indian Oil Corporation Ltd.  
Indian Oil Bhavan  
G-9, Ali Yavar Jung Marg, Bandra (East)  
Mumbai – 400 051

ॐ श्रीगणेशाय नमः

**Dr. Nimmi Singh**  
Group General manager  
ONGC Energy Centre  
Plot No. 5A-5B Nelson Mandela Road  
Vasant Kunj  
New Delhi – 110 070

**c. Agency Representative**

**Shri S. Bharatan**  
Chief General Manager - Refinery Projects (Process)  
Hindustan Petroleum Corporation Limited  
Lube Regional office  
2nd Floor, No. 77, Old Madras Road  
Near Tin Factory, K R Puram  
Bangalore – 560 001

**d. DG's Nominee**

**Mrs. Rashmi Urdhwarshie**  
Director  
The Automotive Research Association of India (ARAI)  
Survey No. 102, Vetal Hill, off Paud Road  
Kothrud  
Pune - 411 038

**e. Sister Laboratory**

**Dr. Nitin K. Labhashetwar**  
Head  
Energy and Resource Management Division  
CSIR-National Environmental Engineering Research Institute  
Nehru Marg  
Nagpur - 440 020

**f. Director**

**Dr. Anjan Ray**  
Director  
CSIR - Indian Institute of Petroleum  
Haridwar Road, IIP, Mohkampur  
Dehradun – 248 005

**g. CSIR Hqrs. Invitee**

**Dr. Meenakshi Singh**  
Chief Scientist  
Technology Management Directorate  
(Socio-economic Ministry Interface)  
Council of Scientific and Industrial Research  
Rafi Marg  
New Delhi – 110 001

**B. Functions**

- i. Advise on the formulation of R&D programmes and future directions of activities of the laboratory keeping in view the CSIR mandate, national priorities and opportunity areas;

4/5/20

- ii. Suggest networking with other CSIR National Laboratories on programmes of mutual interest i.e. thematic activities;
  - iii. Review R&D activities and research programmes and advise on future directions;
  - iv. Advise on fostering linkages between the laboratory, industry and potential clients;
  - v. Constitute panel of experts for selection of Scientific (Group IV) staff; and
  - vi. Any other function as may be assigned by the Director General / Governing Body.
2. The tenure of the constituted RC is for 3 (three) years from the date of issue of this OM. The Research Council shall meet atleast two times a year.
  3. Secretary of the Research Council shall be nominated by the Director of the concerned laboratory/ institute.
  4. The expenses on TA/DA and honorarium to the non-CSIR members will be borne by the laboratory as per rules.

के. वेण्कटसुब्रमन्यन

(के. वेण्कटसुब्रमन्यन / K. Venkatasubramanian)  
प्रमुख, सीपीडी / Head, CPD

Copy to:

1. Chairman and all the members of Research Council, CSIR-IIP, Dehradun
2. Director, CSIR-IIP, Dehradun
3. Controller of Administration, CSIR-IIP, Dehradun
4. Sr. F&AO / F&AO, CSIR-IIP, Dehradun
5. DS to DG, CSIR HQ.
6. PS to JS(A), CSIR HQ.
7. PS to FA, CSIR HQ.
8. DS (PD), CSIR HQ.
9. HoD, All Directorates / Units of CSIR HQ.
10. Office Copy
11. Guard File



(2) **Members of Management Council (URL: <https://www.iip.res.in/about-us/management-council/>)**

➤ **The replies for the above questions bearing nos. 1.7.1 to 1.7.4 in reference to Management Council have been precisely summed as here under:**

**सआइआर-भारतीय पेट्रोलियम संस्थान  
देहरादून**

संख्या:भापेस/प्रनि/37/2021

दिनांक:- 20.12.2021

**कार्यालय ज्ञापन**

विषय:-भारतीय पेट्रोलियम संस्थान, देहरादून की प्रबंध परिषद् का 01.01.2022 से 31.12.2023 तक की अवधि के लिए पुनर्गठन के संबंध में।

संदर्भ: सीएसआइआर के पत्र संख्या 8(22)/2021-पीडी दिनांक 13.12.2021.

उपरोक्त सीएसआइआर के पत्र के अनुसरण में, एतद्वारा यह अधिसूचित किया जाता है कि महानिदेशक, सीएसआइआर ने सीएसआइआर के नियमों एवं विनियमों के नियम 65 के अधीन सीएसआइआर- भारतीय पेट्रोलियम संस्थान, देहरादून की प्रबंध परिषद् का दिनांक 01.01.2022 से दो वर्ष की अवधि के लिए पुनर्गठन का अनुमोदन निम्नलिखितानुसार कर दिया है।

प्रबंधन परिषद् सीएसआइआर-भापेस (01.01.2021 से 31.012.2023)	
1. अध्यक्ष	निदेशक, वैओअप-भापेस
2. विभिन्न आयु वर्ग के कर्मचारियों का प्रतिनिधित्व करने वाले संस्थान के चार वैज्ञानिक	सदस्य 1. डॉ.एन विश्वनाथम, मुख्य वैज्ञानिक 2. श्री सुनील कुमार पाठक, वरिष्ठ प्रधान वैज्ञानिक 3. डॉ. बबीता बेहरा, प्रधान वैज्ञानिक 4. डॉ. ओजस्वी, वैज्ञानिक
3. तकनीकी कर्मियों का एक प्रतिनिधि	श्री सी डी शर्मा, वरिष्ठ तकनीकी अधिकारी (3)
4. इसी प्रयोगशाला अथवा सहोदरी प्रयोगशाला से निदेशक स्तर का वैज्ञानिक	डॉ. अशोक कुमार, आउटस्टैंडिंग साइंटिस्ट/साइंटिस्ट 'एच' सीएसआइआर- केन्द्रीय भवन अनुसंधान संस्थान, रुड़की
5. प्रमुख, आरपीबीडी/पीएमई	डॉ. अतुल रंजन, प्रधान वैज्ञानिक
6. वित्त एवं लेखा नियंत्रक/वित्त एवं लेखा अधिकारी	वित्त एवं लेखा नियंत्रक
7. प्रशासन नियंत्रक/प्रशासनिक अधिकारी सदस्य-सचिव	प्रशासन नियंत्रक

(जसवंत राय)  
प्रशासन नियंत्रक एवं  
सदस्य-सचिव, प्रबंधन परिषद्  
प्रशासन नियंत्रक/Controller of Administration  
सीएसआइआर-भारतीय पेट्रोलियम संस्थान  
देहरादून/Dehradun-248005

प्रतिलिपि:-

- संयुक्त सचिव (प्रशा.), वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्, मार्ग, नई दिल्ली
- सभी संबंधित व्यक्ति
- निदेशक - सूचना प्रेषित
- सभी सूचना पट्ट

**Functions of Management Council**

- To administer and manage the affairs and environs of the laboratory.
- To write off irrecoverable monetary losses and Stores within the limits prescribed by CSIR.
- To recommend the resource allocation for R&D activities/facilities of Lab./Instt.
- To monitor the progress of R&D and other activities of the Lab./Instt.
- To recommend devolution of powers to the Project Leaders for the proper implementation of the projects/activities.
- To approve contract R&D, consultancy projects and licensing of IPR beyond the powers of Director.
- To consider the annual report of the National Laboratory.
- To constitute selection committees and assessment committees for all Technical staff.
- Any other matter, as may be referred by the Director-General.

### **1.7.5 Powers and functions of MC**

- To administer and manage the affairs and environs of the laboratory.
  - To write off irrecoverable monetary losses and Stores within the limits prescribed by CSIR
  - To recommend the resource allocation for R&D activities / facilities of lab. / Instt.
  - To monitor the progress of R&D and other activities of the Lab./Instt.
  - To recommend devolution of powers to the Project Leaders for the proper implementation of the projects / activities.
  - To approve contract R&D consultancy projects and licensing of IPR beyond the powers of Director.
  - To consider the annual report of the national Laboratory.
  - To constitute selection committees and assessment committees for all Technical Staff.
  - Any other matter, as may be referred by the Director-General.
- ***The replies for the above questions bearing nos. 1.7.6 to 1.7.8 stands:***

The institute has no public dealing hence there is no impact on public at large so the Meetings are not open to public and also the minutes aren't made available.

## **1.8 Directory of Scientists, Officers and Employees [Section 4(1) (b) (ix)]**

### **1.8.1 Name and designation**

### **1.8.2 Telephone, fax and email ID**

- ***The replies for the above questions have been precisely summed as here under:***

Please use the web address mentioned hereunder to access the Directory of CSIR-IIP.

URL: <https://www.iip.res.in/people/>



**1.9 The monthly Remuneration received by each of its Officers and Employees**  
**[Section 4(1) (b) (x)]**

**1.9.1 List of employees with Gross monthly remuneration**

➤ Salary for the month of May 2023 has been attached hereunder :

S.NO	EMP_ID	EMP_NAM	CAT	DESIGN	GROSS
				<b>CAT-1</b>	
1	708	DR N VISHWANDHAN	1	Chief.Sci	<b>324472</b>
2	714	SUDIP KR GANGULY	1	Chief.Sci	<b>343992</b>
3	789	DR MANOJ SRIVASTAV	1	Chief.Sci	<b>306232</b>
4	847	SOUMEN DAS GUPTA	1	Sr.Pri.Sci.	<b>269536</b>
5	913	SH SUNIL KUMAR PATHAK	1	Sr.Pri.Sci.	<b>270872</b>
6	925	DR DEVENDRA SINGH	1	Sr.Pri.Sci.	<b>263192</b>
7	1117	DR RAJA RAM BAL	1	Sr.Pri.Sci.	<b>295259</b>
8	1045	SH WITTISON KAMEI	1	Pr.Sci	<b>243076</b>
9	720	DR SANAT KUMAR	1	Chief.Sci	<b>258617</b>
10	1074	DR D V NAIK	1	Pr.Sci	<b>236115</b>
11	1075	DR SWAPNIL DIVEKAR	1	Pri.Sci.	<b>247051</b>
12	1076	SH LAIRENLKPAM ROBINDRO	1	Sr.Pri.Sci.	<b>244047</b>
13	1077	DR AJAY KUMAR	1	Sr.Pri.Sci.	<b>286805</b>
14	1116	SH M.K SHUKLA	1	PRI.SCI.	<b>229316</b>
15	1118	DR T BHASKAR	1	Chief.Sci	<b>273995</b>
16	1120	DR ANIL KUMAR SINHA	1	Chief.Sci	<b>333753</b>
17	1146	DR ATUL RANJAN	1	Pr.Sci.	<b>261801</b>
18	1147	DR G D THAKARE	1	Sr.Pri.Sci.	<b>295259</b>
19	1156	DR O P KHATRI	1	Sr.Pri.Sci.	<b>286805</b>
20	1165	DR AARTI	1	Pr.Sci	<b>240036</b>
21	1166	DR PANKAJ KUMAR ARYA	1	Pri.Sci.	<b>254246</b>
22	1176	DR RAJKUMAR SINGH	1	Pri.Sci.	<b>254246</b>
23	1185	SUNIL KUMAR	1	Sr.Pri.Sci	<b>286805</b>
24	1194	SALEEM AKHTAR FAROOQUI	1	Pri.Sci.	<b>247051</b>
25	1193	PRASENJIT GHOSH	1	Pri.Sci.	<b>222841</b>
26	881	SUMAN LATA JAIN	1	Sr.Pri.Sci.	<b>266225</b>
27	928	BABITA BEHRA	1	Pri.Sci.	<b>229316</b>
28	1157	DEBASHISH GHOSH	1	Pri.Sci.	<b>247051</b>
29	1221	SUNIL KUMAR SUMAN	1	Pri.Sci.	<b>216528</b>
30	1174	INDRAJIT K GHOSH	1	Pri.Sci.	<b>240036</b>
31	1173	BHAVYA B	1	Pri.Sci.	<b>240700</b>
32	1223	DIPTI AGARWAL	1	Pri.Sci.	<b>240036</b>
33	1170	DIPTARKA DASGUPTA	1	Pri.Sci.	<b>247051</b>
34	1231	SAMIR KUMAR MAITY	1	Chief.Sci	<b>282089</b>
35	1232	SUBHAM PAL	1	Pri.Sci.	<b>240036</b>
36	1233	UMESH KUMAR	1	Pri.Sci.	<b>240036</b>
37	1235	ANKUR BORDOLOI	1	Pri.Sci.	<b>229316</b>

38	1269	B NEELAM NAIDU	1	Pri.Sci.	<b>233200</b>
39	1268	JYATI TRIVEDI	1	Pri.Sci.	<b>233200</b>
40	1222	PANKAJ KUMAR KANNAUJIA	1	Pri.Sci.	<b>196102</b>
41	1301	INDU SHEKHAR	1	Sr.Sci.	<b>159989</b>
42	1305	SUDHAKAR REDDY YENUMAL	1	Sr.Sci.	<b>144491</b>
43	1304	BIPUL SARKAR	1	Sr.Sci.	<b>159989</b>
44	1307	AVINASH SURYAKANT MAHTRE	1	Sr.Sci.	<b>140444</b>
45	1308	PARNAB DAS	1	Sr.Sci.	<b>155492</b>
46	1310	ANKUSH BABARAO BINDWAL	1	Sr.Sci.	<b>140444</b>
47	1311	SRINIVAS PADALA	1	Pri.Sci.	<b>226545</b>
48	1016	GAURAV GUPTA	1	Pri.Sci.	<b>207992</b>
49	911	NEERAJ ATRAY	1	Sr.Pri.Sci.	<b>102371</b>
50	1322	T SENTHILKUMAR	1	Sci.	<b>124904</b>
51	1321	ANUP PRAKASH TATHOD	1	Sci.	<b>124904</b>
52	1323	PREM LAMA	1	Sci.	<b>138224</b>
53	1317	OJASVI	1	Sci.	<b>142181</b>
54	1316	A SELVAMANI	1	Sci.	<b>123353</b>
55	1318	GANESH NARAYANA NAIK	1	Sr.Sci.	<b>164666</b>
56	1328	SHAILESH KUMAR SINGH	1	Sr.Sci.	<b>169523</b>
57	1331	VENKATA CHANDRA SEKHAR PALLA	1	SCIENTIST	<b>138224</b>
58	1333	TUHIN SUVRA KHAN	1	SCIENTIST	<b>134266</b>
59	1334	DR NANOJI ISLAVATH	1	SCIENTIST	<b>134266</b>
60	1335	KRITIKA KOHLI	1	SCIENTIST	<b>121342</b>
61	1336	AVINASH VITTHALRAO PALODKAR	1	SCIENTIST	<b>140444</b>
62	1340	BHARAT SINGH RANA	1	SCIENTIST	<b>121342</b>
63	1058	SURYADEV KUMAR	1	Sr.Pri.Sci.	<b>286805</b>
64	1356	PRAKASHAIAH BG	1	SCIENTIST	<b>126891</b>
65	1364	SH BELAL HAIDER	1	SCIENTIST	<b>114705</b>
66	1366	DR A HARISH	1	SCIENTIST	<b>126891</b>
67	166	RAJESH KUMAR	1	SR PR SCT	<b>304152</b>
68	1368	RACHA SURYA MURALI	1	SCIENTIST	<b>226545</b>
69	1367	SATYAM KUMAR PRAJAPATI	1	SCIENTIST	<b>126891</b>
					<b>CAT-2</b>
70	240	JASVINDER SINGH	2	Pri.Tech.Off.	<b>269752</b>
71	249	R C SAXENA	2	Pri.Tech.Off.	<b>254552</b>
72	251	A K GUPTA	2	Pri.Tech.Off.	<b>262072</b>
73	264	HARI CHAND SINGH	2	Pri.Tech.Off.	<b>214072</b>
74	509	MUKESH K SHARMA	2	STO(3)	<b>160152</b>
75	673	C D SHARMA	2	STO(2)	<b>160152</b>
76	674	SUNIL KUMAR	2	STO(2)	<b>160152</b>
77	675	SANDEEP SARAN	2	STO(3)	<b>155672</b>
78	676	SATISH KUMAR	2	STO(3)	<b>155672</b>
79	677	JAGDISH KUMAR	2	STO(3)	<b>155672</b>

80	678	RAKESH KUMAR	2	STO(3)	160152
81	680	MANOJ KUMAR	2	STO(1)	86734
82	809	RAKESH KUMAR JOSHI	2	STO(3)	151352
83	834	VINEET SOOD	2	STO(3)	147032
84	682	SATH PAL SINGH	2	STO(3)	160152
85	1057	DEEPENDER KUMAR PANDEY	2	Pri.Tech.Off.	101431
86	869	RAJENDER BADOLA	2	STO(2)	127032
87	1038	SARVANAND TIWARI	2	STO(1)	136785
88	1148	SATYA NIKETAN YADAV	2	STO(2)	127032
89	1236	GHANSHYAM THAKKAR	2	STO(3)	210830
90	1249	SAJID AHMED SHAREEF	2	STO(3)	148700
91	1013	AMIT SHARMA	6	STO(1)	125632
92	1140	KAMLA YADAV	6	STO(1)	104345
93	1141	PRAVEEN KUMAR KHATRI	6	STO(1)	107259
94	1145	MANISHA SAHAI	6	STO(1)	118617
95	1150	LN SIVAKUMAR KONATHALA	6	STO(1)	101431
96	1201	PIYUSH GUPTA	6	STO(1)	112141
97	1204	RASHMI	6	STO(1)	101431
98	1205	PRADEEP KUMAR	6	STO(1)	118617
99	1209	VEMPATAPU BHANU PRASAD	6	STO(1)	101431
100	1206	RAGHUVIR SINGH	6	STO(1)	101431
101	1211	MUKESH KUMAR PODDAR	6	STO(1)	107259
102	1208	DEEPENDRA TRIPATHI	6	STO(1)	101431
103	1248	MANOJ KUMAR	6	STO(1)	155672
104	1289	GORDHAN JAIN	6	STO(1)	112141
105	1132	YASHVEER SINGH MEENA	6	STO(1)	104345
106	1314	VISWAS SAINI	6	STO(1)	107259
107	1065	KAMAL KUMAR	6	STO(2)	134266
					CAT-3
108	580	SH S C BHATT	3	PPS	154112
109	582	SH PRATAP SINGH CHAUHAN	3	PPS	146552
110	813	MEENA KUMARI	3	SEC.OFF	132476
111	569	SH R S CHAUHAN	3	SEC.OFF(BILL)	132476
112	1052	VISHVENDER DOGRA	3	SEC.OFF(G)	117860
113	1119	SATISH CHAND	3	SEC.OFF(F&A)	108156
114	794	B B DIMRI	3	SEC.OFF(G)	132476
115	1275	FAREED MOHAMMAD	3	SEC.OFF(G)	109397
116	1315	SOMESHWAR PANDEY	3	Sr.Hindi.Off.	126948
117	1339	BHARAT BHUSHAN	3	SPO	142181
118	1355	J K CHAURASIA	3	COFA	142710
119	812	SH RAMESH KUMAR JOSHI	3	SO	132476
120	591	SH LEKH RAJ KAUSHIK	3	SO(S&P)	132476
121	1365	SH ANJUM SHARMA	3	SR COA	214072

122	1363	SH DINESH KUMAR	3	S&PO	<b>138308</b>
123	1369	CHHERING A BODH	3	ADMIN OFF	<b>134474</b>
124	685	Smt SAROJ KUSHWAHA	8	PS	<b>132476</b>
125	936	MS REENA SHARMA	8	ps	<b>117916</b>
126	938	MS KUSUM BHATT	8	ps	<b>117916</b>
127	920	PADMA KUMARI	8	PS	<b>141272</b>
128	1325	DEVENDRA RAI	8	PS	<b>111186</b>
					<b>CAT-6</b>
129	1190112	AMIT KUMAR	6	TO(1)	<b>86734</b>
130	1027	NISHA	6	TO(1)	<b>113572</b>
131	1048	REKHA CHAUHAN	6	TO(1)	<b>110334</b>
132	1047	SUNDRAM SHARMA	6	TO(1)	<b>122034</b>
133	1129	POOJA YADAV	6	TO(1)	<b>115379</b>
134	1130	JYOTI PORWAL	6	TO(1)	<b>122034</b>
135	1131	SANDHYA JAIN	6	TO(1)	<b>115379</b>
136	1026	OM PARKASH SHARMA	6	TO(1)	<b>100252</b>
137	1203	ROHIT KUMAR	6	TO	<b>107259</b>
138	1244	KASINA D P LAXMIKUMAR	6	TO	<b>86734</b>
139	1251	JITENDER KUMAR	6	TO	<b>86734</b>
140	1254	AMIT KUMAR	6	TO	<b>86734</b>
141	1347	ROHIT I	6	TECHNICAL ASST	<b>61643</b>
142	1346	MUDAVAT RAVI	6	TECHNICAL ASST.	<b>68213</b>
143	1343	VAIBHAV	6	TECHNICAL OFF.	<b>85661</b>
144	1348	HEMANT KUMAR SAHOO	6	TECHNICAL ASST.	<b>61643</b>
145	1353	RAHUL KUMAR	6	TECHNICAL ASST.	<b>68213</b>
					<b>CAT-7</b>
146	1143	RITU MAURYA	7	TECH.2	<b>60671</b>
147	1167	MR HARI PRAKASH	7	TECH II	<b>59053</b>
148	403	MADAN GOPAL	7	SR.TECH.2	<b>114556</b>
149	407	NITYA N BAHUGUNA	7	SR.TECH.2	<b>111356</b>
150	410	PARAMJEET SINGH	7	SR TECH.2	<b>105116</b>
151	411	HARBHAJAN SINGH	7	SR.TECH.2	<b>108156</b>
152	811	RAJEEV SHARMA	7	SR.TECH.2	<b>90880</b>
153	819	GOVIND SINGH MEHTA	7	SR.TECH.1	<b>72136</b>
154	820	RAJENDER PRASAD	7	SR.TECH.1	<b>80956</b>
155	821	MUKESH KUMAR	7	SR.TECH.1	<b>80956</b>
156	836	ANJLI BHATNAGAR	7	SR.TECH.1	<b>99196</b>
157	837	RAJNISH BHATNAGAR	7	SR.TECH.1	<b>99196</b>
158	838	RAJPAL SINGH	7	SR.TECH.1	<b>99196</b>
159	852	NARINDER KR RAWAT	7	SR.TECH.1	<b>97116</b>
160	405	TARA CHAND SHARMA	7	SR.TECH.2	<b>111356</b>
161	900	PREM CHAND VERMA	7	TECH.(2)	<b>54712</b>
162	835	ANIL KUMAR	7	SR.TECH.2	<b>99196</b>

163	1006	DEEP CHAND	7	SR.TECH.2	111356
164	1079	BINOD KUMAR	7	Sr Tech.(1)	74329
165	1080	PURAN SINGH ASWAL	7	Sr Tech.(1)	74329
166	1081	PRADEEP SINGH PANWAR	7	Sr Tech.(1)	74329
167	1082	DANIEL SHAH	7	Sr Tech.(1)	74329
168	1083	ASHOK KUMAR I	7	Sr Tech.(1)	74329
169	1084	MAYANK KUMAR MISHRA	7	Sr Tech.(1)	74329
170	1085	SANJEEV KUMAR	7	Sr Tech.(1)	74329
171	1086	DEVENDRA SINGH BATOLA	7	Sr Tech.(1)	74329
172	1087	RITU RAJ NEGI	7	Sr Tech.(1)	74329
173	1088	GAMBHIR SINGH	7	Sr Tech.(1)	74329
174	1090	MANMOHAN SINGH GOSAIN	7	Sr Tech.(1)	74329
175	1091	SHIV PRASAD NAUTIYAL	7	Sr Tech.(1)	74329
176	1092	ASHOK KUMAR II	7	Sr Tech.(1)	74329
177	1093	RAJENDER KUMAR	7	Sr Tech.(1)	74329
178	1094	NASEEM AHMAD	7	Sr Tech.(1)	74329
179	1095	VIVEK KUMAR SHARMA	7	Sr Tech.(1)	74329
180	1096	MAHENDER SINGH NEGI	7	Sr Tech.(1)	74329
181	1097	PARVEJ ALAM	7	Sr Tech.(1)	74329
182	1098	RAJEEV PANWAR	7	Sr Tech.(1)	74329
183	1100	SANDEEP K SAXENA	7	Sr Tech.(1)	67147
184	1101	ARUNA KUKRETI	7	Sr Tech.(1)	74329
185	1105	ABBAL SINGH	7	Sr Tech.(1)	67147
186	1107	GIRISH CHAND TIWARI	7	Sr Tech.(1)	74329
187	1108	RAJESH SHARMA	7	Sr Tech.(1)	74329
188	1110	NAGEDRAMMA P	7	Sr Tech.(1)	74329
189	1112	PUSHP RAJ SHARMA	7	Sr Tech.(1)	74329
190	1089	PRADEEP SINGH NEGI	7	Sr Tech.(1)	67147
191	1106	NAVEEN KUMAR MORYA	7	Sr Tech.(1)	74329
192	1114	TASLEEM KHAN	7	Sr Tech.(1)	74329
193	1246	ASHWANI KUMAR	7	Sr Tech.(1)	54196
194	1247	AMARDEEP KUMAR	7	TECH.(2)	54196
195	1245	GURUJOTHIG	7	TECH.(2)	54196
196	1238	OMBIR SINGH	7	TECH.(2)	54196
197	1241	VALA VISHAL MAGAN BHAI	7	TECH.(2)	54196
198	1239	JITENDER SINGH	7	TECH.(2)	54196
199	1327	SARVESH KUMAR SHRIRAM BHIMTE	7	TECH.(1)GR-II	36406
200	1341	SH TANUJ KUMAR	7	TECH(1)	38154
201	1342	SANDEEP KUMAR CHAUHAN	7	TECH(I)GR 2	38154
202	1351	SH RAUSHAN KUMAR	7	TECHNICIAN	38154
203	1352	RAJNISH KUMAR MAURYA	7	TECHNICIAN	34464
204	1104	KHEM SINGH	7	Sr Tech.(1)	74329
					CAT-8

205	555	Smt VINITA WALIA	8	Assi.Sec.Off(G)	<b>132476</b>
206	568	Smt ABHA DHYANI	8	Assi.Sec.Off(G)	<b>114556</b>
207	859	SH R K BHATTACHARYA	8	Assi.Sec.Off(P)	<b>101956</b>
208	860	SH PRAMOD JOSHI	8	Assi.Sec.Off(P)	<b>114556</b>
209	937	MS BHAWNA RAWAT	8	Sr.Steno	<b>96316</b>
210	1011	SH RAJENDER KUMAR	8	Sr.Steno	<b>107966</b>
211	1024	SH ADESH SETH	8	Assi.Sec.Off(G)	<b>104908</b>
212	1030	SH HARJEET SINGH	8	SSA(G)	<b>83323</b>
213	1031	SH KULWANT SINGH	8	SSA(G)	<b>83323</b>
214	1022	SMT HARVINDER KAUR	8	SSA(G)	<b>83323</b>
215	1032	SMT KIRAN LATA	8	Assi.Sec.Off(G)	<b>114442</b>
216	1012	SH SHIV PRASAD SAKLANI	8	Assi.Sec.Off(F)	<b>114442</b>
217	1033	SH ASHISH RATURI	8	Assi.Sec.Off(F)	<b>93396</b>
218	1034	SH MUNINDER PAL SINGH	8	Assi.Sec.Off(P)	<b>104908</b>
219	1035	SH VIKRAM SINGH	8	Assi.Sec.Off(S&P)	<b>101850</b>
220	1190179	SH HIMMAT SINGH	8	Assi.Sec.Off(G)	<b>85661</b>
221	1040	SMT PRATIMA BAGGA	8	Assi.Sec.Off(G)	<b>104908</b>
222	1041	SH JASSU KUMAR	8	Assi.Sec.Off(G)	<b>98972</b>
223	1039	SH SANJAY POKHRIYAL	8	ASO(G)	85661
224	1023	SMT SEEMA SHARMA	8	Assi.Sec.Off(F)	<b>114442</b>
225	1019	SH MAHESH KUMAR	8	Assi.Sec.Off(F)	<b>114442</b>
226	1025	SH J S NEGI	8	Assi.Sec.Off(F)	<b>114442</b>
227	993	BIJENDERA DUTT	8	SSA(G)	<b>64255</b>
228	997	TANVEER AHMAD	8	SSA(G)	<b>64255</b>
229	1051	SHALOO VANODHIA	8	Sr.Steno	<b>107966</b>
230	1043	ASHA JOSHI	8	Assi.Sec.Off(G)	<b>85661</b>
231	1152	J S RAWAT	8	SSA(G)	<b>60658</b>
232	1153	SUNIL RAWAT	8	SSA(P)	60658
233	1163	BHARAT SINGH	8	Assistant Halwai-cum-Cook	<b>52901</b>
234	1018	ANITA DEVI	8	Assi.Sec.Off(G)	<b>104908</b>
235	1309	VIKRAM SINGH	8	Assi.Sec.Off(G)	<b>132476</b>
236	1330	SAIMA NAAZ	8	SSA(S&P)	<b>48426</b>
237	1329	STUTI SHARMA	8	SSA(G)	<b>48426</b>
238	935	SMT PRATIMA RANA	8	ASO	<b>102076</b>
239	1357	SH DHEERAJ JHA	8	H.TRANS.	<b>59862</b>
240	823	SH GHANSHYAM	8	JSA(G)	<b>60316</b>
				<b>CAT-9</b>	
241	824	SH MUKESH KUMAR	9	LAB ASSISTANT	61756
242	871	SH SURJEET SINGH	9	LAB ASSISTANT	53534
243	872	SH NARESH KUMAR	9	LAB ASSISTANT	59996
244	954	sh AJAY PAL	9	LAB ATTEND.1	60118
245	956	SH DEV SINGH ADHIKARI	9	LAB ATTEND.2	54358
246	957	MS BHARTI PAYAL	9	LAB ATTEND.1	60118

247	987	SH HEMANT K TIWARI	9	L.ATT(2)GR.1(3)	22720
248	959	SH BIJENDER S BISHT	9	LAB ATTEND.2	54358
249	960	SH SUDAMA SINGH BISHT	9	LAB ATTEND.2	60118
250	962	RAJBIR S NEGI	9	LAB ATTEND.2	60118
251	964	SH RAMESH CHANDER	9	LAB ATTEND.2	60118
252	967	SH AJAY PAUL-II	9	LAB ATTEND.2	60118
253	968	SH PANKAJ BHASKAR	9	LAB ATTEND.2	60118
254	969	SH MURLIDHAR CHANDANA	9	LAB ATTEND.2	60118
255	977	MS YASHODA	9	LAB ATTEND.2	60118
256	979	SH RAJENDER PARSAD	9	LAB ATTEND.2	60118
257	984	SH IRSHAD KHAN	9	LAB ATTEND.2	60118
258	989	SH GOKUL PRASAD	9	LAB ATTEND.2	60118
259	991	SH VIVEK SINGH	9	LAB ATTEND.2	54358
260	1135	CHANDER SINGH	9	LAB ATTEND.2	56880
261	1137	SURENDER KUMAR	9	LAB ATTEND.2	51444
262	1139	ARVIND KHANDURI	9	LAB ATTEND.2	56880
263	1158	RAM CHANDER BALOONI	9	LAB ATTEND.2	55261
264	486	RAJ KUMAR	9	LAB ASSISTANT	77436
265	494	RANBIR SINGH	9	LAB ASSISTANT	61628
266	495	SURAT RAM	9	LAB ASSISTANT	61628
267	499	SANJAY KUMAR	9	LAB ASSISTANT	59924
268	501	JAI PRAKASH	9	LAB ASSISTANT	67196
269	644	MOHD PRAVEJ	9	LAB ASSISTANT	69116
270	688	KANTA DEVI	9	LAB ASSISTANT	59924
271	955	NARENDRA SINGH NEGI	9	LAB ASSISTANT	57434
272	966	HERALD GLADWIN	9	LAB ASSISTANT	57434
273	971	MOHAN SINGH	9	LAB ASSISTANT	63536
274	978	JYOTI PRASAD	9	LAB ASSISTANT	63536
275	981	SANJAY KUMAR MOURYA	9	LAB ASSISTANT	63536
276	986	SHIV RAM SINGH	9	LAB ASSISTANT	63536
277	995	PRADEEP SINGH PUNDIR	9	LAB ASSISTANT	63536
278	999	SH RAKESH KUMAR	9	LAB ASSISTANT	63536
279	1002	RAM KISHORE MOURYA	9	LAB ASSISTANT	65335
280	1061	SUNIL KUMAR	9	LAB ASSISTANT	65335
281	1059	DINESH CHANDRA	9	LAB ATTEND.1	60118
282	1103	SH NAVEEN BHATT	9	LAB ASSISTANT	63536
283	931	SATISH KUMAR	9	LAB ATTEND.2	53534
284	970	TIKA RAM BATT	9	LAB ATTEND.2	60118
				<b>CAT-10</b>	
285	655	SH MATBAR SINGH II	10	BEARER	70076
286	659	SH ASHA RAM	10	BEARER	59072
287	825	RAM PAL	10	MTS	60316
288	833	SH GOPAL SINGH	10	MTS	62076



289	841	SH RAJESH KUMAR	10	MTS	62076
290	870	SH DALIP KUMAR	10	MTS	58556
291	876	SH KAMAL KUMAR SHARMA	10	MTS	60316
292	961	SH LAXMAN S RAWAT	10	MTS	54358
293	963	SH AMIT UPADHAYAY	10	MTS	60118
294	965	SH SHIV SINGH RAWAT	10	MTS	54358
295	972	SH VIKRAM SINGH KANDARI	10	MTS	54358
296	973	SH VISWASH KUMAR	10	MTS	54358
297	974	SH RAJESH KUMAR PURI	10	MTS	60118
298	975	SH MANOJ KUMAR	10	MTS	60118
299	976	SANJAY KUMAR	10	MTS	60118
300	980	SH KALU RAM	10	MTS	54358
301	982	SH RAJENDER PRASAD DABRAL	10	MTS	60118
302	985	SH SURESH KUMAR-II	10	FARASH	60118
303	988	SH KEDAR DUTT PANDEY	10	MTS	60118
304	992	HARISH KUMAR	10	MTS	54358
305	994	RAJESH	10	MTS	60118
306	1001	TILAK KUMAR	10	MTS	60118
307	1068	KAMAL SINGH	10	MTS	58499
308	1067	SARVESHWARI DEVI	10	MTS	52901
309	1134	MUKESH KUMAR	10	MTS	56880
310	1136	KISHORE KUMAR	10	MTS	56880
311	1138	RAJESH KUMAR	10	MTS	60118
312	1159	DHARMENDER SINGH PUNDIR	10	MTS	55261
313	1161	MUKUL KUMAR SHARMA	10	MTS	55261
314	1144	SURESHI RAWAT	10	MTS	52543
315	1182	UMA DEVI	10	MTS	43550
316	645	DEEPAK KUMAR	10	MTS	66236
317	661	MUNISH KUMAR	10	GR C	72166
318	983	MANNU RAM	10	MTS	60118
319	1337	RAM GOPAL	10	MTS	35798
320	972	VIKRAM SINGH KHANDARI	10	MTS	54358
321	1359	SMT NISHA RANA	10	MTS GR-C	34017
322	1358	SMT NEETU	10	MTS GR-C	34017
323	1360	SMT SAVITA DEVI	10	MTS GR-C	34017
324	1361	SH PRAVEEN KUMAR	10	MTS GR-C	34017
325	1362	SH SAURABH RAWAT	10	MTS GR-C	34017
326	1190326	SH PANKAJ KUMAR	10	MTS DRV	37093
327	1190327	SH BHUPENDER SINGH RAWAT	10	MTS DRV	37093
328	1190328	SH ANOOP	10	MTS DRV	33493

**1.9.2 System of compensation as provided in its regulations:**

- As per 7<sup>th</sup> CPC recommendations.

**1.10 Names, Designations and Other Particulars of the Public Information Officers [Section 4(1) (b) (xvi)]**

**1.10.1 Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority**

**1.10.2 Address, telephone numbers and email ID of each designated official.**

- *The replies for the above questions have been precisely summed as here under:*

- **Central Public Information Officer (Scientific and Technical Matters)**

**Dr. Raj Kumar Singh**

Principal Scientist and CPIO  
(S&T) CSIR-Indian Institute of  
Petroleum, Dehradun 248 005  
Phone No. – 8909832703  
Email – [rksingh@iip.res.in](mailto:rksingh@iip.res.in)

**Central Public Information Officer (Administrative Matters)**

**Shri C. A. Bodh**

Administrative Officer & CPIO  
CSIR-Indian Institute of  
Petroleum Dehradun 248 005  
Mobile No.–9873341972  
Email – [angdui.bodh@iip.res.in](mailto:angdui.bodh@iip.res.in)

- **Link Officer Central Public Information Officer(Admin.) and APIO**

**Sh P S Chauhan**

PPS  
CSIR-Indian Institute of Petroleum Dehradun 248 0005  
Phone No-0135-2525703  
Email – [apar@iip.res.in](mailto:apar@iip.res.in)

- **First Appellate Authority**

**Sh Sudip Kumar Ganguly**

Chief Scientist and Head, CMSD and FAA  
CSIR-Indian Institute of Petroleum Mohkampur, Dehradun- 248005  
Telephone – (O) 0135-2525937 Email – [sganguly@iip.res.in](mailto:sganguly@iip.res.in)

- **Transparency Officer**

**Sh Suryadev Kumar**

Senior Principal Scientist  
CSIR-Indian Institute of Petroleum Dehradun 248 0005  
Mobile No-9412938465  
Email – [suryadev@iip.res.in](mailto:suryadev@iip.res.in)

➤ **Fee for Seeking Information**

Application Fee Rs. 10/- (Rs. Ten Only)

In the form of DD/IPO in favour of **Director, Indian Institute of Petroleum, Dehradun**

**1.11 No. of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))**

**1.11.1 No. of employees against whom disciplinary action has been**

**(i) Pending for Minor penalty or major penalty proceedings**

Nil

**(ii) Finalised for Minor penalty or major penalty proceedings**

Nil

**1.12 Programmes to advance understanding of RTI (Section 26)**

**1.12.1 Educational programmes**

**1.12.2 Efforts to encourage public authority to participate in these programmes**

**1.12.3 Training of CPIO/APIO**

**1.12.4 Update & publish guidelines on RTI by the Public Authorities concerned**


➤ *The replies for the above questions have been precisely summed as here under:*

Nil

### **1.13 Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**

#### **1.13.1 Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]**

- Transfer and Posting Guidelines dated 01.01.2019 in respect of Group 'A' & 'B' CCOs is followed as amended from time to time. The same are available on CSIR website ([www.csir.res.in](http://www.csir.res.in)).
- All the Transfer and Posting orders in respect of CCOs (Group 'A' and 'B') is uploaded from time to time in the CSIR website ([www.csir.res.in](http://www.csir.res.in)).
- The above can be accessed through the URL:  
<https://www.csir.res.in/csirsearch?title=transfer+guidelines&search=Search>
- Specifically, the Transfer guidelines for Engineering staff is provided in the URL:  
<https://www.csir.res.in/notification/guidelines-transfer-and-posting-group-iii-engineer-gr-iii1-gr-iii7-all-csir-national>
- Regarding Transfer of Scientific and Technical Staff, the directions issued by CSIR-HQ New Delhi vide their letter no. 5-1(21)/2008-PD dated 22/05/2008 is followed in toto.

<div><div>Financial Year - 2023-24</div><div>Budget Heads (Rupees in lakh)</div></div>		CSIR-IP, Dehradun (19)										Gross Total
		Govt. Grant			LRF			HRF			Gen. Receipts	
		Projects	Non-Projects	Total	Projects	Non-Projects	Total	Projects	Non-Projects	Total		
		A	B	C(A+B)	D	E	F(D+E)	G	H	I(G+H)	J	K(C+F+I+J)
1. NATIONAL LAB.												
A. Grants-in-Aid -Salaries										0		
1. Salary & Sal. Linked Allowances			4080.000	4080.000			0.000			0.000		4080.000
2. Other Allowances							0.000			0.000		0.000
(i) Re-imburse. of Med.Exp./CGHS/Med.charges			70.000	70.000			0.000			0.000		70.000
(ii) Overtime Allowance / Honorarium			2.000	2.000			0.000			0.000		2.000
(iii) Leave Travel Concession			30.000	30.000			0.000			0.000		30.000
(iv) T.A. (India)		0.000	15.000	15.000	0.000		0.000	0.000		0.000	0.000	15.000
(v) T.A. (Foreign)		0.000	0.000	0.000	0.000		0.000	0.000		0.000	0.000	0.000
(vi) Professional Update Allowance				0.000			0.000			0.000		0.000
Total Other Allowances (i to vi)		0.000	117.000	117.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	117.000
A. Total Salaries (1+2)		0.000	4197.000	4197.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4197.000
B. Grants-in-Aid -General												
3. P-04 Contingencies		0.000		0.000	0.000		0.000	0.000		0.000		0.000
5. P-05 H.R.D.				0.000			0.000			0.000		0.000
5. P-06 Lab. Maintenance		0.000		0.000	0.000		0.000	0.000		0.000		0.000
5. P-701 Staff Qrs. Maintenance				0.000			0.000			0.000		0.000
6. P-07 Chemical/Consum. & Other Res.Exp.		0.000		0.000	0.000		0.000	0.000		0.000		0.000
7. P-804 Pension & Other Retirement benefits/NPS-Council Contribution			4180.000	4180.000			0.000			0.000		4180.000
8. P906- Advance				0.000			0.000			0.000		0.000
(i) Conveyance/Computer Advance				0.000			0.000			0.000		0.000
(ii) House Building Advance				0.000			0.000			0.000		0.000
9.Other Heads (for CSIR Hqs only)				0.000			0.000			0.000		0.000
10. P-301 and P-42 ISTADS				0.000			0.000			0.000		0.000
11. P-303 PPD/TNSD				0.000			0.000			0.000		0.000
12. P-305 HRD				0.000			0.000			0.000		0.000
13. P-30506 RAB				0.000			0.000			0.000		0.000
14. P-307 Publicity & Exhibition				0.000			0.000			0.000		0.000
15. P6005 CSIR Guest Houses (Science Centre)				0.000			0.000			0.000		0.000
16. P6006 Celebrations				0.000			0.000			0.000		0.000
17. P-16 IPTM				0.000			0.000			0.000		0.000
18. P-61 NMITLI (Recurring)				0.000			0.000			0.000		0.000
B. Total GIA-General (3 to 18)		0.000	4180.000	4180.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4180.000
C. Grants for Creation of Capital Assets												
1. P-50 Land Cost												
2. P-50 Works & Services/Elec. Install.(Lumpsum)				0.000			0.000			0.000		0.000
3. P-50 Works & Services/Elec. Installations (Other)		0.000		0.000	0.000		0.000	0.000		0.000		0.000
4. P-50 App. & Equip./Computer Equipments		0.000		0.000	0.000		0.000	0.000		0.000		0.000
5. P-50 Workshop Machinery		0.000		0.000	0.000		0.000	0.000		0.000		0.000
6. P-50 Office Equipments		0.000		0.000	0.000		0.000	0.000		0.000		0.000
7. P-50 Furniture & Fittings				0.000			0.000			0.000		0.000
8. P-50 Library (Books/Journals/e-Journals)				0.000			0.000			0.000		0.000
9. P-50 Model & Exhibits				0.000			0.000			0.000		0.000
10. P-50 Vehicles			0.000	0.000			0.000			0.000		0.000
11. P-50 Tools & Plants				0.000			0.000			0.000		0.000
12. P-50 Software development/procurement/LAN/WAN				0.000			0.000			0.000		0.000
13. P-26 JCT				0.000			0.000			0.000		0.000
14. P-702 Staff Qrs.(Construction) (Lumpsum)				0.000			0.000			0.000		0.000
15. P-702 Staff Qrs.(Construction) (Other)				0.000			0.000			0.000		0.000
16.P-61 NMITLI (Capital)			0.000	0.000			0.000			0.000		0.000
C. Total Capital (1 to 16)		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total National Labs. (A+B+C)		0.000	8377.000	8377.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	8377.000
D. Capacity Building and Human Resource Development		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total (A+B+C+D)												



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद  
Council of Scientific & Industrial Research  
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली - 110001  
Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110001



प्रेषक/From  
वित्त सहायक  
FINANCIAL ADVISER  
फाईल संख्या 31-2(45)/2023-2024/Budget

दिनांक: 10 अप्रैल, 2023

निदेशक  
सीएसआईआर-भारतीय पेट्रोलियम संस्थान  
देहरादून

विषय:-वर्तमान वित्त वर्ष (2023-2024) में विभिन्न बजट शीर्षकों के अंतर्गत आवंटन के संदर्भ में

महोदय/महोदया,

सक्षम प्राधिकारी ने ध्यान दित वर्ष के दौरान आपके संस्थान को "राष्ट्रीय प्रयोगशालाओं" से नीचे दिए गए विवरण के अनुसार रुपये 256.25 लाख (रुपये दो सौ छप्पन लाख एवं पच्चीस हजार मात्र) के आवंटन की सहमति प्रदान की है:-

S.No.	Budget Head	Approved allocation (रुपए लाख में)
1.	P-50 Works & Services /P-702 (Staff Quarters) lump-sum (GIA- Capital) *	25.00
2.	P-04 Contingencies [ Grants -in-Aid General]	60.00
3.	P-06 Lab Maintenance [Grants-in-Aid General]	37.50
4.	P-701 Staff Quarters (Maintenance) (Grants-in-Aid- General)	2.50
5.	P-07 Chemicals Consumables & ORE (Grants-in-Aid General)	100.00
6.	P-50 Apparatus & Equipment/ Computer Equipment (GIA- Capital)	31.25
	TOTAL	256.25

\*Bifurcation of the allocation between "P-50 Works & Services" (Lump Sum) and "P-702 (Staff Quarters)" (Lump sum) may be provided within one week of the receipt of the communication.

आपकी प्रयोगशाला/संस्थान के दिनांक 31.03.2021 तक लंबित OB/BR/ Internal Audit /IR Paras जो नीचे तालिका में दिए हैं, के कारण वित्त वर्ष 2023-24 का अनुमोदित बजट आवंटन का 25% पर प्रतिबंधित किया गया है। आगामी बजट आवंटन उक्त लंबित OB/BR/ Internal Audit /IR Paras समायोजन के पश्चात ही जारी किया जाएगा।

OB		BR		Audit Paras	
Items	Amount	Items	Amount	CAG Paras	Internal Audit Paras
363	716.400	261	681.054	21	27

इस आवंटन को व्यय करने के लिए वित्त की सहमति और सक्षम प्राधिकारी का अनुमोदन नहीं समझा जाए। तदनुसार संबंधित बजट शीर्षों में व्यय करने से पूर्व सीएसआईआर में वित्तीय शक्तियों के प्रत्यायोजन के अनुसार उपयुक्त प्राधिकारी की सहमति एवं अनुमोदन प्राप्त कर लिया जाए।

भवदीय

(जहुर महमद खानी)

वित्त एवं लेखाधिकारी

छाया प्रति:-

- वरिष्ठ वित्त एवं लेखा नियंत्रक/वित्त एवं लेखा नियंत्रक/वित्त एवं लेखाधिकारी,सीएसआईआर- आईआईपी,देहरादून
- प्रमुख, केन्द्रीय योजना निदेशालय,सीएसआईआर
- संबंधित प्रयोगशाला फाइल
- कार्यालय प्रति/कम्प्यूटर संख्या 3784

**2.1.2 Budget for each agency and plan & programmes:**

- Not Applicable, since the same is decided by CSIR-HQ, New Delhi being the fiscal controlling authority of all constituent labs/institutes.

**2.1.3 Proposed expenditures :**

- Kindly refer the list attached above.

**2.1.4 Revised budget for each agency, if any:**

- Not Applicable

**2.1.5 Report on disbursements made and place where the related reports are available**

- Not Applicable

**2.2 Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**

**2.2.1 Budget :** Domestic Tours : Rs. 15.00 Lakhs (2023-24)  
Foreign Tours : Nil

**2.2.2 Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.-(a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit**

**Details of tour of Dr Anjan Ray, Director-CSIR-Indian Institute of Petroleum, Dehradun from April 2022 to March 2023**

<b>April 2022</b>
<ul style="list-style-type: none"><li>• To attend 12<sup>th</sup> Anniversary of S C Guria IMT &amp; Law College as Special Guest, Kashipur, Uttarakhand</li><li>• To attend meeting at India Glycol, Kashipur</li><li>• Lunch meeting with Sukla Mistry, Director Refinery IOCL, New Delhi</li><li>• Meeting with Indranil Chakraborty, DGCA, Min. of Civil Aviation, New Delhi</li><li>• To attend meeting with ASF Infrastructure - Mr Anil Saraf and Dr Mathew Abraham ASF office, Babar Lane, Delhi</li><li>• Lunch meeting with CMD QAI and DSS Imaging, New Delhi</li><li>• Dinner meeting with Mr Arjun Arora for Oil and Gas Industry leaders, New Delhi</li><li>• To deliver lecture to MSc students , PhD scholars and faculty members of Chemistry Department of Deenbandhu</li><li>• Chhotu Ram University of Science &amp; Technology, Murthal (Sonipat)</li><li>• Lunch meeting with Sukla Mistry, Director Refinery IOCL, New Delhi</li><li>• Meeting with Indranil Chakraborty, DGCA, Min. of Civil Aviation, New Delhi</li><li>• To attend Meeting with N Agrawal, US DOE, Leela Hotel, Chanakyapuri, Delhi</li><li>• To attend meeting with Honourable Minister MOEFCC, Paryavaran Bhawan, New Delhi</li><li>• To attend meeting with Prof Anil Wali, IITD – FITT</li><li>• To attend meeting with ASF Infrastructure - Mr Anil Saraf and Dr Mathew Abraham ASF office, Babar Lane, Delhi</li><li>• To attend meeting with Dr Siksha Swarupa Kar, CRRI, New Delhi</li><li>• To attend meeting with IFP and Air India, Hyatt Regency Hotel Delhi; Bhikaiji Cama Place, Ring</li></ul>



Road, New Delhi

- To attend meeting with Dr Amlan Roy, London School of Business, Dwarka Sector 12; Sector 12 Dwarka, New Delhi
- To attend farewell dinner of DG, New Delhi
- Meeting with Mr Satya Bonala, Director - Vox Populi Market Research, Club House Building, Ireo Grand Arch sector 58 Gurgaon
- Dinner meeting with Mr Arjun Arora for Oil and Gas Industry leaders, IOCL Guest House, East of Kailash, New Delhi
- To attend meeting with Mr Anil Saraf, ASF, E-505 Greater Kailash II, Greater Kailash, New Delhi
- Meeting with Petroleum and Petrochemical Industries, Committee Room No. 347-A wing, 3rd Floor Nirman Bhawan, New Delhi

#### **May 2022**

- To attend meeting with Mr Sunil Kumar, JS (R) at Shastri Bhawan, Ministry of Petroleum and Natural Gas, New Delhi
- To attend Luncheon meeting with Air India team, Mumbai
- To attend meeting with Director-Refineries, HPCL, Mumbai
- To attend meeting and to deliver invited talk in the Technology Day celebration programme, Asian Paint, St Regis, Mumbai
- To attend meeting with Prof Thamizhavel, Tata Institute of Fundamental Research (TIFR), Mumbai
- To attend Luncheon meeting with Group Capt Saket Singh at Bharti Realty Ltd , Worldmark 2, Aerocity, New Delhi
- To attend meeting with the Developers for the Mozambique corridor project with counter-parties from Mozambique at Hitachi India Office, Aerocity
- To attend meeting with Mr H Kumar, former CMD MRPL, and Major Gen Pawan Anand at United Services Institute, New Delhi
- To attend luncheon meeting with Air India team, Mumbai
- To attend meeting Director Refineries HPCL at Hindustan Bhavan, 8, Shoorji Vallabhdas Marg, Mumbai
- To attend Meeting with Dr Fareed Curmally at 26/5 Mistry Court 208 Dinshaw Wachha Road, Mumbai
- To attend dinner meeting with Tata team at Wasabi at Taj Mahal Hotel, Mumbai
- To attend breakfast meeting with Mr Chandan Jagtap, GM Nitika Pharma at Courtyard Marriott Mumbai International Airport Hotel; CTS 215, Carnival Cinemas, Mumbai,
- To attend Meeting with Mr Anil Srivastava at Courtyard Marriott Mumbai International Airport Hotel, CTS 215, Carnival Cinemas, Andheri Kurla Road, Andheri East, Mumbai
- To deliver talk in the Technology Day celebration programme, Asian Paint, St Regis, Mumbai
- To attend dinner meeting with Mr Sunil Saraf, MD Carryco at Quorum at One World Centre, Mumbai
- To attend Breakfast Meeting with Pallavi Luharuka, ART Hydroprocessing at Courtyard Marriott Mumbai International Airport Hotel; CTS 215, Carnival Cinemas, Mumbai
- To attend Lunch meeting with Mr Ashwin Sashital, MediaStar and Mr Arizka, Lemigas Indonesia, Gordon House, Mumbai
- To attend meeting with Prof Thamizhavel, Tata Institute of Fundamental Research (TIFR), Mumbai
- To attend lunch meeting with Mr K Parwani, Director Petrofac- Africa and India at ITC Grand Central; 287, Dr Babasaheb Ambedkar Road, Parel, Mumbai
- To attend meeting with Mr. Gautham Krishnaiah, CTO at Marriott Delhi Aero city, New Delhi
- To attend meeting with Mr S Rajan, ex Director UOP at Essex Farms Banquets; Aurobindo Marg 4, Ansari Nagar, New Delhi
- To attend meeting with Mr Sumanta Sen and Mr MN Dastur at Eros Tower, Nehru Place, New Delhi
- To attend meeting with Dr A Sethi, Sanjivani Technologies, New Delhi
- To attend Advisory Council Meeting at Hindu College, University of Delhi, Delhi
- To discharge the duties of Director-CBRI (Additional Charge) at Roorkee
- To attend meetings with Director & Scientists of Palampur on biomass, sustainability & tree borne oils

<b>June 2022</b>
<ul style="list-style-type: none"> <li>To attend Breakfast meeting with Dr Shefali Juneja, Indian Representative to ICAO Montreal at The Claridges Hotels &amp; Resorts; 12 Dr APJ Abdul Kalam Road, New Delhi</li> <li>To attend "Biotech Start up Expo - 2022" by Ministry of Higher Education, DPIIT and Department of Science and Technology.at Pragati Maidan, New Delhi</li> <li>To attend meeting with Varsha Joshi, Addl Secy Animal Husbandry at 240 Krishi Bhavan, New Delhi</li> <li>To attend Lunch meeting with Prof Anil Gupta, GYTI at Aeon Complex, Navrangpura, Ahmedabad</li> <li>To attend meeting with iCreate, Ahmedabad</li> <li>To attend collaborative meeting between RIL and CSIR-IIP at Reliance, Jamnagar</li> <li>To attend meeting with British High Commission and University of Birmingham, British High Commission, Shantipath, Chankyapuri, New Delhi</li> <li>To attend meeting with Farhat Azad NISCPR at Science Centre, New Delhi</li> <li>To attend meeting with Secretary DBT / DG CSIR at Delhi</li> <li>To attend meeting with Clearsynth, Mumbai</li> <li>To attend meeting with scientists of CBRI Roorkee</li> <li>To attend Dinner with Srini Kaveri, French Embassy at Sheraton Hotel, Delhi</li> <li>To attend meeting of the Technical Expert Committee-Environmental Biotechnology by Ministry of Science &amp; Technology, New Delhi</li> <li>To attend meeting with Mr NK Bansal, ED FIPI at Hudco Place; Ansal Plaza Underpass, Ansal Plaza Delhi, Andrews Ganj Extension, New Delhi</li> <li>To attend meeting with Mr Anil Saraf, ASF, E-505 Greater Kailash, Delhi</li> <li>To attend meeting of the Technical Expert Committee-Environmental Biotechnology by Ministry of Science &amp; Technology, New Delhi</li> <li>To attend meeting with Capt Nivedita Bhasin, Former Head - Safety and Environment, Air India at India international centre</li> <li>To attend meeting with Mr Parag Shah, Dorf Ketel, Taurus Sarovar Portico, IGI Mahipalpur Extension Road, New Delhi</li> <li>To attend meeting with Mr P N Ramaswamy-Dorf Ketel at EIL, New Delhi</li> <li>To attend Dinner Meeting with Prof S Keshav, Prof of Computer Science &amp; Climate Change, Cambridge University at Crowne Plaza, Okhla, an IHG Hotel, New Delhi</li> <li>To attend meeting with CMD BHEL Dr Nalin Shinghal at BHEL House; Siri Fort, New Delhi</li> <li>To attend meeting with Mr Madhav Srinivasan, CFO Hunton and Williams at Cafe Noir, Rajaji Nagar, Bangalore</li> <li>To attend meeting with Mr Shriram, CGM, R&amp;D, HPCL Green R&amp;D Centre, Bangalore</li> <li>To attend meeting with Mr C Narasimhan, Chairman Raasi Group, Raasi Hqrs, Koramangala</li> <li>To attend meeting with Mr K N Chandrasekhar, Proprietor Chemical Palette on Surfactants and Olechemicals at Chemical Palette Office, Near Indian Institute of Astrophysics Koramangala, Bangalore</li> </ul>
<b>July 2022</b>
<ul style="list-style-type: none"> <li>To participate in the Joint Task Force (JTF) for discussion on "Identifying Critical Chemicals to be produced in India", conference hall of Department of Science and Technology, New Delhi</li> <li>To attend BHEL Kukuzapdc meeting, BHEL CMD office, New Delhi</li> <li>To attend meeting on Clean Skies India, 2nd Phase, Head Office Council on Energy, Environment and Water ISID Campus, 4, Vasant Kunj Institutional Area New Delhi</li> <li>Discussion with SAP Automation on Ladakh Energy, Carnatic Café, Greater Kailash 2, New Delhi</li> <li>To attend meeting with Mr Mahesh Kasture, BPCL (R&amp;D) at Nehru Place, New Delhi</li> <li>To attend meeting of Stakeholder Meeting on Green Hydrogen and Green Ammonia: Pathways Ahead, Ministry of External Affairs, New Delhi</li> <li>Luncheon meeting with Dr Ram Vishwakarma, Distinguished Scientist CSIR, Satsang Vihar, New Delhi</li> <li>To deliver lecture to US Aviation Companies, Airlines, DGCA, MoCA and Indian airport</li> </ul>

concessionaires, Boeing Commercial Airplanes at The Leela Palace; Diplomatic Enclave, Chanakyapuri, New Delhi

- To attend meeting with EIL and KBR about Collaboration on DILSAAF Technology, EIL, Bhikaiji Cama Place, New Delhi
- To attend meeting with Mr Soumendra Banerjee UOP, IIT Delhi
- To attend meeting with Dr Shams Yazdani, Group Leader, International Centre for Genetic Engineering and Biotechnology (ICGEB), Aruna Asaf Ali Marg, New Delhi
- To attend meeting with Dr Smitha, TDB, New Delhi
- To attend meeting with Mr YB Ramakrishna, MOPNG Biofuels Working Group, India Habitat Center, Institutional Area, New Delhi

#### **August 2022**

- Lunch Meeting with Mr Dev Mangal, Head of Hitachi Railway Systems Business - India and South Asia; Director Hitachi India Pvt Ltd, Aerocity, New Delhi
- To attend 94th Meeting of SAC on Hydrocarbons of MoP&NG at Hotel Sahara Star, Vile Parle, Mumbai
- To visit DBT -The Energy and Resources Institute (Teri) site, Navi Mumbai
- To attend brainstorming meeting at ARI, Shivaji Nagar, Pune
- To attend meeting with Director-NCL, Pune
- To attend DST's initiative for self-reliance on key starting materials, intermediates and other raw materials-Health Care sector, DST, New Delhi
- To attend meeting with Edifice Supertech as mandated by Hon Supreme Court alongwith CBRI team, Cafe 16 Sector 3 Captain Vijayant Thapar Marg, Block A, Sector 16, Noida
- To attend meeting with Dr R Venkat, Unilever, Delhi - East of Kailash Unilever GH
- To attend meeting with Dr S Chandrasekhar, Secretary DST in honour of Dr S Panchananthan, Director, National Science Foundation, United States Restaurant "India at the 6" India Habitat Centre, Lodhi Road, New Delhi
- Meeting with Dr Prashant Puri, Aditya Birla R&D, 408 & 409, City Centre Sector-12, Dwarka Delhi
- To attend meeting of 10th Research advisory Committee (RAC) of R&D, UPES at Inter University Accelerator Centre, New Delhi
- To deliver lecture in the SIAM Seminar on Promotion of Biofuels: A Pathway for Low Carbon Mobility, SIAM, Delhi
- Supertech site inspection, Supertech Apex Tower; Sector 93, Noida
- To attend meeting with Director IUAC, Iuac Guest House; JNU Campus Area, New Delhi
- To attend meeting with Central Information Commission secretary (Juthika Patankar), Secretary CIC Central Information Commission Old JNU campus Baba Gang Nath Marg Munirka N Delhi
- To attend IHC dinner, India Habitat Centre; India Habitat Center, Lodhi Road, Institutional Area, Lodi Colony, New Delhi
- To attend Annual Day Celebration of CSIR-CIMAP, Lucknow
- To attend meeting for preparing the guidelines for CSIR scientists to be members in scientific/technical advisory boards, TMD conference room, Satsang Vihar Marg, New Delhi
- To attend Meeting on Helium Pilot plant project with EIL, Gurgaon
- To attend breakfast Meeting with Dr Preeti Jain, LanzaTech, Andaz Delhi; 1, Aerocity, New Delhi
- To participate in the NetZero Summits as an Invited Speaker by Indus Exposium at Hotel Le Meridien, New Delhi
- To attend meeting with Sonum Gayatri, World Economic Forum, India Habitat Centre, India Habitat Center, New Delhi
- To attend meeting at Directorate General of Civil Aviations (DGCA), New Delhi
- To attend 2<sup>nd</sup> meeting of CIPET Advisory Committee at under the Chairpersonship of Secretary (C&PC) & President -G.C. Deptt. of Chemicals & Petrochemicals, Shastri Bhawan, New Delhi
  - To attend meeting with Head RAB and Head HRDG at CSIR Complex, Delhi

#### **September 2022**

- To attend meeting at CGCRI, Kolkata
- To attend meeting with Dr Arun Bandopadhyay, IICB, Kolkata
- To attend meeting with Mr Kunal Mukherjee and Mr Kaushik Bhattacharya, PWC Consulting
- To attend meeting with Prof Amitava Das, IISER Kolkata - Mohanpur campus, Kolkata
- To visit to Bandel Thermal Power Station, a coal-based power plant at Tribeni, Hooghly

- To attend dinner meeting with Mr Nirmal Bhattacharyya, Tech Con Polymers Pvt Ltd, Salt Lake District Centre, Kolkata
- To attend meeting with Ms Pallavi Luharuka, CEO Royal Bengal Greentech, 26B, Dr. Suresh Sarkar Road, Kolkata, RBG Office, Kolkata
- To attend meeting with Ms Anamika Mitra, PwC, Kolkata
- To attend Dinner meeting with CAPE Foundation, Yau Cha - Orbit Centre, Kolkata
- To attend Workshop on "Development of National Scheme for Advanced grid-scale energy storage technologies", hall of Kamaladevi Complex in India International Centre, 40, Max Mueller Marg, New Delhi
- To attend committee meeting for preparing the guidelines for CSIR scientists to be members in scientific/technical advisory boards (Online) TMD conference room, Satsang Vihar Marg, Delhi.
- To attend meeting with Dr Vishal, Ministry of Chemicals and Fertilisers and Dr Smitha Puthucheri, DST, 5th Floor, Department of Chemicals and Petrochemicals (DCPC), Shastri Bhawan., New Delhi
- To visit Chennai zonal centre, CSIR-NEERI, Chennai Snake Park, Chennai
- To visit at MS Swaminathan Research Centre, Chennai
- To attend meeting with Director NIOT, NIOT, Chennai
- To attend meeting with CPCL, Chennai
- To attend meeting with CLRI, Snake Park, Chennai
- Invitation as Chief Guest in the Student Regional Conference, 2022 jointly organized by American Institute of Chemical Engineers (AIChE) and VIT, VIT, Vellore
- To attend 2nd Meeting CII NR Committee organized by CII at DLF Cyber City, DLF Phase 2, Sector 24, Gurugram
- To give Lecture in the Industry-Academia Conclave under the National organic Symposium Trust (NOST) by IIT, Mumbai
- To attend 25<sup>th</sup> Energy Technology Meet (ETM) by Centre for High Technology (CHT), under the aegis of Ministry of Petroleum & Natural Gas, is organising the 25<sup>th</sup> Energy Technology Meet in association with Hindustan Petroleum Corporation Limited (HPCL) at Sahara Star Hotel, Mumbai
- To attend Seminar on "Sustainable Aviation Fuel for Civil and Military Transport Aircraft: The way forward by The Aeronautical Society of India at Leela Hotel, New Delhi
- To discharge the duties of Director-CBRI (Additional Charge) at Roorkee
- To attend 3<sup>rd</sup> Meeting of Chemicals & Petrochemicals Advisory Forum, FICCI, Federation House, Tansen Marg, New Delhi
- To participate in the Panel discussion on " Panel Discussion on Scaling up Exports " in the FICCI Fragrance Business Summit, Federation House, Tansen Marg, New Delhi
- To attend Signing Ceremony of MoU between Tata Aviation Companies and CSIR IIP, Air India Headquarters, New Delhi
- To attend Inaugural ceremony of IFRA India followed by dinner, The Imperial, Janpath, New Delhi
- To attend meeting with Priya Mishra - Hemp grower, Sagar Ratna, Greater Kailash 2, New Delhi
- To attend NML breakfast meeting, Saravana Bhavan, Connaught Place, New Delhi
- To attend CSIR Foundation Celebration at Delhi
- To attend Breakfast meeting with Dr Venugopal Achanta, Director NPL and Director IGIB at CSIR Science Centre, New Delhi
- To attend meeting with Secretary, DBT, CGO Complex, Lodhi Road, New Delhi
- To attend meeting with Ohayo Green Energy, Chhatarpur - Mandi Road office, New Delhi

#### October 2022

- To attend CSIR Foundation Day celebration at CBRI, Roorkee
- To participate Swachhata Diwas Activities at CBRI, Roorkee
- To visit BPCL R&D, Plot No.-2A; Corporate R&D Centre; Surajpur Industrial Area Udyog Kendra; Greater Noida
- To attend meeting With Poul Jensen and Varun Sehgal and Mr Amit at EBTC, close to IIT Delhi in Green Park, DLTA Complex, New Delhi
- To attend discussion meeting with ASF Infrastructure, E505 Greater Kailash 2 New Delhi
- To discharge the duties of Director-CBRI (Additional Charge) at Roorkee

- Visit of Mr Mahendra Gupta, JS (A) to CBRI, Roorkee
- To attend meeting on Financing the Aviation Transition by World Economic Forum, Delhi
- To attend Hon. VP CSIR Press Meet, National Media Centre, Raisina Road, Delhi
- To attend **InvenTiv 2022** IIT R&D Fair at IIT Delhi
- To attend Vibrant India 2022 at Pitampura, New Delhi
- To attend meeting with DG-CSIR at CSIR Science Centre, New Delhi
- To attend meeting with M/s Sud Chemie and ASF, Gurugram
- To attend meeting with Director and scientist at IMTECH, Chandigarh
- To attend meeting with Director and Scientist at CSIO, Chandigarh
- To attend CSIR Directors' Conference at CSIR-IHBT, Palampur
- To attend meeting with CMD Oil India Ltd at OIL, Sector 16A, Noida
- To attend meeting with Mr Raju Goteti, TCS Canada, Elma's Brasserie; 70, 5th Avenue, Mehar Chand Market, Lodhi Colony, New Delhi
- To attend meeting with Director CRRRI on bio-bitumen, CRRRI, Delhi
- To attend meeting with Hon Minister MORTH, National Advisory Council; 2, Moti Lal Nehru Marg, New Delhi

#### November 2022

- To attend BIS PCD meeting at Manak Bhawan, New Delhi
- To attend meeting with Mr Shyam Bang, Secretary Lovraj Kumar Memorial Trust, IChE office, Qutab Institutional Area, New Delhi
- To attend Second meeting of the Technical Expert Committee (TEC) on Energy Biosciences by DBT, Delhi
- To attend MoU signing ceremony with PPAC, Scope Complex, New Delhi
- To attend Dinner meeting with CAPE Foundation, TDB, New Delhi
- To attend Lunch meeting with Mr Anant Pande, CEO Dhampur Sugar Mills, Eros Hotel, Nehru Place, New Delhi
- To participate in 2-day Awareness-cum-Workshop Programme on 'Electric Vehicles, Charging Infrastructure and Renewable Hybrid Energy' Jointly organized by CSIR-IIP Dehradun & CSIR-NEIST Branch Lab, Lamphelpat In association with Transport Deptt., Govt. of Manipur, in North East India, Imphal
- To attend meeting with DG-CSIR, CSIR and Joint Secretary (Adm.) & Head IMD, CSIR Hqr. New Delhi
- To Chair Assessment Board Meeting of DSIR at Technology Bhawan, New Delhi
- To attend Dinner meeting with ASF Infra - Mr A Saraf at Greater Kailash, New Delhi
- **Invited as Chief Guest for inauguration of Gur Bhatti Plant , Mawana, Meerut**
- To attend **Lovraj Kumar Memorial Lecture to be delivered by Padma Bhushan Shri Shyam Saran at Auditorium, Civil Services Officers' Institute (CSOI), Vinay Marg, Chanakyapuri, New Delhi**
- **To attend Dinner meeting with Dr Sanjeev Chopra, former Director LBSNAA at Gymkhana Club, Lok Kalyan Marg, New Delhi**
- To attend meeting with Mr Saraf, ASF Group of Companies, New Delhi
- Podcast interview on The Climapreneur Show at Cowrks, Sector-54, Gurugram
- To attend meeting with Group Capt (Retd) Kamal Beri, India Habitat Centre; India Habitat Center, New Delhi
- To attend DST's initiative for self-reliance on key starting materials, intermediates and other raw materials-Health care sector, DST, New Delhi
- To attend meeting with ED, ONGC Energy Centre, CSIR Science Centre, New Delhi
- To attend meeting with D M GIRI, Founder & Advisor – Scientist, ASN Fuels Pvt Ltd, The Leela Palace; Diplomatic Enclave, Chanakyapuri, New Delhi
- To attend meeting with Ms Nandini Jayaram - Vedica women Scholars Program, Civil Services Officers' Institute (CSOI), Vinay Marg, Chanakyapuri, New Delhi
- To attend International Conference on "Future of Energy with Science and Technology (FEST 2022)" Hotel Holiday Inn, New Delhi
- To attend meeting with M/sGoyal Chem Associates, Chandni Chowk Area, New Delhi
- To attend 1<sup>st</sup> Central Advisory Board (CAB) meeting to plan for the current edition of conference

Refining & Petrochemicals World Expo 2023 IOCL, Scope Complex in New Delhi

**December 2022**

- To attend breakfast meeting with Prof Bipin Vora, IIT-Chicago
- To attend meeting with Mr Sunil Kumar, JS, MoPNG with European Delegation, Shastri Bhawan, New Delhi
- To attend Review Committee meeting to Review SRA/ RA at Room No. 101, HRDG, New Delhi
- Invited expert in **Hydrogen for De-Carbonization in the** 9th International Hydrogen & Fuel Cell
- Conference at Hotel Lalit, New Delhi
- Dinner with Sidharth Mitra - GM Biofuels IOCL and Dr GS Kapur, retired ED petrochemicals IOCL, Hotel Imperial, New Delhi
- To attend DST Project Evaluation Committee Meeting for M/s WellRx at Rewari
- Invited as Plenary Speaker in the International Conference on Biotechnology, Sustainable Bioresources and Bioeconomy (BSBB-2022) at Indian Institute of Technology, Guwahati
- To attend meeting with Mr Rajeev Agarwal, Bitchem at IIT-Guwahati
- To attend online meeting on naphthalenes recovery from low value streams
- Meeting with OIL R&D, Research and Development Oil India Ltd; Tengakhat, Dibrugarh
- To attend field visit to secondary tank farm, Duliajan-Tinsukia Road
- To attend the webinar on Carbon Capture and Storage (CCS) with High Commissioner of Canada(Online)
- Dinner with Mr MC Nihalani, retired CGM OIL, Food Villa; NH 315A, Tengakhat, Duliajan
- To visit IOCL Digboi Refinery and Field visit at OIL India
- To attend meeting with Mr Pierrick Fillon, Head - Innovation, EU Mission to India, Kiko ba restaurant, Vasant Vihar, New Delhi
- To attend **Follow-up meeting** of the Directors' Conference
- To attend meeting of the Committee for preparing the guidelines for CSIR scientists to be members in scientific/technical advisory boards, TMD conference room, Satsang Vihar Marg, New Delhi
- To attend meeting with Prof Dipankar Sinha on Export Supply Chains, IIFT Bhawan; B-21, Qutab Institutional Area, New Delhi
- MoU Signing Ceremony with Tata Projects Ltd (Regional Office); Sector 62, Noida, 201301
- To attend meeting with Mr Prasanto Roy, FTI Consulting, Nehru Place Metro Station (Outer Ring Road, Nehru Place, New Delhi)
- **To deliver invited talk in the VII International Conference on Sustainable Energy and Environmental Challenges (VII-SEEC) at IIT, Varanasi**
- To attend Committee Meeting for resolution of dispute with Xcyton, Bangalore, an industry partner in a NMITLI Project at CSIR Hqrs, New Delhi
- To attend online follow Up Meeting of the Technical Expert Committee, DBT, New Delhi
- To attend Tel Urja Chakram programme at SC Guria IMT, Kashipur
- Dinner meeting with Mr Kanwaljit Singh and Dr RC Bhargava, ex-Maruti, The olive, Mehrauli, New Delhi
- To attend Committee Meeting for resolution of dispute with Xcyton, Bangalore, an industry partner in a NMITLI Project at CSIR Hqrs, New Delhi
- To attend discussion meeting for Brainstorming on Chemical Theme', Rajiv Gandhi Bhavan, New Delhi
- To attend meeting with Dr Bhattacharya, Patanjali Research Institute, Haridwar
- To attend 24th Meeting of PETROLEUM, COAL & RELATED PRODUCTS DIVISION COUNCIL (PCDC), Manak Bhawan, BIS, New Delhi
- Invited keynote speaker in the EIL R&D Foundation Day at EIL, Gurugram
- To attend CSIR-CBRI one week one lab first campaign launch by Dr Jitendra Singh, Honorable Minister of S&T at IHC, New Delhi

**January 2023**

- To attend Academic Curriculum Workshop at IIT, Roorkee
- To visit CSIR-CIMFR Dhanbad
- To attend EIL Signing Ceremony at EIL, New Delhi
- To attend release function of the desktop calendar on CSIR technologies on millets of CSIR-



CFTRI at NPL, New Delhi

- To attend conference on Future of Mobility as Panellist by FICCI, Federation House, New Delhi
- Visit at Tata Projects site, Jewar Airport Site, Jewar, Gautam Buddha Nagar, UP
- To attend meeting with Prof Sanjiva Prasad, Head - School of Public Policy, IIT Delhi
- To attend meeting with Prof Virendra Vijay, IIT Delhi CRDT about Unnat Bharat Abhiyan, IIT Delhi

### February 2023

- To attend meeting with Mr SK Mondal, Emami Ltd, Emami Tower, Kolkata
- To attend Project review meeting at HPCL, Bangalore
- To attend meeting with Mr C Narasimhan - Chairman Raasi Group, Koramangala; Bangalore
- To attend meeting with Prof S Dasappa, IISc, Indian Institute of Science; Bangalore, Karnataka
- To attend meeting with Prof M Sai Baba, NIAS, Indian Institute Of Sciences Campus; Bengaluru
- To attend meeting with Director, NAL and team for collaborative project, Bangalore
- Lunch meeting with Dr Aarathi Rau, Gangenahalli, Bangalore
- To attend meeting with Prof Vasudev Murthy, New Delhi
- Dinner Meeting with Mr YB Ramakrishna and Mr Diwakar, Karnataka State Biofuel Board, Field Marshal KM Cariappa Road, Shanthala Nagar, Bengaluru
- Breakfast meeting with Dr R Venkat, Hindustan Unilever Ltd, Bangalore
- To attend IEW meetings - MRPL, HPCL, Yash etc, Bangalore
- To attend Dinner with Prof Sriram Ramaswamy and Prof Rama Govindarajan, ICTS, IISc Bangalore
- To attend meeting on the EU India Innovation Cooperation in the Biofuels Sector: Biofuel for Aviation - Sustainable Aviation Fuel (SAF) at the Bengaluru International Airport Limited (BIAL) Conference Hall, Bengaluru
- To attend Establishment Stakeholders Group Meeting on advanced biofuel as invited speaker as part of India Energy Week by Ministry of Petroleum and Natural Gas, New Delhi
- To attend meeting of DG-CSIR with Directors and Sci-HoDs, CSIR HQ, New Delhi
- To attend Dispute Resolution Committee meeting at CSIR Hqrs, New Delhi
- To attend meeting with Mr Anant Pande, CEO Dhampur Sugar Mills, Dhampur Sugar Mills Limited, Okhla Village, New Delhi
- 22nd Meeting of Methods of Test for Petroleum, Petroleum Products including gaseous fuels And Lubricants PCD 01, BIS, New Delhi
- Pre hosted dinner by FTI Consulting, Sheraton New Delhi Hotel
- To attend Hindu College Founder's Day, New Delhi
- To attend Inaugural Ceremony of the 4<sup>th</sup> WFFS23 and 13 WPCC23 at Main Auditorium, Convention Centre-NDCC, Parliament Street, New Delhi
- Invited as keynote speaker in 4<sup>th</sup> World Future Fuel Summit 2023 from 15<sup>th</sup> to 16<sup>th</sup> February, 2023 at Convention Centre-NDCC, Parliament Street, New Delhi
- To attend PRME International Conference from IILM University Greater Noida
- To attend Meeting with Apollo APL Tubes, Ghaziabad
- To attend meeting with Mr Starlene Sharma, Green Artha, New Delhi
- Invited talk on "Urban Climate-Health Systems" at IIT-Delhi
- To deliver Dr S S Bhatnagar Memorial Lecture at Banaras Hindu University, Varanasi
- To attend celebration of Indo-French Science in the Spotlight at Residence of France Gate No. 4, Nyaya Marg, Chanakyapuri, New Delhi
- To attend meeting with Dr Richard and Ms Preeti Jain, Lanza Tech., Aerocity, New Delhi
- To attend invitation of talk in National Consultation Meeting organized by DBT, Arnav Hall, Prithvi Bhawan, New Delhi
- Invitation as Moderator for a 'Fire Side Chat V: Green Hydrogen, Biofuel & Coal Gasification at the 6th Edition of India Refining Summit 2023, Le Meridien, New Delhi
- To attend Indian National Committee World Mining Congress, India Habitat Centre, New Delhi
- Breakfast meeting with Mr Rajeev Mantri, CEO Navam Capital, Saravana Bhavan; 42, Tolstoy Lane, Connaught Place, New Delhi
- To attend invited Talk on Human Reliability Management in Large Chemical Plants, NIAS Bangalore
- To visit Biofuel facility centre at GKVK Agricultural University, Bangalore



### March 2023

- To participate in the G-20 Conference at NML, Jamshedpur
- To attend Lunch with Ms Pallavi Luharuka, Royal Bengal Green Energy, Barbeque Nation; K 1, RDB Boulevard, Kolkata
- To attend meeting with Director CIMAP, Director, Dr IITR and Director NBRI, Lucknow
- Site inspection of IIP Project Office (PI : Dr Jayati Trivedi) at Banthara, Lucknow
- To attend International Women's Day Function at New Delhi
- To attend valedictory in the Technology Symposium on Hydrogen Economy by Hydrogen Association of India, at Taj Vivanta, Surajkund
- Invitation as Chairperson for the Session "Prospects of Industrial Biotechnology" during One Week One Lab, IIIST, Trivendrum
- Invitation as Chief Guest in the Valedictory Function in the 13<sup>th</sup> International Symposium on Fuels and Lubricants (ISFL-2023), Vivanta by Taj, New Delhi
- To attend MoU signing ceremony with IILM at CSIR Science Centre, New Delhi
- To attend India Specialty Chemicals Conclave at Le Meridien, ASSOCHAM, New Delhi
- To attend meeting for Depolymerisation project at NCL, Pune
- To deliver lecture at NCL, Pune
- To attend meeting at URDIP, Pune
- To attend meetings with Agharkar Institute, Pune
- To attend dinner meeting with Mr Bharathan, HPCL, Mumbai
- To attend breakfast meeting with Mr Achal Jatia of Hardcastle

**2.2.3 Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.**

➤ The information can be accessed through the URL: <https://www.iip.res.in/tenders/>

**2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]:**

**2.3.1 Name of the programme of activity**

**2.3.2 Objective of the programme**

**2.3.3 Procedure to avail benefits**

**2.3.4 Duration of the programme/ scheme**

**2.3.5 Physical and financial targets of the programme**

**2.3.6 Nature/ scale of subsidy /amount allotted**

**2.3.7 Eligibility criteria for grant of subsidy**

**2.3.8 Details of beneficiaries of subsidy programme (number, profile etc)**

➤ Point Nos. 2.3.1 to 2.3.8 are Not Applicable on CSIR-IIP as no subsidy programme is being executed.

**2.4 Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013] :**  
**Not Applicable**

**2.4.1 Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions**

**2.4.2 Annual accounts of all legal entities who are provided grants by public authorities**

➤ Point Nos. 2.4.1 & 2.4.2 are Not Applicable on CSIR-IIP as the Institute does not provides any grants to any organization.

**2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)] :**

**2.5.1 Concessions, permits or authorizations granted by public authority**

**2.5.2 For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations**

- Point Nos. 2.5.1 & 2.5.2 are Not Applicable on CSIR-IIP as the Institute does not grant concessions, permits or authorizations to any organization.

**2.6 CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] :**

**2.6.1 CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.**

- CSIR-HQ directly deals with such matters, however any input required being constituent laboratory of CSIR, the same is provided in a time bound manner by CSIR-IIP.

### **3. Publicity and Public interface**

**3.1 The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof [Section 4 (1)(b)vii ]**

**3.1.1 Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens**

**3.1.2 Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants**

**3.1.3 Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any**

**3.1.4 Public- private partnerships (PPP)- Detailed project reports (DPRs)**

**3.1.5 Public- private partnerships (PPP)- Concession agreements.**

**3.1.6 Public- private partnerships (PPP)- Operation and maintenance manuals**

**3.1.7 Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP**

**3.1.8 Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government**

**3.1.9 Public- private partnerships (PPP) -Information relating to outputs and outcomes**

**3.1.10 Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)**

**3.1.11 Public- private partnerships (PPP) - All payment made under the PPP project**

➤ Point Nos. 3.1.1 to 3.1.11 are Not Applicable on CSIR-IIP as no PPP based assignments are carried in the Institute.

**3.2 Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]**

**3.2.1 Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year**

**3.2.2 Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process**

**3.2.3 Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy**

➤ Point Nos. 3.2.1 to 3.2.3 are Not Applicable on CSIR-IIP as Policy Decision are taken by CSIR Hqrs., New Delhi being the legal entity in the matter.

**3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**

**3.3.1 Use of the most effective means of communication**

- Please refer Proactive Disclosure under RTI available on Institute website

**3.4 Form of accessibility of information manual/ handbook[Section 4(1)(b)]**

**3.4.1 Information manual/handbook available in Electronic format**

**3.4.2 Information manual/handbook available in Printed format**

- Please refer Proactive Disclosure under RTI available on Institute website

**3.5 Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**

**3.5.1 List of materials available Free of cost**

**3.5.2 List of materials available At a reasonable cost of the medium**

- No such manual/handbook has been published by the institute thus the above is not applicable on CSIR-IIP.

#### **4. E. Governance**

- Annual Report is Available in English at <http://www.https://www.iip.res.in/annual-reports/>

##### **4.1 Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**

###### **4.1.1 English**

###### **4.1.2 Vernacular/ Local Language**

- The replies for the above questions have been summed up as hereunder:
- Manual/Handbook are available in English Language. The same can be accessed by using the link : <https://www.csir.res.in/rules-regulation>.
- Hard copies of Manual/Handbook in the vernacular / local language i.e. Hindi are available in the office.

##### **4.2 When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**

###### **4.2.1 Last date of Annual updation**

- Not applicable as the same lies under the purview of CSIR HQ.

##### **4.3 Information available in electronic form[Section 4(1)(b)(xiv)]**

###### **4.3.1 Details of information available in electronic form**

###### **4.3.2 Name/ title of the document/record/ other information**

###### **4.3.3 Location where available**

- The replies for the above questions have been summed up as hereunder:

Manual/Handbook are available and the same can be accessed by using the link : <https://www.csir.res.in/rules-regulation>.

##### **Details of information available in electronic form:**

- CSIR Manual on Procurement of Goods 2019.
- Delegation of powers to Directors 2
- Delegation of powers to Directors 1
- MEA Clearance for Scientists visiting abroad
- Expenditure involved in Foreign Delegations
- Regarding Passport
- Revised Manas - Contents, General Instructions
- ASRP- Rules updated upto January 2004
- Amendment in CCS(CCA) Rules , 1965
- CSIR (Residence Allotment) Rules 1997
- Memorandum of Association, Rules & Regulations and Bye Laws 2005

- Amendment to CSIR Services Rules ,1994 for Recruitment of Scientific,Technical and Support Staff dt:09/3/2007
- CSIR Service Rules, 1994 for Recruitment of Scientific, Technical and Support Staff
- CSIR Recruitment and Assesment Promotion Rules ,2001 - Clarification thereof
- Amendment to 'CSIR Scientist Recruitment & Assesment Promotion Rules 2001'
- Recruitment Rules for the post of Staff Officer to DG , CSIR in the pay scale of Rs.14300-400-18300
- Constitution of Recruitment & Assessment Board dt:13/3/2007
- Amendment to CSIR Scientist Recruitment & Assessment Promotion Rules,2001 dt:12/3/2007
- Recruitment Rules 2008 for the post of Director of CSIR Lab/Instt/Centre dt:28/03/2008
- Recruitment and Assessment Rules
- Clarifications
- Physical Verification of stores etc.
- Receipts Of Stores
- Disposal Of Stores
- Procedure For "DISPOSAL OF STORES"
- Purchase Procedure 2002
- Amendments to Purchase Procedure 2002 (Serial Circular: 289 Dated : 05/05/2006 )
- Clarifications to Purchase Procedure 2002 - Serial Circular No. 296 dated 15/06/2006
- Clarification on Purchase Procedure 2002 - Serial Circular No. 364 dated 27/07/2007
- Purchase Procedure 2008 - Serial Circular No. 455 dated 07/01/2009
- Other Circulars
- Serial Circulars 1998
- Serial Circulars 1999
- Serial Circulars 2000
- Serial Circulars 2001
- Serial Circulars 2002
- Serial Circulars 2003
- Serial Circulars 2004
- Vol III
- Vol I and II

**Name/ title of the document/record/ other information:**

Kindly refer the detailed list available under “**Details of information available in electronic form**”

**Location where available:**

CSIR Website : [www.csir.res.in](http://www.csir.res.in)  
 CSIR-IIP Website : [www.iip.res.in](http://www.iip.res.in)

**4.4 Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]**

**4.4.1 Name & location of the faculty**

**4.4.2 Details of information made available**

**4.4.3 Working hours of the facility**

**4.4.4 Contact person & contact details (Phone, fax email)**

- The replies for the above questions have been summed up as hereunder:

**Since the institute has no public dealing therefore no such facility has been created for citizens WHEREAS:**

Online Enquiry Portal <https://www.iip.res.in/visit-us-online/> available 24x7 on the Home Page of CSIR-IIP Website can be used by citizens for obtaining information on the matters pertaining to CSIR-IIP. (contact details made available under URL : <https://www.iip.res.in/people/>).

Additionally, the institute periodically prepares booklets, pamphlets, and preliminary technical notes, for dissemination of technical information. Foundation Day of CSIR- IIP and other Open Days like Technology Day etc. are the occasion when Institute is kept open for the public to get an exposure to the Institute's R&D activities. Library is kept open on all working days during working hours for office staff/ research fellows/ project staff working in the institute.

**4.5 Such other information as may be prescribed under Section 4(i) (b)(xvii)**

**4.5.1 Grievance redressal mechanism**

- Govt. of India/CSIR instructions for Grievance Redressal are followed in

toto. OM regarding committee is as hereunder:



**CSIR-INDIAN INSTITUTE OF PETROLEUM**  
**Mohkampur, Haridwar Road, Dehradun-248 005**

No. 8(112)/2006-Estt

Dated: 01.06.2023

**OFFICE MEMORANDUM**

**Subject: Constitution of Local Grievance Committee (LGC)-reg.**

In pursuance of CSIR letter No. 5-1(24)/2008-PD dated 14.07.2008 and in supersession of this Office O.M of even No. dated 30.03.2017, the Director, CSIR-Indian Institute of Petroleum has been pleased to constitute the Local Grievance Committee for the redressal of grievances at laboratory level as per procedure laid down in the CSIR letter No. Const./Cte/CGC/91 dated 26.03.1992, which is as under:-

**(A) Members nominated by Director for Local Grievance Committee**

- |   |   |   |
|---|---|---|
| 1. Dr. Manoj Srivastava, Chief Scientist  | - | Chairman                                |
| 2. Dr. Babita Behera, Principal Scientist | - | Member-Gr-IV                            |
| 3. Sh. Jagdish Kumar Malwa, STO (3)       | - | Member-Gr-III                           |
| 4. Dr. Sandeep K Saxena, Sr. Tech (1)     | - | Member-Gr-II                            |
| 5. Smt. Shaloo Vanodhia                   | - | Member admn. & Member Secretary         |
| 6. Sh. Satish Kumar, STO(3)               | - | SC/ST                                   |
| 7. Dr. L Robindro, Sr. Pr. Scientist      | - | Liasion Officer OBC                     |
| 8. Smt. Sandhya Jain, AEE (Electrical)    | - | Representative women/Minority Community |

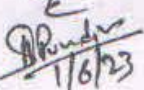
**(B) Elected members for Local Grievance Committee**

- |   |                                      |
|---|--------------------------------------|
| 1. Dr. Devendra Singh, Sr. Pr Scientist     | Member-Gr-IV & Liasion officer SC/ST |
| 2. Sh. Vishwas Saini, Sr. Technical Officer | Member-Gr-III                        |
| 3. Sh. N N Bahuguna, Sr. Technician (2)     | Member-Gr-II                         |
| 4. Sh. Pradeep Singh Pundir, Lab Assistant  | Member-Gr-I & Group-D (Non-Tech)     |
| 5. Sh. Satish Chand, Section Officer (F&A)  | Member Administration                |

  
(B B Dimri)  
Section Officer

**Copy to:**

1. Dr. Manoj Srivastava, Chairman, LGC
2. All members of LG C
3. P.S. to DIIP
4. P.S. to Sr. CoA/A.O.
5. All Notice Board(s)/Mail-to-all

2  
  
1/6/23

#### 4.5.2 Details of applications received under RTI and information provided

- Number of applications received in this Institute under RTI Act 2005 since its inception are 876 and this institute has provided information to 868 applicants. Details will be updated in due course on Institute website.

#### 4.5.3 List of completed schemes/ projects/ Programmes

##### 4.5.3 List of Completed Schemes/Projects/Programs (FY 2022-23)

S.No.	Project title
1	TO STUDY THE DEPOSIT CHARACTERISTICS OF TWO-WHEELER PISTONS MERIT RATING
2	COMPARISON OF THE SULFIDING PERFORMANCE OF DORF KETAL SULFIDING AGENT WITH DMDS OVER HYDROPROCESSING CATALYST MICROREACTOR (5 ML CATALYST)
3	FEASIBILITY STUDY FOR THE VAPOUR PHASE CONVERSION OF GLYCEROL TO ACRYLIC ACID USING MOLECULAR OXYGEN IN A FIXED BED REACTOR SETUP
4	PREPARATION OF DETAILED PROJECT REPORT FOR CHHATISGARH BIOFUEL DEVELOPMENT AUTHORITY (CBDA)
5	DEVELOPMENT OF COST-EFFECTIVE STATIONARY AND PORTABLE MEDICAL OXYGEN CONCENTRATORS
6	PYROLYSIS OF AGRICULTURAL WASTE FOR PRODUCTION OF BIO-OIL FOR STATIONARY APPLICATIONS
7	FIRE RESISTANT CHARACTERISTICS TESTS OF HDRAULIC FLUID INCLUDING AUTO IGNITION TEST, FLAME PROPAGATION TEST AND TEMPERATURE PRESSURE SPRAY IGNITION TEST
8	FIRE REISTANT HYDRAULIC FLUID EQUIVALENT TO HFUD-68 PER SAMPLE
9	PERFORMANCE EVALUATION OF AFTERTREATMENT DEVICES DEVELOPED FOR CONSTANT SPEED DIESEL ENGINE APPLICATION
10	CRASH COURSE ON MOELCULAR DIAGNOSIS OF COVID-19
11	TESTING OF SUNOL HFUD 68 (SYNTHETIC ESTER BASED HYDRAULIC OIL) AS PER IS 7895 & IS 10532 (PART-5)
12	NITROGEN-DOPED RENEWABLE CARBON SUPPORT COBALT CATALYST FOR SELECTIVE HYDROGENATION OF ARENES AND HETEROARENES
13	RT-PCR BASED SARS-COV-2 PATIENT SAMPLE TESTING OF UTTARAKHAND
14	VALORISING WASTE FROM SUGAR CANE AND ASSOCIATED INDUSTRIES VIA INNOVATIONS IN PRE-TREATMENT BIOTRANSFORMATION AND PROCESS INTENSIFICATION' [vWa]"
15	FEASIBILITY AND IMPACTS OF BIOENERGY TRIGENERATION SYSTEMS (BIO TRIG) IN DISADVANTAGED RURAL AREAS IN INDIA
16	INTERGRATED BIOREFINERY FOR CONVERTING PAPER MILL WASTE INTO CHEMICAL WEALTH
17	EDIBLE OIL BLEND FROM LIGNOCELLULOSIC PENTOSANS AND OTHER INEXOENSIVE RAW MATERIALS
18	INVESTIGATION OF FRICTION AND WEAR BEHAVIOR OF FRICTION WEDGE MATERIAL FOR RAILWAY APPLICATION
19	INTERNATIONAL CONSORTIUM FOR RENEWABLE AND ADVANCED FUEL TECHNOLOGIES (i-CRAFT): THE INDIAN CONSORTIUM FOR ADVANCED BIOJET FUEL TECHNOLOGIES (Ic-ABFT)
20	CRUDE OIL ASSAY FOR 2 SAMPLES FROM OILMAX
21	PERFORMANCE INVESTIGATION OF SYNTHETIC ESTER BASED HYDRAULIC FLUID HFUD 68
22	TO STUDY THE DEPOSITS & DISTRESSES CHARACTERISTICS OF 08 TWO-WHEELER ENGINES
23	STUDIES FOR EFFICIENT UTILIZATION OF UCO STREAM GENERATED FROM UPCOMING EBULLATED BED (EB) RESID HYDROCRACKER
24	STUDY OF COMPATIBILITY / MISCIBILITY OF POLs OF DIFFERENT MAKE
25	GASOLINE ANALYSIS OF 4 NOS. OF FLEX FUEL SAMPLES
26	DEVELOPMENT OF PUBLIC DEMONSTARATION GARDEN PLOT AND SHOWCASE IN CSIR-IIP PREMISED UNDER THE FLORICLUTURE MISSION

27	DEVELOPMENT OF CATALYST FOR CONTINUOUS CATALYST REGENERATION (CCR) REFORMING PROCESS
28	BIOMASS HYDROLYSIS FOR THE PRODUCTION OF FUEL GRADE HYDROCARBON
29	CO <sub>2</sub> AS A BUILDING BLOCK FOR SYNTHESIS OF FINE CHEMICAL AND FUEL OVER FUNCTIONALIZED MATERIALS
30	DESIGN OF A DEMONSTRATION PLANT BASED ON A HYBRID PROCESS FOR THE PRODUCTION OF GRADE 'A' HELIUM FROM NATURAL GAS : TIP DEVELOPMENT FOR PILOT PLANT
31	DEVELOPMENT OF HETEROGENEOUS CATALYST FOR OXIDATIVE COUPLE OF METHANE TO ETHYLENE
32	PELLETISATION OF FOREST RESIDUES AND LANTANA CAMARA
33	WASTE TO WEALTH PYROLYSIS PROJECT AT KHANNA PAPERS

#### **4.5.4 List of Schemes/ Projects / Programme underway (FY 2022-23)**

S. No.	Project Title
1	DEMONSTRATION OF MOBILE PYROLYSER FOR CONVERSION OF AGRICULTURE RESIDUES FOR PRODUCTION OF BIO-OIL AND BIOCHAR
2	FARM BASED S&T INTERVENTIONS FOR SOCIO-ECONOMIC DEVELOPMENT IN THE ASPIRATIONAL DISTRICT OF NABARANGPUR, ODISHA
3	DEMONSTRATION OF 1000 LIT/DAY SYNGAS GENERATION VIA DRY REFORMING
4	PRODUCTION OF GASOLINE-RANGE AROMATICS AND HYDROGEN-ENRICHED FUEL GAS FROM NON-EDIBLE/WASTE COOKING OILS OVER ENGINEERED HIERARCHICAL NANO ZEOLITES
5	DEVELOPMENT OF TEXTURED THERMO HYDRODYNAMIC JOURNAL BEARING FOR OPTIMUM ROTOR DYNAMIC PERFORMANCE
6	SOLAR ASSISTED HYDROFORMYLATION / CARBOXYLATION OF OLEFINS CONTAINING NATURAL PRODUCTS WITH CO <sub>2</sub>
7	CRYSTALLOGRAPHIC EVIDENCE TO UNDERSTAND INTERACTIONS BETWEEN GASEOUS GUEST MOLECULES AND THE CRYSTALLINE HOST MATERIALS USING IN-SITU X-RAY CRYSTALLOGRAPHIC ANALYSIS
8	TESTING OF SAMPLES FOR TEM, EDS, TPO, TPR/TPN, RAMAN SPECTROSCOPY AND TGA
9	DEVELOPMENT OF AN INDIGENOUS CATALYST FOR HYDROGENATION OF CO <sub>2</sub> TO METHANOL AND DESIGN OF A PILOT SCALE UNIT FOR 10KG/DAY METHANOL PRODUCTION
10	HIGH-TEMPERATURE WORKABILITY AND TRIBOLOGICAL CHARACTERIZATION OF HIGH ENTROPY ALLOY
11	DEVELOPMENT OF INDUSTRIAL CATALYST FOR SELECTIVE PRODUCTION OF XYLENE FROM BIO-DERIVED GLYCEROL
12	CLATHRATE HYDRATES: OPPORTUNITIES FOR INNOVATIVE TECHNOLOGIES
13	AUDIT AND CERTIFICATION OF BIODIESEL PLANTS BASED ON USED COOKING OIL (UCO) AS FEEDSTOCK
14	FABRICATION, SUPPLY AND INSTALLATION OF MEDICAL GRADE OXYGEN CONCENTRATOR SYSTEM TO GOVERNMENT ESTABLISHMENTS UNDER PM CARES FUND
15	TESTING OF UCO, ACID OIL AND BIODIESEL
16	TO STUDY THE DEPOSIT CHARACTERISTICS OF PASSENGER CAR ENGINE COMPONENTS
17	DEVELOPMENT OF NEW VARIANTS OF THE RE-FORMULATED THOXCAT ES CATALYST WITH EFFECTIVE FOAM CONTROL FEATURE FOR SUPPLY SECURITY IN THE MIDDLE EAST MARKET
18	A BENCH SCALE HIGH PRESSURE VISUAL AUTOCLAVE: ASSESSMENT OF GREEN HYDRATE INHIBITORS FOR DEEPWATER ENERGY PRODUCTION
19	TESTING OF FRHF (HFDU 68) OIL AS PER IS-10532 PART V
20	DEVELOPMENT OF COAL-TAR-PETROLEUM HYBRID PITCH

21	EVALUATION OF COMPATIBILITY / MISCIBILITY TESTS FOR HPCL GRADE HP ENKLO FRDU 46
22	FEASIBILITY ASSESSMENT OF SWEE SORGHUM (SS) STALK AND SYRUP FOR 2G ETHANOL PRODUCTION
23	TECHNOLOGY INFORMATION DOCUMENT (TID) FOR DEMONSTRATION UNIT OF 1MT/DAY FEEDSTOCK PROCESSING ON CSIR-IIP DILSAAF TECHNOLOGY
24	SCALE UP OF CSIR-IIP DEVELOPED FLOW IMPROVER TO 1KG SCALE (PHASE-II)
25	MEASUREMENT OF DYNAMIC AND STATIC COF AND WEAR LOSS AS PER RDSO SPECIFICATION CONTR 02 MISC 07
26	PERFORMANCE INVESTIGATION OF HYDRAULIC FLUID AND GEAR OIL 320
27	PRE-FEASIBILITY STUDY OF 20 KL/DAY SUSTAINABLE AVIATION FUEL (SAF) PRODUCTION USING CSIR-IIP DILSAAF TECHNOLOGY FOR BIO-JET PLANT AT MRPL
28	TESTING OF GTL LIGHT PARAFFIN LIQUID SAMPLES
29	TESTING OF GTL PARAFFIN LIQUID SAMPLES
30	STUDY THE DEPOSIT AND DISTRESS CHARACTERISTICS OF WHEEL BEARINGS
31	FEASIBILITY STUDY FOR IMPEMNTATION OF PINCH ANALYSIS IN CRUDE DISTILLATION UNIT-II AT CPCL MANALI CHENNAI
32	PRODUCTION OF XYLENE-RICH ALKYLATED AROMATICS USING CO2 AS AN ALKYLATION REAGENT
33	ENERGY AND PROCESS OPTIMIZATION OF PULPING AND CHEMICAL RECOVERY SECIONS
34	INDIGENOUSLY DESIGN AND DEVELOPMENT OF HYBRID NETWORK COMPOSITE SOLID ELECTROLYTE FOR BATTERIES
35	CATALYTIC VALORIZATION OF BIO-ETHANOL THROUGH PRODUCTION OF FUTURE FUEL
36	CHARACTERIZATION OF CRUDE OIL FOR SHORT AND DETAILED EVALUATION FROM OIL INDIA LTD, JODHPUR
37	EXHAUST GAS ANALYSIS FOR NOX REDUCTION IN INDUSTRIAL FURANCE THROUGH A NOVEL EXHAUST GAS RECIRCULATION TECHNOLOGY
38	EVALUATION OF TURBINE AND COMPRESSORS OILS
39	STUDY THE PHYSICOCHEMICAL CHARACTERISTICS OF E2O BLEND GASOLINE (MS) SAMPLES AS PER IS:17934:2022 AND DIESEL (HSD) SAMPLES AS PER IS:1460
40	ANALYSIS OF HR-TEM WITH EDS
41	SUPPLY OF BIO DIESEL TO GARHMUKTESHWAR-MEERUT ROAD PROJECT
42	DEVELOPMENT OF CATALYST AND PROCESS FOR SLURRY PHASE RESIDUE HYDROCRACKING
43	DEVELOPMENT AND TESTING OF BIO-JET FUEL FOR IAF
44	THERMO-CHEMICAL HYDROGEN GENERATION THROUGH PARTIALLY OPEN-LOOP S-I PROCESS INVOLVING H2S INCINERATION : PART I. EXPERIMENTAL STUDY OF BUNSEN REACTION AND HI DECOMPOSITION
45	SETTING UP OF 1 TDP DEMO PILOT PLANT FOR CONVERSION OF WASTE PLASTIC TO VALUE ADDED HYDROCARBONS (PHASEII)
46	THERMO-CHEMICAL HYDROGEN GENERATION THROUGH PARTIALLY OPEN-LOOP S-I PROCESS INVOLVING H2S
47	ENHANCED CO2 ADSORPTION AND ITS PHOTO-ELECTROCHEMICAL CONVERSION USING SEMICONDUCTOR-METAL COMPLEX HYBRIDS
48	DEVELOPMENT OF LUBRICATING OIL (HALRC-35M) FOR HALICOPTER TRANSMISSION GEARBOXES



49	PREPARAATION OF THIRD NATIONAL COMMUNICATION (TNC) AND OTHER NEW INFORMATION TO THE UNFCCC" PROJECT: GREENHOUSE GAS INVENTORY FOR TNC AND BIENNIAL UPDATE REPORT II & III AND TITLE: ENERGY SECTOR-PETROLEUM PRODUCTS AND ROAD TRANSPORT SECTOR INVENTORY
50	PERFPRMANCE EVALUATION OF NEW ENGINE LUBRICANT FORMULATION SYNTHESIZED FOR TWO-WHELLERS THROUGH FIELD TRIALS
51	OPERATION OF FUEL TESTING LABORATORY AT NOIDA

#### 4.5.5 Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract

On Going works (Civil & Elect.) 2023-24

SL No	Name and address of the contractor,,	Name & location of contract work	Date of commencement	Date of completion of contract work	Award Value
<u>1</u>	M/s Amrit Lal behl And Sons 257, Kailash Hills, East of kailash South Delhi Delhi	External painting of all the staff quarters and Internal painting of occupied quarter (Civil. Works).	29.03.2023	240 days 31.11.23 Employed per day-8	3498371.00 Ph.9953829269
<u>2</u>	M/s Stonehills upper tunwala main road Dehradun	Renovation of 5 nos. Toilet in M.B (Elect.)	29.12.2022	180 days 31.06.2023 Employed per day-4	Rs .13,47,645.00 Ph .9760575990
<u>3</u>	M/s A TO Z 57/6, Neshvilla Road, Dehradun (UK)	AMC of staff quarters (Elect.)	20.1.2023	12 month 19.12.2023 Employed per day-2	Rs.607770.00 Ph. 9997754164
<u>4</u>	M/s A TO Z 57/6, Neshvilla Road, Dehradun (UK)	AMC of all lab building (Elect.)	27.01.2023	12 month 26.12.2023 Employed per day-2	Rs. 13,61,285.00 Ph. 9997754164
<u>5</u>	M/s M.K Construction Old 89 new 217 Mitralok Colony Ballupur Dehradun	Renovation of floor of reception Area and administration/ Purchase and finance corridor at CSIR-IIP	31.03.2023	45 days Dt extent. Employed per day-6	Rs.17,96,330.00 Ph. 9720167858
<u>6</u>	M/s Shree Durgai Construction B.O:34-Raja Road DehraDun	Water proffing treatment of staff quarters (Civil.)	19.03.2022	8 month 31.06.2023 Time ext Employed per day-8	Rs.45,18,711.00 Ph. 9467187000
<u>7</u>	M/s Doon Light Associates 24-C,Vijaty Park Ext.Dehradun	Renovation of floor of reception Area and administration/ Purchase and finance corridor at CSIR-IIP (Elect. Work.)	14-04-2023	60 days 13-06-23 Employed per day-2	Rs.201580.00 Ph.9410382791
<u>8</u>	M/s Doon Light Associates 24-C,Vijaty Park Ext.Dehradun	Renovation of 5 nos. Toilet in M.B (Elect.)	04.01.2023	180 days 05-06-23 Employed per day-2	Rs.370560.00 Ph.9410382791

Details of all the contracts entered with CSIR-IIP, General Section

SNo.	Contract Name	Name of the Contractor	Amount of Contract	Period of Completion
1.	Security Services	M/s Jagdish Prasad Security Agency	1,23,42,000	31 <sup>st</sup> July 2023
2.	Housekeeping and Allied Services	M/s Prime Cleaning Services	1,50,48,000	31 <sup>st</sup> August 2023
3.	Hiring of taxi	M/s R S Travels, Dehradun	15 lakh	31 <sup>st</sup> December 2023
4.	Empanelment of advertisement agency	M/s Posimage M/s Eashita Advertisers M/s Adknack Advertising Pvt. Ltd.		31 <sup>st</sup> August 2023

#### **4.5.6 Annual Report**

- Annual Reports are available on the IIP website and can be accessed through the URL: <https://www.iip.res.in/annual-reports/>

#### **4.5.7 Frequently Asked Question (FAQs):**

- Not Applicable

#### **4.5.8 Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter:**

- Not Applicable

#### **4.6 Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] :**

##### **4.6.1 Details of applications received and disposed**

- Number of applications received in this Institute under RTI Act 2005 since its inception are 1011 and this institute has provided information to 1007 applicants.

##### **4.6.2 Details of appeals received and orders issued**

- Number of appeals received in this Institute under RTI Act 2005 since 2013 are 31 and order issued in all 31 appeals.

#### **4.7 Replies to questions asked in the parliament[Section 4(1)(d)(2)]**

##### **4.7.1 Details of questions asked and replies given**

- Input for the Parliament Questions pertaining to CSIR and its Labs./Institutes are provided by the respective laboratories. The replies in respect of Unstarred Question are furnished by CSIR HQ in order to be laid before the Parliament. The replies in respect of Starred Question/ Supplementary Questions thereof are answered by the Hon'ble Minister in the respective house.

## 5. Information as may be prescribed

5.1 Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]:

5.1.1 Name & details of –

(a) Current CPIOs & FAAs,

- **Central Public Information Officer (Scientific and Technical Matters) w.e.f. 05.01.2022**

**Dr. Raj Kumar Singh**

Principal Scientist and CPIO (S&T)

CSIR-Indian Institute of Petroleum,

Mohkampur, Dehradun 248 005

Phone No. – 8909832703

Email – [rksingh@iip.res.in](mailto:rksingh@iip.res.in)

- **Central Public Information Officer (Administrative Matters) w.e.f. 15.02.2022**

**Shri C. A. Bodh**

Administrative Officer & CPIO

CSIR-Indian Institute of

Petroleum Dehradun 248 005

Mobile No.–9873341972

Email – [angdui.bodh@iip.res.in](mailto:angdui.bodh@iip.res.in)

- **First Appellate Authority w.e.f. 05.12.2016**

Shri Sudip Kumar Ganguly

Chief Scientist & Head, CMSD

CSIR-Indian Institute of Petroleum,

Mohkampur, Dehradun 248 005

Telephone – (O) 0135-2525937

Email – [sganguly@iip.res.in](mailto:sganguly@iip.res.in)

(b) Earlier CPIO & FAAs from 1.1.2015

Sl. No.	Name & Designation	From	To
➤ <b>Central Public Information Officer (Admin.)</b>			
1.	Sh Laxman Singh Negi	01.01.2015	09.11.2015
2.	Smt Sushila Singhal	10.11.2015	03.10.2016
3.	Sh Surender Kumar	04.10.2016	28.12.2016
4.	Sh Jaswant Rai	29.12.2016	31.01.2022
➤ <b>Central Public Information Officer (S&amp;T)</b>			
1.	Sh Amar Kumar Jain	15.04.2015	04.12.2016
2.	Dr Manoj Srivastava	05.12.2016	14.04.2019
3.	Dr Shailendra Tripathi	15.04.2019	31.12.2021
➤ <b>First Appellate Authority</b>			
1.	Dr S M Nanoti	01.01.2015	04.12.2016
2.	Shri Amar Kumar Jain	05.12.2016	31.07.2020



**5.1.2 Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out :**

- Third Party Audit was carried out for the Yearly Transparency Audit by CSIR-HRDC, Ghaziabad.
- The Audit was last carried out on 16.06.2021 after the submission of Proactive Disclosure by the institute on the CIC Portal.

**AUDIT REPORT-** Displayed on the website under RTI.

**5.1.3 Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers :**

- Not-Applicable

**5.1.4 Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers:**

- Not-Applicable

**5.1.5 Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers:**

- Fully-met (Work on the direction of CSIR HQ New Delhi)

## 6. Information Disclosed on own Initiative Year

### 6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information



#### 6.1.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information

- Institute's website can be accessed to get information on various matters.

### 6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Pub.

#### 6.2.1 Whether STQC certification obtained and its validity

- Yes. It was valid till 19/03/2020.

	
www.stq.gov.in	www.terasoft.in
Certificate Number	TBA/COW/GIGW_000
Type	GIGW 2009 - Production
Testing Standards	GIGW 2009 Reference Standards
Testing and Auditing Organization	TeraSoft Technologies
Testing and Audit Methodology	GIGW 2009 Reference Standards Methodology
Valid Until Date	18-03-2019 / 18-03-2018
Issued For	Public Website
Auditor Details	Parvata Jain
Certificate Issue Date	20-03-2018
Certificate Validity	This certificate is valid till no major changes are done in the server side code of the website or 18/20 or 1 year, whichever is lesser.
STQ Domain	Indian Institute of Personnel, Government of India
Testing URL	http://www.ajunet.in/
Remarks	Mentioned testing URL has been checked and is adhering to GIGW 2009 1.13 Mandatory standard points.
Recommendations	<ul style="list-style-type: none"><li>• All the points mentioned in WQM should be addressed and reported regularly.</li><li>• WQM details need to be updated regularly.</li></ul>

Reported By:  
Reported To:  
Quality Manager  
TeraSoft Technologies (PVT)

Reported By:  
Auditor's Name:  
Name:  
TeraSoft Technologies (PVT)

Government, Vaidiknagar, Sector Road, Ahmednagar, Maharashtra-430001  
Phone: 0241 2621111 Email: sales@terasoft.in  
TBA/COW/GIGW CERT 001/2018/Issue 1.0/Rev 0

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#### 4.5.4 Does the website show the certificate on the Website?

- Yes

*Signature*  
P. S. (RTI)

*Signature*  
AO

*Signature*  
ANJUM SHARMA  
Senior Controller of Administration