



सीएसआईआरभारतीय पेट्रोलियम संस्थान -
(वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद)
देहरादून, उत्तराखंड 248005, भारत
CSIR-Indian Institute of Petroleum,
(Council of Scientific & Industrial Research)
Dehradun – 248005, Uttarakhand, India
Phone: +91 135 2525762, 2525945, 2525754
Email- spo.iip@iip.res.in



No: IIP/PUR/RC/2023

Date: 19.10.2023

Tendernoticecumtenderdocument

सीएसआईआर-

भारतीयपेट्रोलियमसंस्थानदेहरादूनवैज्ञानिकएवंऔद्योगिकअनुसंधानपरिषदनेईदिल्लीकाएकप्रमुखअनुसंधानसंस्थानहै।सीएसआईआर—
आईआईपीयोग्यक्लास 1 एवं 2,डीपीआईआईटीनोटिफिकेशनसंख्याP-45021/2/2017-PP(BE II)दिनांक16.09.2020
(संशोधितयदिकोई, केअनुसार)

योग्यआपूर्तिकर्ताओंसेविशेष/विशेषिकआर&डीभोज्यवस्तुओंइत्यादिकीखरीदहेतुवार्षिकदरसंविदाकरनाचाहताहै।इससंबंधमेंऑनलाइनई-
निविदाकाआमंत्रण, संभावितउत्पादक/ओईएम/वितरक/डीलर/स्टॉकिस्ट, जोकिसंतुष्टिजनकरूपसेआपूर्तिकरसकतेहै,
सेदरसंविदापरनिविदाआमंत्रणकियाजाताहै।दरसंविदाहेतुवस्तुओंकाविवरणनिम्नानुसारहै -

CSIR-Indian Institute of Petroleum, Dehradun (CSIR-IIP) is a premier R&D institute of Council of Scientific & Industrial Research(CSIR), New Delhi. CSIR-IIP intends to enter the annual Rate Contracts (RC) from eligible Class I or Class II Suppliers only (As per DPIIT notification no. P-45021/2/2017-PP(BE II) dated 16.09.2020 (amended time to time if any) for specialized/specific R&D consumables items etc. the as mentioned herein under. In this regard online e- tenders are invited from Prospective Manufacturer/OEM/Distributors/Dealers /Stockiest having capabilities to successfully supply the related items under RC. The details of the categories of items for which tender are being sought for as under –

क्रम संख्या S r . N o .	निविदासंख्या Tender Referenc eno.	दर संविदा हेतु अनुसंधान एवं विकास हेतु भोज्यविशेष/विशेषिक वस्तु की कैटेगरी का विवरण Description of category of special/specific R&D consumables items desired under Annual Rate Contracts	निविदादेय तिथिसं मय Tender Due Date & Time	निविदाखोल दिनांक सं मय Tender Opening Date & Time	स्थान Venue
1	IIP/PUR/RC/2023	सीएसआईआर-आईआईपीदेहरादूनमेंकेमिकल, सोल्वेंट्स, ग्लासवेयर, प्लास्टिकवेयर, पीपेट और लिक्विड हैंडलिंग आइटम्स, फिल्टर पेपर, स्पेशलिटी और नॉन स्पेशलिटी गैस इत्यादी की आपूर्ति हेतु वार्षिक दर संविदा Annual Rate Contracts for the supply of Chemicals, Solvents, Glassware, Plasticwares, Pipette and Liquid Handling items, Filter paper, specialty and non-specialty gases etc in CSIR-IIP, Dehradun.	As per CPP Portal	As per CPP Portal	Online on CPP portal www.etenders.gov.in In Purchase Section, CSIR-IIP , Mohkampur, Haridwar Road, Dehradun 248005.

This e-tender is being published on Central Public Procurement Portal. For more details please visit CSIR IIP website i.e. www.iip.res.in and CPP portal <https://www.etenders.gov.in>. No EMD is required and only bid security declaration may be submitted by bidder. Corrigendum/Amendment (if any) will be posted over our CPP Portal i.e. <https://www.etenders.gov.in> and a reference on CSIR IIP website also. Prospective bidders are requested to frequently visit our CPP portal and IIP website for the purpose. Prospective Manufacturer/OEM/Distributors/Dealers/ Stockiest who are willing to submit their tender to enter into the annual

rate contracts may get themselves register on the CPP portal (refer above website) and submit their e-tender online only. **Manual tenders (not submitted through CPP Portal) will not be accepted.** In case of any query or clarification please contact **Stores & Purchase Officer** CSIR-IIP, Dehradun by email: spo.iip@iip.res.in contact - +91 135 2660072 / 2525762). Tender will be opened online in Purchase Section. Bidders are at their wish to depute their authorized representative(s) if any, in the tender opening. Director, CSIR-IIP reserves the right to accept or reject the tender/bid(s) of any party either in part or in full without assigning any reason thereof.

(दिनेशकुमार)

भंडार एवं क्रय अधिकारी

email: spo.iip@iip.res.in

contact - +91 135 2660072 /
2525762).

E-tenders for entering into the Annual Rate contract for the categories of items/services mentioned/detailed under the tender notice are invited by the Director, CSIR-Indian Institute of Petroleum, Dehradun, from reputed Prospective Manufacturer/OEM/Distributors/Dealers/ Service Providers/Stockiest, subject to the following terms and conditions:

1. The rates under the R/C should be on **Net Dealer Prices (NDP)**. Manufacturer/bidder must enclose a certificate to this effect that the prices under rate contract are same as **Net Dealer Prices(NDP) failing which CSIR-IIP reserves the right to reject the tender.**
2. **The bidder must disclose their bulk quantity for respective items under RC.** The bulk quantity discount should be mentioned clearly in the RC tender document, failing which **CSIR IIP Reserves the right to reject the tender.**
3. Tenders may quote separately for each category of items as mentioned in the tender notice.
4. **Bidders may also give an undertaking that their items which they are offering under against this tender for rate contract are not available on Government E Market (GeM) failing which CSIR IIP Reserves the right to reject the tender.**
5. The RC will be valid only for the respective category of item and **not for all the items as mentioned in the price list.** The validity period will be **upto 30.06.2024.**
6. **Separate offers should be made for each Brand of Product.**
7. List of Gases is mentioned in Annexure B.
8. **Rate Contract Prices will be valid for a period upto 30.06.2024 and for free delivery of ordered items upto CSIR- IIP, Mohkampur, Haridwar Road, Dehradun 248005, Uttarakhand.**
9. The bidder (Manufacturer/OEM/Distributors/Dealers/ Service Providers/Stockiest) **shall ensure that the products which are being offered by them under this rate contract will not be sold cheaper than the price offered under rate contract to CSIR-IIP, Dehradun to any other CSIR Laboratory/Institute and/or Government/Govt. funded Departments/Institutes/Universities/IIT/IISER/ICAR/ Organization etc. or any other clients under similar conditions during the currency of the contract period. (attached certificate to this effect else tender is liable to be rejected).**
10. **Tax should be mentioned separately as extra or inclusive in the price list/bid letter. If nothing specific is mentioned about tax extra/inclusive then the quoted RC prices will be treated as tax inclusive.** Statutory increases like levy, taxes, duties etc. if any, during the period of contract, will be allowed extra on submission of documentary evidence.
11. **Discounts offered** shall be indicated clearly in terms of **percentage (in words and figures)** on the manufacturers' price lists. **Kindly mention the price list number/date/financial year in which the discount is being offered.**
12. **Special discount/prices**, if any, applicable to the Research Institutions aided by the Govt. of India should be quoted separately.

13. Distributorship /dealership certificate: Sole selling Agents/Distributors of a particular make should produce an authorization letter from manufacturer with their bid.
14. **The delivery schedule** will be strictly adhered to. Delivery period shall be 30 days. **Bidders must mention the delivery period.** If nothing has been mentioned about the delivery period, then the CSIR-IIP reserves the right to take a call about the deciding of delivery period on case-to-case basis.
15. The firm may execute the order as soon as orders are received. No extension of time beyond 30 days normally shall be allowed. Competent authority, CSIR-IIP can extend the delivery period wherever required but the same will be in writing and very well before the expiry of the original delivery period. LD penalty of 0.5% of purchase order value per week subject to maximum 10% will be levied for the delayed period beyond the delivery period mentioned in the purchase order (*in cases where the delivery period is not extended by IIP in writing/or extension with/without penalty, denial clause etc.*). The penalty for such purchase order may be adjusted from other pending bills/cases of the party or contractor will pay the same separately in case nothing is pending for recovery of such amount.
16. **Delivery** may be affected by the manufacturers directly or through their authorized dealers whose name and address should be indicated in the bid/tender. This should be clearly mentioned in the bid that who supply and bill against the CSIR-IIP's purchase orders under rate contract. Supporting document may be attached with the quotation to this effect.
17. **Generally, no part payment** will be made. Payment will be made on completion of the full supply (unless agreed by IIP or at discretion of IIP).
18. **The payment term is within 30 days after the receipt of the materials in good conditions and certification by end user.**
19. **Complete copy of Price list in .pdf(searchable) and .xls/xlsx format may be uploaded on the CPP Portal by the bidder. The Price List must be certified for uniformity of rates throughout the country. A certificate in this regard must be attached along with tender as per Annexure A. The format of ms excel sheet is as follows -**

S no	Item Category	Item Sub Category	Catalogue No	Item Description	Item Type	Item Unit	Rate	Discount	Tax1	Tax2	Hsn Code
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- The bids which are not uploaded with the above excel format can be rejected. So upload carefully strictly as per above format.**
20. **Make/Brand** and the name of the manufacturer with address, should be clearly mentioned. Manufacturers/Suppliers/Tenderers having ISO quality accreditation should indicate in their tender.
 21. **This institute is not entitled to issue any concessional tax exemption certificate.**
 22. **The submission of tenders shall be deemed to be an admission on the part of the tenderer, that if he had fully acquainted with the tender terms and no claim other than what stated in the tender document shall be entertained in the event of award of the contract. No printed conditions of the bidder will be deemed to be accepted unless agreed in writing by CSIR IIP.**
 23. **Incomplete, conditional tenders will be liable for rejection.**
 24. **A list of other organizations** where similar supplies have been made & having a rate contracts

preferably in CSIR/ICMR/ICAR/DRDO/BARC/IIT/ISRO labs etc., documentary evidence may please be attached.

25. In case of bidder is bidding for any new brand(s) in the rate contract kindly inform whether bidder has made any past supplies to CSIR-IIP or other laboratories of CSIR/ICMR/ICAR/DRDO/BARC/IIT/ISRO labs etc for such consumable items etc. CSIR IIP reserves the right to award RC for new brands or not.
26. **The rate contract** can be terminated at any point of time by giving one month's notice from either side. **Initially the Rate contract period will be upto 30.6.2024. The RC can be extended for 3 months on mutual agreements between buyer and seller.**
27. **Bidders** shall note that CSIR-IIP will not entertain any correspondence or queries on the status of the offer received against the Tender Invitation.
28. **Tenders from Manufacturers/Suppliers/Tenderers** whose performance was not satisfactory in respect of quality of supplies and delivery schedules in any known organizations, are liable for rejection.
29. Tenders that do not comply with the above criteria and other terms & conditions are liable for rejection.
30. The decision to award RC or not to any bidder will rest at the discretion of the Director, CSIR IIP, Dehradun. He reserves the same rights without assigning any reasons to any bidder thereon.
31. **Rate Contract will be entered with the bidder who is offering maximum discount (Manufacturer's discount + Dealer Discount) for brand under the categories of items (if there are two bidders of same brand/category).**
32. Manufacturers are requested to bid and supply directly as far as possible.
33. If the **Rate Contractor** reduces his price or sells or even offers to sell the Rate Contract goods to any of the **Government Funded Organization/Body** during the currency of the rate contract, the same will be intimated to CSIR IIP by the contractor and the prices of this RC will automatically stand reduced with effect from such date, for all subsequent supplies under RC. If in this type of situation any amount is recoverable from the contractor, then the same can be adjusted from the pending bills of the contractor or else the contractor will be liable to pay the same separately. Information of any reduction in the RC prices to CSIR IIP will be the responsibility of the bidder.
34. Bidder must attach their PAN, GST, Income tax return for last 3 years, and audited balance sheet for 3 years. The bidder must not have incurred loss in last 3 financial years for not declared insolvent or debarred or ban form any government organizations.
35. **The Director, CSIR-IIP, Dehradun**, reserves the right to accept/reject any or all the tenders in part or full without assigning any reason thereof.
36. **All disputes** arising in connection with the executing of the orders will be subject to the jurisdiction of the courts in Dehradun only.
37. The provisions of notification no. P-45021/2/2017-PP(BE II) dated 16.09.2020 (amended time to time if any) of Department for Promotion of Industry and Internal Trade (PSE), Ministry of Commerce and Industry, Government of India will be applicable in this procurement. Bidders are requested to kindly check the provisions of above notifications before submitting bid to IIP. Please explore this hyperlink to visit this notification <https://dipp.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>
38. The bidders have to disclose in their bid about their category of supplier i.e. Class-I or Class-II Supplier w.r.t. notification as mentioned above.
39. The bidder should also mention the %age of local content and a self-certificate (in enclosed format Annexure C) to this effect in the item they are going to bid.
40. The bidder may also give the location where value addition is done in terms of % of local content.
41. If the bid price is more than Rs. 10 crores then the class-I /class-II shall submit a certificate from statutory auditor or cost auditor of the company or firm giving % age of local content. False declaration about local content etc. will be breach of code of integrity as per GFR Rule 175(1)(i)(h).

Bidders interested to enter into annual rate contract for the above categories of items, are requested to submit online e-tenders through CPP Portal, addressed to The Director, CSIR-IIP, Dehradun (kind Attn: SPO), Uttarakhand, India, within the due date and timings.

RCPerforma
(tobefilledbythebidder)

Category of Stores in which the bidder is bidding.	Category	Category details	Bidder may put (yes/no) herein under against respective category.
	Category 1	Chemicals	
	Category 2	Glassware	
	Category 3	Plasticwares	
	Category 4	Filter paper	
	Category 5	Pipette / Liquid handling items	
	Category 6	Gases	

Name and address of the bidder	
Status of the bidder	Manufacturer/ authorized dealer/distributor/stockist (please indicate exclusively)
Name of the brand of product offered under RC (valid manufacturer authorization form for the brand may be enclosed with the bid)	
Discount Offered (by manufacturer/bidder)	In words In figures
Special Discount From dealer (if any) (In case there are two dealer or more for some category of item and same brand then the total of above discount and special discount will be considered for award of the contract. Highest discount offering bidder including discount and special discount from dealer will be awarded the particular category of RC.	In words In figures
Bulk quantity and discount (bidder may identify here the bulk quantity and on what item, indicate clearly)	In words In figures
Whether Manufacturer's authorization form attached by the bidder (Yes/No).	
Delivery upto CSIR IIP by	M/s _____ Dealer/manufacturer (please indicate who will supply against the RC)
Whether the bidder's quoted brand/products are available on GeM portal	(Indicate yes/no) Special note if any _____
NDP undertaking by the bidder may be attached	
Price uniformity certificate may be attached by the bidder	
GST	Extra/inclusive (bidder may indicate exclusively)

Whether the bidder has attached the price list in MS excel format. The price list year also be indicated.	
IIP tender terms and conditions accepted by the bidder	Indicate yes/no
Declaration of local content in enclosed format attached by the bidder (yes/no)	Indicate yes/no Local content % _____

Date:

Bidder's sign and seal

Place

CERTIFICATE

(Mandatory Certificate with bid)

Certified that the Price List/Price Catalogue of M/s. (_____

_____) (Name of the company) Pricelist no. (if any)

for categories of st

ores _____ (as mentioned

by bidder in PROFORMA TO BE FILLED BY THE TENDERER/Bidder) being

submitted against rate contract by bidder against CSIR-

IIP tender reference no. _____ dated _____, for

the financial year 2023-24 and 24-25, is uniform price list throughout the

territory of India. The Discount quoted by bidder in this tender is not less

than the discount quoted by bidder in CSIR- IIP or other CSIR

Laboratories/Institutes or ICMR/ICAR/DRDO/BARC/IIT/ISRO labs

etc. In the event of this certificate is found false the same will be treated as

breach of code of integrity in public procurement (GFR rule 175) and CSIR-

IIP can execute further necessary action against bidder whichever deem fit as

per the applicable rules/procedure.

Name : _____

Signature _____

Stamp _____

Date:

Place :

ANNEXURE-B

List of Gases proposed under RC

S. No.	Details of Items*
01	Refilling of Zero Air Gas, UHP, 7 Cubic meter per cylinder
02	Refilling Hydrogen Gas, UHP, 7 Cubic meter per cylinder
03	Refilling Nitrogen Gas, UHP, 7 Cubic meter per cylinder
04	Refilling Oxygen Gas, UHP, 7 Cubic meter per cylinder
05	Refilling Oxygen gas, 99.9%, 7 Cubic meter per cylinder
06	Refilling Argon gas, UHP, 7 Cubic meter per cylinder
07	Refilling Carbon di-oxide (CO ₂) gas, UHP, 30 kg per cylinder
08	Refilling Nitrous Oxide gas Purity 99.99%, capacity 17.0 cubic meter per cylinder
09	Refilling of Dissolved Acetylene gas, UHP, Capacity 6.0 meter
10	Refilling of Dissolved Acetylene gas, 99.9%, Capacity 6.0 meter
11	Refilling of Helium Gas, UHP, 7 Cubic meter per cylinder

Please quote in below format

Sr no.	Description of gas	Rate with unit (Rs.)	Quantity of the gas in cylinder	Cost of gas in cylinder	Tentative pressure	If rented, rate per cylinder/per day

Terms and conditions for gas

- Supply should be made strictly as per the delivery schedule mentioned in the purchase order. There should be no delay in sending cylinders.
- Supply to be made on door delivery including loading of empty and unloading of full/empty cylinder at IIP premises.
- The cylinder must be properly tested with caps.
- We will not pay for any cylinder deposit as the same will be returned after its use.
- Test certificate for each cylinder at the time of delivery to be furnished.
- Quote for outright purchase of cylinders.
- Contractor will arrange for Refilling of our cylinder for different gases, which are owned by CSIR-IIP of different make/brand.
- Collection of empty cylinders for refilling and timely return to CSIR-IIP is included in the scope of this contract.

Stores & Purchase Officer
for CSIR

(on the letter pad)

No _____

Date: _____

To,

The Director,
CSIR-Indian Institute of Petroleum,
Mohkampur, Haridwar Road,
Dehradun – 248005
Uttarakhand

Subject : Declaration regarding local content

Reference :

- i. DPIIT notification no. F-45021/2/2017-PP(BE-II) dated 04.06.2020 and again on 16.09.2020 and any amendment thereon
- ii. DPIIT(PPE), Ministry of Commerce, GoI, notification no. P-45021/102/2019-PP(BE-II) (E-29930) dated 26.11.2020 , 4 March 2021 (and any amendment thereof)
- iii. CSIR-IIP Tender no. _____
- iv. Our _____ quotation
no. _____ dated _____

Dear Sir,

With reference to the above notifications of DPIIT, we hereby declare the following -

1. We are the manufacturer/ have done value addition (choose either one) for the items mentioned in above referred quote
2. We _____ have _____ authorized _____ Mr./Ms
_____ (name) _____ designation _____ of our
company for giving declaration regarding local content w.r.t.the referred DPIIT notification(s) and any amendment there on. Our company owns the responsibility for the signature of above official regarding local content being declared herewith. Now onward above-mentioned signatory will correspond with your department regarding local content. We understand that the local content is not claimed by us on the basis of ***profit, warehousing, marketing, logistics, freight, transportation, insurance, installation, commissioning, training, after sales services, AMC/CAMC etc as local value addition.***
3. The local content in our referred item's quote is _____% as per above notification of DPIIT.
4. We are Class (I or II) (*bidder to choose either one*) supplier as per DPIIT Notifications.
5. Local content value addition is at place _____
6. We understand that false declaration of local content %age w.r.t. above DPIIT order will be in breach of the code of integrity under rule 175(1)(i)(h) of the General Financial Rules (GFR)2017 for which the bidder or its successors can be debarred for upto two years as per Rule 151(iii) of GFR along with such other action as may be permissible under law.

Thanking you.

Yours faithfully

Name :-----

Signature _____

company seal _____

Date:

Place: