



सी0एस0आइ0आर0-भारतीय पेट्रोलियम संस्थान, देहरादून
CSIR- Indian Institute of Petroleum, Dehradun
वैज्ञानिक एवं औद्योगिक अनुसंधान परिषद्
(Council of Scientific and Industrial Research)
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Tender No. IIP/PUR/1/23-24/878/RRB/LSPD/PO:

November 10, 2023

Tender
For the Purchase of
“Base Metal Catalyst”

NOTICE INVITING TENDER

Dear Sirs/Madam

Sub: Quotation for supply of "Base Metal Catalyst"

Ref:Our Enquiry No . IIP/PUR/1/23-24/878/RRB/LSPD/PO:

November 10, 2023

Director, CSIR-INDIAN INSTITUTE OF PETROLEUM herein after called as the 'Purchaser' is interested in the purchase of below mentioned material (s). Kindly submit your quotation online on or before -----

SL. No	Description of the material (s)	Qty
1.	Base Metal Catalyst CuO/ZnO/ZrO2/MgO 40:40:10:10	01

Last Date of bid submission : on or before 28.11.2023



Stores &Purchase Officer



सीएसआईआर- भारतीयपैट्रोलियमसंस्थान,

(वैज्ञानिकएवंऔद्योगिकअनुसंधानपरिषद)

देहरादून, 248005 उत्तराखंड, भारत

CSIR-Indian Institute of Petroleum,
(Council of Scientific & Industrial Research)

Dehradun – 248005, Uttarakhand, India

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GSTIN 05AAATC2716R2ZK
ISO-9001-2015 Regd.
Institute

RFQ Terms & Conditions:

1. All the prices should be quoted as upto FOR Stores Section/Site, at CSIR IIP, Dehradun including packing, forwarding, insurance, loading, unloading (wherever applicable) etc.
2. Delivery period should be clearly indicated in the tender/bid.
3. All the Bidders are hereby being requested to submit their tender as per the instructions of GeM/ CPP portal.
4. All purchases made for scientific purpose are exempt from Customs duty under notification no. 51/96 dated 23.7.1996.
5. GST will be extra as applicable. No exemption is available on GST. Bidder must understand the relevant applicable GST rules before submission of bid and accordingly submit their bid.
6. Bidders must mention in their quote the full amount of GST/other tax. If tax is not shown extra with %age in the quotation, then it will be assumed that the quoted price included all types of taxes involved therein. The financial comparison of such bids will be done treating the bid price as tax inclusive etc.
7. The quotation should be valid for a period of 90 days from the date of opening of the technical bid/tender.
8. Warranty: Supplier shall give a Warranty Certificate for a period of twelve months to the effect that the material supplied to the Purchaser shall be free from all defects and faults in materials, workmanship and manufacture; shall be of the highest made and consistent with the established and generally accepted standards; shall be in conformity with the specifications and be if operable, operate properly. The supplier free of cost shall replace any materials found not according to the specifications of this Purchase Order or found defective/non-working during warranty period.
9. AMC: The bidders may also quote separately the AMC for additional 24 months period (year wise) and this should separately mention the cost of Comprehensive and non-comprehensive AMC basis. This AMC will not be a part of the financial evaluation unless specifically indicated in the tender specifications. If AMC/CAMC period exclusively specified in the specification part then the CAMC/AMC period as mentioned in the specification part will have to be quoted by the bidder.
10. Payments: In case of Indian suppliers the normal payment terms are 100% payment on bill basis by NEFT/RTGS (Vendor may attach their complete bank details duly certified by their banker with their bill). The bidders are requested to attach their cancelled cheque for correctness of payment details in our records. TDS will be deducted as per the Govt. rules.
11. No advance payment will be made. No claim for payment shall be entertained for the damaged items delivered. Damaged goods to be lifted by supplier at their own cost and risk.
12. Training/Installation charges: Supplier or their Agent shall be responsible for installation/demonstration/training, (wherever applicable) and should have technical expertise and trained personnel to render "After Sales Services" during the warranty period. If the offer involves any training and/or installation charges, the same should be clearly indicated including the period and scope of training. The Installation, demonstration, commissioning of the sold equipment should be completed by the Supplier / Their authorized representative immediately after the arrival of the equipment/item at CSIR-IIP Dehradun, India but not later than 2 weeks. In case of late installation, demonstration, commissioning of the supplied equipment by the supplier and or their authorized representative, CSIR-IIP reserve the right to levy penalty of 0.5% per week of Purchase Order Value (subject to a maximum of 10%) of the delayed period.
13. Tenderer should clearly define the infrastructure facilities required for installation and commissioning of the Equipment.
14. Tenderers shall give an undertaking for after sales services and for providing `spares / consumable / software for a period of at least 10 years from the date of satisfactory installation.
15. Manuals & Calibration Certificate: Calibration traceability certificate for the equipment should be furnished and charges if any, should be indicated separately in the quotation. Full Technical specifications/literature brochure and instruction manuals for operation and maintenance of the equipment, should be provided.

16. In case, the quotation is raised by representative/agent, on behalf of their principals/OEM, documentary proof of their tender specific authorization (not applicable for commercially of the shelf items) should be submitted by the bidder. Failing which the Director, CSIR IIP, Reserves the right to reject the tender without assigning any reason thereof.
17. Bidders should have their authorized Agents with technical expertise and trained personnel to render "After Sales Service" wherever required.
18. Make/Brand and the name of the manufacturer with address, Country of Origin, Country of Shipment and Currency in which Rates are quoted should be clearly mentioned in quotation.
19. Manufacturers/Suppliers/Tenderers which are having ISO certifications for quality and environmental standards should indicate in their quotation.
20. This institute is not entitled to issue concessional forms of GST.
21. If the bidder has quoted the "Nil" charges/considerations, then the bid shall be treated as unresponsive and will not be considered.
22. Criteria for determining responsiveness of the bids that will be taken into account for evaluation of bid(s) as :
 1. Time of Delivery
 2. Performance/efficiency/environmental characteristics.
 3. The terms of payment and of guarantees in respect of the subject matter of procurement.
 4. price
 5. Cost of operating, maintenance, and repair etc.
23. Generally, we discourage the negotiation after opening of bids. However, there may be exceptional circumstances wherein lowest evaluated responsive bidder may be called for negotiation.
24. Rejection of bid may be there on the ground of (a) Effective competition is lacking (b) all bids and proposals are not substantially responsive to the requirement of the tender document/RFQ (c) the bid/proposal prices are substantially higher than the estimated indented price or available budget or (d) none of the technical proposals/bids meets the minimum technical requirements of the tender specifications or any other reasons as deem fit to the competent authority, (the Director, CSIR IIP).
25. The submission of quotation shall be deemed to be an admission on the part of the tenderer, had fully acquainted with the Specifications, drawings etc. and no claim other than what stated in the quotation shall be paid in the event of award of Purchase Order.
26. Incomplete quotations which do not fulfil above mentioned requirements and not conforming to the specifications terms and conditions are liable for rejection at the discretion of the Director, CSIR IIP Dehradun.
27. Expenditure involved towards any extra materials required or labour involved for successful installation of the equipment, if not quoted for, would have to be borne by the bidder (if he has not exclusively mentioned such item as extra in his bid). CSIR-IIP will nowhere be responsible for any such type of charges unless such charges are part of purchase order.
28. Equipment's point-by-point comparison/ compliance statement with technical specifications indicated in the quotation, should be enclosed along with your quotation as well as any other extra features of the equipment be shown separately therein. Supporting technical literature to towards claim of tender specifications conformity may be attached with highlighting specifications.
29. Quotations from Manufacturers/Suppliers/Bidders, whose performance was not satisfactory (wherein documentary evidence available) in respect of quality of supplies and delivery schedules in any Govt. or Govt. funded organizations, are liable for rejection.
30. The quotations that do not comply with the above criteria and other terms & conditions are liable for rejection.
31. Bidder/Tenderer must enclose with their tender the list of customer(s)/organizations/CSIR Laboratories, where they have installed/sold the equipment/item which has been quoted by them to CSIR-IIP. The purchase order and/or user satisfaction certificate (wherever possible) may be attached with the quotation.
32. The tender should be type written without any cutting, additions, overwriting thereon.
33. The tenderer must mention the approx. packing dimensions, weight etc of the item quoted by them.
34. The decision regarding acceptance or rejection of the quotation(s) will rest with the Director, CSIR-Indian Institute of Petroleum, Dehradun, 248005, Uttarakhand , India, who does not bind himself to accept the lowest quotation and reserve the right to himself, to accept/reject fully or partly any or all the quotations received without assigning any reason(s) thereof.
35. The contract will be governed by the applicable Indian laws and subject to the jurisdiction of courts in Dehradun, Uttarakhand, India.
36. The Government of India provisions regarding make in India, MSME/MSE/Preferred policy etc will be applicable in this tender. Bidder may take a note of this and submit tender accordingly, Bidder may kindly clearly highlight in their bid if he is claiming any benefit/relaxation on account of any of these provisions. If not highlighted by the bidder in their bid, then CSIR IIP will not be liable to provide benefit of any such Govt policies in case the tender has been finalized and the contract has been awarded.

37. The provisions of notification no. P-45021/2/2017-PP (BE-II) dated 04.06.2020 (and any amendment thereon if any) of Department for Promotion of Industry and Internal Trade (PSE), Ministry of Commerce and Industry, Government of India will be applicable in this procurement. Bidders are requested to kindly check the provisions of above notifications or other related notifications, before submitting bid. Please explore this hyperlink to visit related notification <https://www.csir.res.in/stores-purchase-universe> for bidders's information and necessary action.
38. The bidders have to disclose in their bid about their category of supplier i.e. Class-I Local Supplier or Class-II Local Supplier or non-Local supplier w.r.t. notification as mentioned above. The bidder should also provide local content declaration in the format as available at the institute website www.iip.res.in/tenders. (in case of bid cost is > Rs. 5 lakh) in the item they are going to bid.
39. The margin of purchase preference will be as per Govt of India applicable rules. If the bid price is more than Rs. 10 crore then the class-I/Class-II shall submit a certificate from statutory auditor or cost auditor of the company or firm giving %age of local content. False declaration about local content etc will be breach of code of integrity as per GFR Rule 175(1)(i)(h).
40. The bidders who are trader will not be given any benefit of MSME/NSIC or other such certificate for the purpose of EMD or PBG or bank guarantee etc relaxations.
41. Tender are invited and accepted through online mode by GEM/ CPP(at which the tender is published) portal only.
42. Unsigned quotations will summarily be rejected.
43. Bid Security declaration as per Rule 170 of GFR 2017 will be acceptable.
44. Advance payment related rules (wherever applicable) of GFR/Govt of India will be applicable in the tender.
45. The provisions of code of Integrity as per rule 175(1) of GFR 2017 will be applicable in this procurement.
46. No claim of any type of payment claimed after 3 years will be entertained by the Institute being time barred claim unless the same is in correspondence with the authorized officials only.
47. Other terms and conditions of RFQ will be as mentioned at this url : <https://www.iip.res.in/wp-content/uploads/2023/09/CSIR-IIP-RFQ-General-TC-Copy.pdf>
48. Jurisdiction: The contract shall be governed by the Laws of India for the time being in force. The Courts of Dehradun, Utrakhnad only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Contract/Work Order.
49. Arbitration: In the event of any dispute or difference arising out or of in connection with any of the terms and conditions of the order/ Contract, the matter shall be referred to the Director, CSIR IIP for settlement. In case the parties to the work order are not in position to settle the dispute mutually, the matter shall be referred to a Sole Arbitrator to be appointed by DG, CSIR, New Delhi in accordance with the Arbitration and Reconciliation Act, 1996 and Arbitration and Conciliation (Amendment) Act, 2015 as amended time to time.
50. Force Majeure: During the period of Force Majeure, supply or installation or Maintenance servicing of equipment may be delayed and can be taken after conditions normalize if required. CSIR IIP is not liable to pay for Force Majeure duration if supply/installation/service is not rendered by successful bidder, Payment for force Majeure duration will be subjected to terms and conditions decided by CSIR IIP authorities.
51. **The contractor must provide a price reasonability certificate that the prices offered under this bid/contract are not higher than for the same/similar services/contracts as has been provided to any of the CSIR Laboratory/Institute or any Govt. or Govt. funded Institute/Organization in last 1 year.**
52. Third Party Liability: It will be entire responsibility of the contractor to insure his employees against all risks. It will be the liability of the contractor to meet claims over the lives of any of his worker (working under contract) including himself who insures/dies due to accident caused while on duty at CSIR IIP site or while not on duty but came to meet the employees of contractor/supervisor/any person of contractor.
53. Safety Requirement: There may be instances that the work is to be executed in a restricted area, the contractor shall strictly observe all safety, security and labour regulations prevailing in the campus. The contractor shall be responsible for the proper behaviour of the staff deployed by him and for any breach of security regulations, thefts, sabotage etc. The Contractor shall withdraw any person so desired by institute, if in the opinion of the representative of CSIR IIP it is not desirable to permit that particular person to work inside the campus.
54. The Quotation and any order resulting from this enquiry shall be governed by our Conditions of Contract/Work Order and vendor quoting this enquiry shall be deemed to have read and understood the same. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by CSIR IIP unless our specific written acceptance thereof is obtained.
55. The Contractor/Supplier/Service Provider shall at all the times indemnify the purchase against all claims which may be made in respect of the stores for infringement of any right protected by Patent Registration of design or Trade Mark and shall take all risk of accidents or damage, which may cause failure of supply from whatever cause arising and the entire responsibility for sufficiency of all means used by him for the fulfilment of the contract.

56. Any bidder having debarment in force as on the date of tender due date, from any of the CSIR Laboratory/Institute or any Govt of India or Govt. funded organization/institutes/organization etc will not be considered and rejected accordingly. The bidder should disclose about this at the time of bidding.



(Dinesh Kumar)

Stores & Purchase Officer
For CSIR