

THIRD PART AUDIT UNDER RTI ACT FOR PROACTIVE DISCLOSURE

1. Organisation and Function

1.1 Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]

1.1.1 Name and Address of the Organization :

CSIR-Indian Institute of Petroleum, Mohkampur,
Dehradun-248 005

Ph: (O) 0135-2525709, 2660205

Email: director@iip.res.in

URL: <https://www.iip.res.in/reach-us/>

1.1.2 Head of the Organization :

Dr. Harender Singh Bisht,

Director

CSIR-Indian Institute of Petroleum,
Mohkampur, Dehradun-248 005

Ph: (O) 0135-2525709, 2660205

Email: director@iip.res.in

URL: <https://www.iip.res.in/director-3/about/>

1.1.3 Vision, Mission and Mandate:

- **Vision:**

CSIR-IIP aspires to be the technology, technical services and training solution provider of choice to the hydrocarbon and energy sector

- **Mission**

- ✓ Provide competitive and sustainable technologies, products, and services to meet the requirements of the hydrocarbon and energy sector
- ✓ Exploit renewable resources and waste material to develop low-cost pathways for the production of fuels and chemicals
- ✓ To lead the country in carbon assessment efforts and mitigation options to become net zero by 2070.
- ✓ Maintain leadership for continuous education in the energy sector to meet HRD requirements, both nationally and internationally

URL: <https://www.iip.res.in/about-us/vision-mission-and-charter/>

Mandate:

- To undertake R&D initiatives in the niche domains of petrochemicals, fuels and energy
- Develop products, processes and technologies for next-generation refineries and integrated energy complexes
- Provide solutions to challenges faced by oil and gas upstream, refining, petrochemicals and related industries
- Create human resources having interdisciplinary competencies across chemistry, chemical engineering, biotechnology, mechanical engineering and data sciences in the fields of fuels, chemicals, biotechnology, and petroleum product applications
- Assist Bureau of Indian Standards (BIS) in formulating standards and specifications for petroleum-derived products
- Provide inputs and thought leadership to national policy formulation and international positioning in sustainable energy

1.1.4 Functions and duties :**Organisation**

CSIR-Indian Institute of Petroleum is one of the premier institutes of Council of Scientific and Industrial Research, (CSIR) and is accredited with ISO 9001:2000 certification. CSIR-IIP provides Research and Development as well as technical support to the hydrocarbon industry. It develops and transfers technologies to industry, in the area of petroleum refining, natural gas, petrochemicals, chemicals and utilization of petroleum products. It provides technical services to the industry, imparts training to the personnel of the related industry, assists BIS in formulation of standards for petroleum products and conducts techno-economic feasibility studies & market demand surveys of petroleum products. It plays an important role in assisting refineries in absorption, adaptation and selection of technologies and in optimization of unit operations. It was established in September 1960 to provide technical and scientific support to the entry of public sector in the hydrocarbon industry at that time. Initially from 1962-66, it had technical collaboration with Francais du Petrole (IFP) France. The Institute has its vast campus amidst lush green tea gardens in the foothills of Garhwal Himalayas, at Dehradun. It has been functioning in this campus since April 1963. The Institute has qualified, experienced and dedicated staff of R & D scientists and skilled technical personnel. Detailed information is available at its website www.iip.res.in.

- **Resource Base**

CSIR-IIP has a strong resource base- both in terms of scientific staff and financial resources. Presently the strength of Scientists and Technical Officer is 121. The institute has strengthened its financial base through external earnings of Rs. 1659.0704 lakhs in year 2020-21, Rs. 7465.31 lakhs in year 2021-22 and Rs. 3824.64 lakhs in year 2022-23 for the last three years which speaks volumes about the faith the industry has put in the Institute. In the period 2020-23, 326 Research Papers were published in SCI Journals. Sixty-five (Indian and Foreign) patents were filed and 29 patents (Indian and Foreign) were granted. Thirty-two Doctoral theses were awarded by various Universities based on the research work conducted in the Institute.

- **R&D Infrastructure**

CSIR-IIP has a strong infrastructure support for R&D activities and state-of-the-art facilities for analysis, evaluation and testing of crude oil, petroleum products, chemicals and catalysts. Facilities include well equipped laboratories, computer-controlled pilot plants and micro-reactor units for catalyst and process development, multipurpose fully automated pressure swing adsorption unit, biotechnological research facilities, lubrication testing facilities, advanced analytical facilities like NMR, FT-IR, SEM, TEM, GC, GC-MS, rheometer, TGA, etc., short-path molecular distillation system, software for computer simulation & modeling and computer networking. Engine testing laboratory is equipped with chassis dynamometer for HDC vehicles and cars. CFR engines for MON & RON, automatic exhaust emission analyser, MPFI testing and dilution tunnel for particulate measurement. The Institute has a workshop for designing and fabrication of metallic and glass equipments, captive power generation and its own water supply system.

- **Core competence**

CSIR-IIP's core competence encompasses diverse aspects of R&D in the downstream sector of petroleum industry as listed below:

- ✓ Crude evaluation and physicochemical characterization of petroleum products
- ✓ Catalyst and conversion processes
- ✓ Separation processes
- ✓ IC engine studies including emissions and alternative fuels studies
- ✓ Industrial and domestic combustion
- ✓ Tribological studies
- ✓ Process development for petrochemicals and intermediates and for biocatalytic processes
- ✓ Development of additives and specialty chemicals for hydrocarbon sector

- ✓ Molecular level characterization of petroleum products and related products
- ✓ Simulation, modeling and process design
- ✓ Bio fuels
- ✓ Waste plastics valorization
- ✓ Gas hydrates
- ✓ Petroleum rheology and flow assurance

- **Major Processes & Products Developed and Commercialized**

The Institute follows a consortium approach for development of its technologies and for providing the total engineering package to its clients. Most of the R & D projects have industrial partners in development.

CSIR-IIP has been providing competitive and sustainable technologies and products to meet the requirements of the ever growing energy sector. Over the years CSIR-IIP has developed a large number of Technologies/Processes/Products, and several of them have been commercialized against global competition. Almost every refinery in the country has technologies licensed from CSIR-IIP. Almost every refinery in the country has either a technology, product or knowledge resource from the Institute.

- **Technical Assistance**

Technical assistance and consultancy is provided to oil companies on various refining operation and related activities. Analytical tests and chemical analysis by state-of-the-art equipment and performance evaluation of petroleum products are also taken up. Lubricating oil, additives fuel, fuel saving additives and devices are evaluated by field trials. Testing and evaluation of fuels and oils for emission type approval, octane / cetane rating of gasoline/diesel fuel and rating of engine components is provided. Emission evaluation of power generator sets for COP testing, and testing of smoke measuring equipments is also taken up.

- **Training**

The Institute conducts specialized training programmes for technical personnel from refineries, petrochemical plants, automotive industry and power plants. These programmes are designed as per specific requirements. Faculty is mostly drawn from the Institute itself but is supplemented with experts in specific areas invited from other organizations. On an average more than 20 programmes are presently conducted per year. So far 1089 personnel from various industries have been trained at CSIR-IIP. It would not be an exaggeration to say today in the Indian hydrocarbon industry there is hardly any person who has not had his training and knowledge brush-up at the CSIR-IIP.

As part of skill India programme, CSIR-IIP has conducted 08 skill development programmes since 2022-2023 and trained about 61 participants

- **Awards and Recognitions**

The Institute and its scientists have received many prestigious awards in recognition of excellence in various fields. CSIR-IIP has the distinction of bagging CSIR Best Technology Awards in the past eleven years of institution of such awards by CSIR. CSIR-IIP has received TDB National Award and ICC, FICCI, ICMA, NRDC Awards for its technologies.

CSIR-IIP is a member of various National bodies and is recognized by many Indian Universities and academic institutions to conduct research leading to award of Master and Doctorate Degrees. The Institute has so far produced 32 Ph.D's in different disciplines relevant to R & D activities of the Institute during last 3 years. The scientists of the Institute are members on the editorial boards of reputed International and National Journals. Universities invite the eminent scientists of the Institute as guest faculty and external examiners.

- **International Linkages**

CSIR-IIP has moved towards globalization of its products technologies. CSIR-IIP's products are also accepted by refineries abroad. It has forged alliance with several prestigious international organizations.

- **Transfer of CSIR-IIP Technologies**

Within the scope of the license of CSIR-IIP process, which grants the right to use CSIR-IIP's know-how, CSIR-IIP ensures the supply of all required technical documentation, full training of licensees personnel in CSIR-IIP's facilities, all necessary assistance for the start-up of the licensee's plant and the disclosure of all future improvements of the CSIR-IIP process as and when required.

- **The Road Ahead**

CSIR-IIP is recognized as (a) a technology provider of national importance in refining, petrochemicals, lubricants, bio-energy and process energy efficiency solutions and (b) a consulting knowledge bank, training and skill development provider for these sectors to support their growth, profitability, productivity, sustainability and competitiveness. Our focus on Domestic Carbon Utilization to replace imports of energy and chemicals, and Decarbonization to replace Fossil Energy, has sharpened in recent years. Internationally benchmarked value addition ("Crude-to Chemicals") to low-value refinery streams like Bottoms and Naphtha, Biofuels, conversion of carbonaceous wastes (biomass, plastics) to fuels and value-added products, and decentralized and hybrid energy solutions – notably for Rural India – all fall within the scope.

1.1.5 Organization Chart : (URL: <https://www.iip.res.in/organizational-structure/>)



1.1.6 Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt:

(<https://www.iip.res.in/about-us/profile-2/>) _

- The CSIR - Indian Institute of Petroleum, one of the constituent laboratories under the umbrella of Council of Scientific & Industrial Research (CSIR), was established on September 26, 1960. The Institute has continued its efforts to grow into an internationally renowned R&D organization, providing quality research and innovative technologies for the national and international market place and to produce technical support to the industry. Accredited with ISO 9001: 2018 certificate, Institute is devoted to multidisciplinary areas of Research and Development in the downstream sector of hydrocarbon and related industry.

List of Head of Department (Directors) since its inception :

| Sl. No. | Name | From | TO |
|---------|--------------------------|---------------|-------------|
| 1 | Dr J W Whitekar | November 1960 | March 1963 |
| 2 | Dr M G Krishna | 24.6.1964 | 03.06.1974 |
| 3 | Dr I B Gulati | 04.06.1974 | 31.12.1985 |
| 4 | Dr R Krishna | 28.04.1986 | 01.10.1989 |
| 5 | Dr TSR Prasada Rao | 20.09.1990 | 31.01.1999 |
| 6 | Mr Sudhir Singhal | 12.05.2000 | 31.07.2003 |
| 7 | Dr M O Garg | 15.8.2003 | 13.02.2016 |
| 8 | Dr. Ram A. Vishwakarma | 14.02.2016 | 14.11.2016 |
| 9 | Dr. Anjan Ray | 15.11.2016 | 30.04. 2023 |
| 10 | Prof . R Pradeep Kumar | 01.05.2023 | 03.08.2023 |
| 11 | Dr. Harender Singh Bisht | 04.08.2023 | Till date |

- 1.2 **Power and duties of its officers and employees [Section 4(1) (b)(ii)]**
- 1.2.1 **Powers and duties of officers (administrative, financial and judicial)**
- 1.2.2 **Power and duties of other employees**
- 1.2.3 **Rules/ orders under which powers and duty are derived and**
- 1.2.4 **Exercised**
- 1.2.5 **Work allocation**

➤ *The replies for the above questions have been precisely summed as here under:*

RESPONSIBILITIES OF DIRECTOR

- Realizing the mission of the Institute.
- Creating an environment in the Institute conducive to nurturing of innovation and high class R&D and the other S&T activities of the institute.
- Managing the affairs of the Institute as per the decisions of the Management Council.

Director shall in all matters have powers delegated to him by the Governing Body.

| | |
|---|---|
| We are an R&D organization with four broad categories of employees – Officers whose duties are broadly given as under: | |
| Scientists | To generate new ideas, conduct research in them and take it to fructification |
| Technical staff | To assist the Scientist in their R&D activities. |
| Supporting staff | General support to Scientists and Technical staff by way of running/maintaining infrastructure and services. |
| Administrative staff | To render all the administrative services starting from Recruitment of staff to retirement/service matters/purchase/ accounting etc. as per rules and regulations on the subject. |

All the powers have been vested with the Director of this Institute. However, some routine day to day functions / decisions which are non discretionary in nature are delegated to various officials, under Delegation of Powers,

The above mentioned work in the respective Section / Divisions are being carried out as per the guidelines laid down by CSIR HQ from time to time along with the Central Government Rules as applicable on CSIR employees.

Delegation of Powers in CSIR for its constituent laboratories/institutes are provided in the following URL <https://www.csir.res.in/csir-search?title=delegation&search=Search>.

Other rules, regulations and bye-laws applicable on CSIR and its constituent laboratories/institutes are provided in the following URL <https://www.csir.res.in/readbook?bid=MTQ4OTE0&submit=view>

1.3 Procedure Followed In Decision Making Process [Section 4(1)(b)(iii)]

<https://www.csir.res.in/rules-regulation>

1.3.1 Process of decision making Identify key decision making points

1.3.2 Final decision making authority

1.3.3 Related provisions, acts, rules etc.

1.3.4 Time limit for taking a decisions, if any

1.3.5 Channel of supervision and accountability

➤ *The replies for the above questions have been precisely summed as here under:*

Regarding R&D activities, we have Heads of Divisions who normally take a decision in process making in consultation with the Director. HoDs also supervise the R&D activity in their discipline. The individual scientists reports to the HoDs in consultaion with Head, RPPM and BD. The HoDs are accountable to the Director who in turn report to Research Council. In Administration, we have three wings namely, Administration, Finance & Accounts and Stores and Purchase. All the three wings are headed by Controller of Administration, Controller of F&A and Controller of S&P respectively and directly report to the Director. In addition, various internal committees have been constituted which are bestowed with specific responsibilities to address problems of specific in nature. These committees give their commendations to the Director who would take a final decision. The Director is also the final decision maker in all policy related issues. As mentioned above the final authority in the decision making process rests with the Director and in certain specified matters, the final authority rests with DG, CSIR, as per the Rules, regulations and bye-laws. However, certain powers have been delegated to lower functionaries by the Director. We are guided in our activities by our Controlling Authority, i.e. CSIR. Based on its directives, the decisions are taken at Laboratory level by the Head of the Laboratory, i.e. Director.

TIME-LIMIT: As prescribed by Government of India under Manual of Office Procedure and amendments issued from time to time is strictly adhered in the organisation.

1.4 Norms for Discharge of Functions

1.4.1 Nature of functions/ services offered

1.4.2 Norms/ standards for functions/ service delivery

1.4.3 Process by which these services can be accessed

1.4.4 Time-limit for achieving the targets

1.4.5 Process of redress of grievances

&

1.5 Rules, Regulations, Instructions, Manual and Records for Discharging Functions **[Section4(1)(b)(v)]**

1.5.1 Title and nature of the record/ manual /instruction.

1.5.2 List of Rules, regulations, instructions manuals and records.

1.5.3 Acts/ Rules manuals etc.

1.5.4 Transfer policy and transfer orders

➤ *The replies for the above questions have been precisely summed as here under:*

As per MOP / CSIR instructions.

Guidelines are framed on the basis of CSIR Rules and Regulations / bye-laws / instructions as amended from time to time.

Rules and regulations are issued from CSIR on various subjects from time to time. A complete list of all the Rules and Regulations is available on the web address as mentioned hereunder: <https://www.csir.res.in/rules-regulation>

<https://www.csir.res.in/csir-search?title=transfer+guidelines&search=Search>

TIME-LIMIT: As prescribed by Government of India under Manual of Office Procedure and amendments issued from time to time is strictly adhered in the organisation.

1.6 Documents Held Under the Control [Section 4(1)(b) (vi)]

1.6.1 Categories of documents

1.6.2 Custodian of documents/categories

➤ *The replies for the above questions have been precisely summed as here under:*

Official documents, Scientific Reports, Patents, Technical Reports, MoU's etc. are being held under the control of the laboratory. The details for the same have been provided as hereunder:

| Sl.No. | Category of Documents | Held by |
|---------------|--|--|
| 1 | (a) Service Matter (Employees) related documents (b) All documents relating to General Administration | Administration (Estt. Section) Administration (Gen. Section) |
| 2 | Documents pertaining to Vigilance and Legal matters | Administration (Vig./ Legal Section) |
| 3 | Documents related to Recruitment, Assessment and Promotions of staff | Administration (R&A Section) |
| 4 | Documents related to Stores and Purchase | Stores & Purchase Section |
| 5 | Documents related to Financial matters | Finance & Accounts Section |
| 6 | Documents relating to construction & maintenance works (Civil, Electrical, Mechanical) | Engineering Services Division |
| 7 | Documents related to In-house, Sponsored, Consultancy, Collaborative, Grant-in-Aid projects | RPPM / BD Division |
| 8 | Documents related to Patents & Publication | Patent & Publications section |
| 9 | All documents relating to Annual Reports, News Letters | SCDD |

- 1.7 Boards, Councils, Committees And Other Bodies Constituted As Part Of Public Authority [Section 4(1)(b)(viii)]**
- 1.7.1 Name of Boards, Council, Committee etc.**
- 1.7.2 Composition**
- 1.7.3 Dates from which constituted**
- 1.7.4 Term/ Tenure**
- 1.7.5 Powers and functions**
- 1.7.6 Whether their meetings are open to the public?**
- 1.7.7 Whether the minutes of the meetings are open to the public?**
- 1.7.8 Place where the minutes if open to the public are available?**

There are two Councils namely:

- 1. Research Council**
- 2. Management Council**

➤ *The replies for the above questions bearing nos. 1.7.1 to 1.7.5 in reference to Research Council have been precisely summed as here under:*

- (1) Members of Research Council (URL: <https://www.iip.res.in/about-us/research-council/>)**

केन्द्रीय योजना निदेशालय / Central Planning Directorate
वैज्ञानिक और औद्योगिक अनुसंधान परिषद/Council of Scientific & Industrial Research
रफी मार्ग, नई दिल्ली-110001 / Rafi Marg, New Delhi-110001

No. 19A/RC(CSIR-IIP)/CPD-2023

July 10, 2023

कार्यालय ज्ञापन / OFFICE MEMORANDUM

Sub: Constitution of Research Council of CSIR – Indian Institute of Petroleum (CSIR-IIP), Dehradun

1. DG, CSIR is pleased to constitute the Research Council (RC) for **CSIR – Indian Institute of Petroleum (CSIR-IIP), Dehradun** with the following composition and functions:

A. Composition

a. Chairperson

Shri Arun Kumar Singh
Chairman and CEO
Oil and Natural Gas Corporation Limited (ONGC)
Plot No. 5A- 5B Nelson Mandela Road, Vasant Kunj
New Delhi - 110070

b. External Members

Dr. G.S. Kapur
Former Exec. Director (Petrochemicals)
Indian Oil Corp Ltd.
Consultant, Energy Transition & Petrochemicals
Sector 17
Faridabad- 121002

Dr. Neeraj Mathur
Executive Director
OIL India Ltd.

Ms. Shukla Mistry
Director (Refineries) Indian Oil Board, New Delhi
Indian Oil Corporation Ltd., Scope Complex, Core 2
7 Lodhi Institutional Area, Lodhi Road
New Delhi - 110049

Prof. Jayesh Bellare
Department of Chemical Engineering
IITB, Powai
Mumbai – 400076



c. Agency Representative

Dr. Alka Sharma

Scientist 'H'

Department of Biotechnology, Ministry of Science & Technology

Government of India

CGO Complex

New Delhi-110003

d. Sister Laboratory

Director

CSIR-CSIR-National Chemical Laboratory

Pune-411008

e. Laboratory Director

Director

CSIR - Indian Institute of Petroleum

Haridwar Road, IIP, Mohkampur

Dehradun - 248005

f. DG's Representative

Shri Anoj Kumar Chadar

Senior Principal Scientist

Technology Management Directorate (TMD)

Vigyan Suchna Bhawan (CSIR-NIScPR Building)

14, Satsang Vihar Marg


New Delhi - 110067

B. Functions

- i. Advise on the formulation of R&D programmes and future directions of activities of the laboratory keeping in view the CSIR mandate, national priorities and opportunity areas;
- ii. Suggest networking with other CSIR National Laboratories on programmes of mutual interest i.e. thematic activities;
- iii. Review R&D activities and research programmes and advise on future directions;
- iv. Advise on fostering linkages between the laboratory, industry and potential clients;
- v. Constitute a panel of experts for the selection of Scientific (Group IV) staff, and
- vi. Any other function as may be assigned by the Director General / Governing Body.



2. The tenure of the constituted RC is for 3 (three) years w.e.f. September 01, 2023. The Research Council shall meet at least two times a year.
3. The Secretary of the Research Council shall be nominated by the Director of the concerned laboratory/ institute.
4. The expenses on TA/DA and honorarium to the non-CSIR members will be borne by the laboratory as per the rules.
5. This OM will be effective from September 01, 2023 and supersede earlier OM issued on the subject.


(डॉ. एस. सत्यनारायणन / Dr. S. Sathyanarayanan)
प्रमुख, सीपीडी / Head, CPD

Copy to:

1. Chairman and all the members of Research Council, CSIR-IIP, Dehradun
 2. Director, CSIR-IIP, Dehradun
 3. Controller of Administration, CSIR-IIP, Dehradun
 4. Sr. F&AO / F&AO, CSIR-IIP, Dehradun
 5. Sr. PPS to DG, CSIR Hqrs.
 6. PS to JS(A), CSIR Hqrs.
 7. PS to FA, CSIR Hqrs.
 8. DS (PD), CSIR Hqrs.
 9. HoD, All Directorates / Units of CSIR Hqrs.
 10. DG's Representative
 11. Office Copy
 12. Guard File
-

- (2) **Members of Management Council** (URL: <https://www.iip.res.in/about-us/management-council/>)

➤ *The replies for the above questions bearing nos. 1.7.1 to 1.7.4 in reference to Management Council have been precisely summed as here under:*

**CSIR-Indian Institute of Petroleum
Dehradun**

No.IIP/COA/37/2021 Dated: 20.12.2021

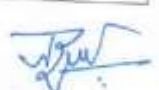
OFFICE MEMORANDUM

Sub: Re-constitution of Management Councils of CSIR-IIP for the period 01.01.2022 to 31.12.2023 – regarding.

Ref: CSIR vide letter no. 8(22)/2021-PD dated 13.12.2021 .

In pursuance to the above CSIR Letter, it is hereby notified that, DG, CSIR, in accordance with the Rule-65 of CSIR Rules & Regulations, has approved the reconstitution of Management Council of CSIR-IIP for a period of two years with effect from 01.01.2022, as indicated below:

| Management Council (CSIR-IIP) (01.01.2022 to 31.12.2023) | | |
|---|--|---|
| 1. | Chairman | Director, CSIR-IIP |
| 2. | Four Scientists of the laboratory representing the staff of various age groups | Member 1. Dr N Vishwanadham, Chief Scientist 2. Sh. Sunil Kumar Pathak, Sr.Principal Scientist 3. Dr Babita Behra, Principal Scientist 4. Dr Ohaswi, Scientist |
| 3. | One representative of the Technical Personnel | Sh. C D Sharma, Senior Technical Officer(3) |
| 4. | Director level Scientist from the same lab. or sister lab. | Dr Ashok Kumar, Outstanding Scientist/Scientist 'H' CSIR-CBRI, Roorkee |
| 5. | Head, RPBD/PME | Dr Atul Ranjan, Principal Scientist |
| 6. | Controller of Finance & Account/F&AO | CoFA, CSIR-IIP |
| 7. | Member-Secretary | CoA, CSIR-IIP |


(Jaswant Rai)
Controller of Administration &
Member-Secretary, MC
प्रशासन विभाग/Controller of Administration
सी.एस.आई.आई.पी. - भारतीय पेट्रोलियम संस्थान
CSIR-Indian Institute of Petroleum
देहरादून/Dehradun-248005

Copy to:

1. The Joint Secretary (Admn), CSIR, Anusandhan Bhawan, 2, Rafi Marg, New Delhi 110 001 - for information and record pl.
2. All the concerned officials
3. DIIP – for information pl.
4. All Notice Boards
5. All HODs

1.7.5 Powers and functions of MC

- To administer and manage the affairs and environs of the laboratory.
 - To write off irrecoverable monetary losses and Stores within the limits prescribed by CSIR
 - To recommend the resource allocation for R&D activities / facilities of lab. / Instt.
 - To monitor the progress of R&D and other activities of the Lab./Instt.
 - To recommend devolution of powers to the Project Leaders for the proper implementation of the projects / activities.
 - To approve contract R&D consultancy projects and licensing of IPR beyond the powers of Director.
 - To consider the annual report of the national Laboratory.
 - To constitute selection committees and assessment committees for all Technical Staff.
 - Any other matter, as may be referred by the Director-General.
- *The replies for the above questions bearing nos. 1.7.6 to 1.7.8 stands:*

The institute has no public dealing hence there is no impact on public at large so the Meetings are not open to public and also the minutes aren't made available.

1.8 Directory of Scientists, Officers and Employees [Section 4(1) (b) (ix)]

1.8.1 Name and designation

1.8.2 Telephone, fax and email ID

- *The replies for the above questions have been precisely summed as here under:*

Please use the web address mentioned hereunder to access the Directory of CSIR-IIP.
URL: <https://www.iip.res.in/people/>

1.9 The monthly Remuneration received by each of its Officers and Employees [Section 4(1) (b) (x)]

1.9.1 List of employees with Gross monthly remuneration

1.9 The monthly Remuneration received by each of its Officers and Employees
[Section 4(1) (b) (x)]

1.9.1 List of employees with Gross monthly remuneration

➤ Salary for the month of February 2024 has been attached hereunder :

| No. | NAME | DESIG. | GROSS |
|-----|---------------------------------|-------------------------------|-----------|
| 1. | 1190039 RAJESH KUMAR SCT | SENIOR PRINCIPAL SCIENTIST | 320956.00 |
| 2. | 1190044 N VISHWANDHAN | CHIEF SCIENTIST | 342440.00 |
| 3. | 1190095 MUKESH KUMAR PODDAR | SCIENTIST | 117936.00 |
| 4. | 1190099 SUDIP KR GANGULY | CHIEF SCIENTIST | 363104.00 |
| 5. | 1190102 SANAT KUMAR | CHIEF SCIENTIST | 291866.00 |
| 6. | 1190103 MANOJ SRIVASTAV | CHIEF SCIENTIST | 323088.00 |
| 7. | 1190106 SOUMEN DAS GUPTA | Sr. PRINCIPAL SCIENTIST | 302758.00 |
| 8. | 1190113 SUMAN LATA JAIN | SENIOR PRINCIPAL SCIENTIST | 281713.00 |
| 9. | 1190114 NEERAJ ATRAY | Sr.PRINCIPAL SCIENTIST | 240754.00 |
| 10. | 1190117 SUNIL KUMAR PATHAK | CHIEF SCIENTIST | 296192.00 |
| 11. | 1190119 DEVENDRA SINGH | Sr.PRINCIPAL SCIENTIST | 277660.00 |
| 12. | 1190125 BABITA BEHRA | Pr.PRINCIPAL | 242766.00 |
| 13. | 1190129 GAURAV GUPTA | Pr.SCIENTIST | 219440.00 |
| 14. | 1190132 WITTISON KAMEI | Sr.Pr.PRINCIPAL SCIENTIST | 257247.00 |
| 15. | 1190137 SURYADEV KUMAR | Sr.PRINCIPAL SCIENTIST | 302758.00 |
| 16. | 1190140 D V NAIK | Sr.Pr SCIENTIST | 249923.00 |
| 17. | 1190144 SWAPNIL DIVEKAR | PRINCIPAL SCIENTIST | 260706.00 |
| 18. | 1190149 LAIRENLKPAM ROBINDRO | SENIOR PRINCIPAL SCIENTIST | 273724.00 |
| 19. | 1190155 AJAY KUMAR | Sr.PRINCIPAL SCIENTIST | 302758.00 |
| 20. | 1190159 M K SHUKLA | .PRINCIPAL SCIENTIST | 242766.00 |
| 21. | 1190163 RAJA RAM BAL | Sr.PRINCIPAL SCIENTIST | 311611.00 |
| | | | |

| | | | |
|-----|---|-------------------------------|-----------|
| 22. | 1190165 T BHASKAR | Chief Sc | 309342.00 |
| 23. | 1190170 ANIL KUMAR SINHA | Chief SCIENTIST | 352373.00 |
| 24. | 1190188 G D THAKARE | Sr. PRINCIPAL SCIENTIST | 311611.00 |
| 25. | 1190190 ATUL RANJAN | Sr.PRINCIPAL SCIENTIST | 294090.00 |
| 26. | 1190194 O P KHATRI | SENIOR PRINCIPAL SCIENTIST | 302758.00 |
| 27. | 1190197 DEBASHISH GHOSH | PRINCIPAL SCIENTIST | 260706.00 |
| 28. | 1190202 PANKAJ KUMA ARYA | PRINCIPAL SCIENTIST | 268452.00 |
| 29. | 1190203 DIPTARKA DASGUPTA | Pr.SCIENTIST | 260706.00 |
| 30. | 1190204 BHAVYA B | Pr.SCIENTIST | 253635.00 |
| 31. | 1190206 INDRAJIT K GHOSH | Pr.SCIENTIST | 253328.00 |
| 32. | 1190208 RAJKUMAR SINGH | PRINCIPAL SCIENTIST | 268452.00 |
| 33. | 1190210 DR AARTI | PRINCIPAL SCIENTIST | 253328.00 |
| 34. | 1190273 A SELVAMANI | SCIENTIST | 135912.00 |
| 35. | 1190274 OJASVI | SCIENTIST | 150042.00 |
| 36. | 1190277 GANESH NARAYANA NAIK | SENIOR SCIENTIST | 173835.00 |
| 37. | 1190278 ANUP PRAKASH TATHOD | SCIENTIST | 132084.00 |
| 38. | 1190280 T SENTHILKUMAR | SCIENTIST | 132084.00 |
| 39. | 1190281 PREM LAMA | SCIENTIST | 145800.00 |
| 40. | 1190285 VENKATA CHANDRA SEKHAR PALLA | SCIENTIST | 145800.00 |
| 41. | 1190288 TUHIN SUVRA KHAN | SCIENTIST | 141742.00 |
| 42. | 1190290 NANOJI ISLAVATH | SCIENTIST | 141742.00 |
| 43. | 1190293 KRITIKA KOHLI | SCIENTIST | 128422.00 |
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| 44. | 1190295 AVINASH VITTHALRAO PALODKAR | SENIOR SCIENTIST | 148561.00 |
| 45. | 1190296 BHARAT SINGH RANA | SCIENTIST | 128422.00 |
| 46. | 1190297 PRAKASHAIAH BG | SCIENTIST | 133811.00 |
| 47. | 1190298 BELAL HAIDER | SCIENTIST | 121265.00 |
| 48. | 1190299 A . HARISH | SCIENTIST | 133811.00 |
| 49. | 1190300 SATYAM KUMAR PRAJAPATI | SCIENTIST | 121265.00 |
| 50. | 1190301 RACHA SURYA MURALI | PRINCIPAL SCIENTIST | 239126.00 |
| 51. | 1190302 B NEELAM NAIDU | PRINCIPAL SCIENTIST | 246135.00 |
| 52. | 1190303 INDU SHEKHAR | Sr. SCIENTIST | 168855.00 |
| 53. | 1190304 SUDHAKARA REDDY YENUMALA | Sr. SCIENTIST | 152889.00 |
| 54. | 1190305 AVINASH SURYAKANT MAHTRE | SCIENTIST | 148561.00 |
| 55. | 1190306 SALEEM AKHTAR FAROOQUI | PRINCIPAL SCIENTIST | 260706.00 |
| 56. | 1190307 SUNIL KUMAR SUMAN | PRINCIPAL SCIENTIST | 229118.00 |
| 57. | 1190308 PARNAB DAS | Sr. SCIENTIST | 164059.00 |
| 58. | 1190309 PANKAJ KUMAR KANNAUJIA | PRINCIPAL SCIENTIST | 207466.00 |
| 59. | 1190310 DEEPTI AGARAWAL | PRINCIPAL SCIENTIST | 253328.00 |
| 60. | 1190311 BIPUL SARKAR | SCIENTIST | 168855.00 |
| 61. | 1190312 SAMIR KUMAR MAITY | CHIEF SCIENTIST | 0 309342.00 |
| 62. | 1190313 SUBHAM PAL | Pr. SCIENTIST | 253328.00 |
| 63. | 1190314 UMESH KUMAR | PRINCIPAL SCIENTIST | 253328.00 |
| 64. | 1190315 ANKUR BORDOLOI | PRINCIPAL SCIENTIST | 242766.00 |
| 65. | 1190317 SRINIVAS PADALA | PRINCIPAL SCIENTIST | 239126.00 |
| 66. | 1190319 SUNIL KUMAR | SENIOR PRINCIPAL SCIENTIST | 302758.00 |

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| 67. | 1190320 PRASENJIT GHOSH | PRINCIPAL SCIENTIST | 235776.00 |
| 68. | 1190321 ANKUSH BABARAO BINDWAL | SENIOR SCIENTIST | 148561.00 |
| 69. | 1190322 SHAILESH KUMAR SINGH | Sr. SCIENTIST | 178815.00 |
| 70. | 1190333 DR HARENDER SINGH BISHT | Director | 326249.00 |
| 71. | 1190032 AMIT SHARMA | SENIOR TECHNICAL OFFICER (I) | 132520 |
| 72. | 1190048 REKHA CHAUHAN | SENIOR TECHNICAL OFFICER (I) | 116771.00 |
| 73. | 1190054 KAMAL KUMAR | SENIOR TECHNICAL OFFICER (II) | 141742.00 |
| 74. | 1190063 YASHVEER SINGH MEENA | SENIOR TECHNICAL OFFICER (I) | 110280.00 |
| 75. | 1190066 KAMLA YADAV | SENIOR TECHNICAL OFFICER (I) | 121638.00 |
| 76. | 1190069 PRAVEEN KUMAR KHATRI | SENIOR TECHNICAL OFFICER (I) | 113442.00 |
| 77. | 1190072 MANISHA SAHAI | SENIOR TECHNICAL OFFICER (I) | 125142.00 |
| 78. | 1190075 LN SIVAKUMAR KONATHALA | SENIOR TECHNICAL OFFICER (I) | 107284.00 |
| 79. | 1190078 PIYUSH GUPTA | SENIOR TECHNICAL OFFICER (I) | 118318.00 |
| 80. | 1190082 RASHMI | SENIOR TECHNICAL OFFICER (I) | 107284.00 |
| 81. | 1190085 PRADEEP KUMAR | SENIOR TECHNICAL OFFICER (I) | 125142.00 |
| 82. | 1190088 RAGHUVIR SINGH | SENIOR TECHNICAL OFFICER (I) | 107284.00 |
| 83. | 1190090 DEEPENDRA TRIPATHI | SENIOR TECHNICAL OFFICER (I) | 107284.00 |
| 84. | 1190092 VEMPATAPU BHANU PRASAD | SENIOR TECHNICAL OFFICER (I) | 107284.00 |
| 85. | 1190105 MANOJ KUMAR | SENIOR TECHNICAL OFFICER (I) | 101660.00 |
| 86. | 1190116 GORDHAN JAIN | SENIOR TECHNICAL OFFICER (I) | 118318.00 |
| 87. | 1190121 VISWAS SAINI | SENIOR TECHNICAL OFFICER (I) | 113442.00 |
| 88. | 1190141 R C SAXENA | PRINCIPAL TECHNICAL OFFICER | 268640.00 |
| 89. | 1190142 A K GUPTA | PRINCIPAL TECHNICAL OFFICER | 276512.00 |
| 90. | 1190145 HARI CHAND SINGH | PRINCIPAL TECHNICAL OFFICER (III) | |

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| | | | 225836.00 |
| 91. | 1190151 C D SHARMA | SENIOR TECHNICAL OFFICER (III) | 168928.00 |
| 92. | 1190153 SUNIL KUMAR STO | SENIOR TECHNICAL OFFICER (III) | 168928.00 |
| 93. | 1190157 SANDEEP SARAN | SENIOR TECHNICAL OFFICER (III) | 164172.00 |
| 94. | 1190160 SATISH KUMAR STO | SENIOR TECHNICAL OFFICER (III) | 164172.00 |
| 95. | 1190164 JAGDISH KUMAR | SENIOR TECHNICAL OFFICER (III) | 164172.00 |
| 96. | 1190168 RAKESH KUMAR STO | SENIOR TECHNICAL OFFICER (III) | 168928.00 |
| 97. | 1190169 MANOJ KUMAR STO III | SENIOR TECHNICAL OFFICER (I) | 164172.00 |
| 98. | 1190174 SETH PAL SINGH | SENIOR TECHNICAL OFFICER III | 168928.00 |
| 99. | 1190178 RAKESH KUMAR JOSHI | SENIOR TECHNICAL OFFICER (III) | 159580.00 |
| 100. | 1190183 VINEET SOOD | SENIOR TECHNICAL OFFICER (III) | 155152.00 |
| 101. | 1190185 RAJENDER BADOLA | SENIOR TECHNICAL OFFICER (II) | 133996.00 |
| 102. | 1190186 SARVANAND TIWARI | SENIOR TECHNICAL OFFICER (I) | 144324.00 |
| 103. | 1190191 DEEPENDER KUMAR PANDEY | PRINCIPAL TECHNICAL OFFICER (III) | 225836.00 |
| 104. | 1190193 SATYA NIKETAN YADAV | SENIOR TECHNICAL OFFICER (III) | 133996.00 |
| 105. | 1190196 GHANSHYAM THAKKAR | SENIOR TECHNICAL OFFICER /RMO | 222095.00 |
| 106. | 1190343 SHUCHISMITA BENJWAL | PRINCIPAL TECHNICAL OFFICER/RMO | 275292.00 |
| 107. | 1190004 VINITA WALIA | SO(G) | 139732.00 |
| 108. | 1190008 J K CHAURASIA | COFA/CONTROLLER | 150964.00 |
| 109. | 1190009 SATISH CHAND | SECTION OFFICER | 114148.00 |
| 110. | 1190023 SAROJ KUSHWAH | PRIVATE SECRETARY | 139732.00 |
| 111. | 1190038 PADMA KUMARI | PRIVATE SECRETARY | 149084.00 |
| 112. | 1190043 REENA SHARMA | PRIVATE SECRETARY | 124480.00 |
| 113. | 1190049 KUSUM BHATT | PRIVATE SECRETARY | 124480.00 |
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| 114. | 1190138 DEVENDRA RAI | PRIVATE SECRETARY | 131860.00 |
| 115. | 1190156 B B DIMRI | SECTION OFFICER | 139732.00 |
| 116. | 1190161 RAMESH KUMAR JOSHI | SECTION OFFICER | 139732.00 |
| 117. | 1190166 MEENA KUMARI | SECTION OFFICER | 139732.00 |
| 118. | 1190172 VISHVENDER DOGRA | Section Officer | 110868.00 |
| 119. | 1190180 SOMESHWAR PANDEY | SENIOR HINDI OFFICER | 134320.00 |
| 120. | 1190182 DINESH KUMAR | STORES AND PURCHASE OFFICER | 146292.00 |
| 121. | 1190189 ANJUM SHARMA | SENIOR DS/SR COA | 225836.00 |
| 122. | 1190201 CHHERING A BODH | ADMINISTRATIVE OFFICER | 142204.00 |
| 123. | 1190325 BHARAT BHUSHAN | STORES AND PURCHASE OFFICER | 150042.00 |
| 124. | 1190332 PANKAJ KUMAR MOURYA | SECTION OFFICER | 110868.00 |
| 125. | 1190344 RAKESH PANT | SECTION OFFICER | 95944.00 |
| 126. | 1190040 OM PARKASH SHARMA | STO(I) | 105996.00 |
| 127. | 1190045 NISHA | STO(I) | 120100.00 |
| 128. | 1190046 SUND RAM SHARMA | STO(I) | 128831.00 |
| 129. | 1190056 POOJA YADAV | STO(I) | 121638.00 |
| 130. | 1190059 JYOTI PORWAL | STO(I) | 128831.00 |
| 131. | 1190061 SANDHYA JAIN | STO(I) | 121638.00 |
| 132. | 1190080 ROHIT KUMAR | STO(I) | 113442.00 |
| 133. | 1190097 KASINA D P LAXMIKUMAR | STO(I) | 91840.00 |
| 134. | 1190109 JITENDER KUMAR | TECHNICAL OFFICER | 91840.00 |
| 135. | 1190112 AMIT KUMAR | TECHNICAL OFFICER | 91840.00 |
| 136. | 1190124 VAIBHAV | TECHNICAL ASSISTANT | 90422.00 |
| 137. | 1190133 HEMANT KUMAR SAHOO | TECHNICAL ASSISTANT | |

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| | | | 65210.00 |
| 138. | 1190135 RAHUL KUMAR | TECHNICAL ASSISTANT | 71978.00 |
| 139. | 1190323 MUDAVAT RAVI | TECHNICAL ASSISTANT | 71978.00 |
| 140. | 1190324 ROHIT I | TECHNICAL ASSISTANT | 65210 |
| 141. | 1190025 TARA CHAND SHARMA | SENIOR TECHNICIAN (II) | 117428.00 |
| 142. | 1190026 NITYA N BAHUGUNA | SENIOR TECHNICIAN (II) | 117428.00 |
| 143. | 1190027 PARAMJEET SINGH | SENIOR TECHNICIAN (II) | 110868.00 |
| 144. | 1190029 RAJEEV SHARMA | SENIOR TECHNICIAN (II) | 96214.00 |
| 145. | 1190031 GOVIND SINGH MEHTA | SENIOR TECHNICIAN (I) | 85448.00 |
| 146. | 1190033 RAJENDER PRASAD ESD | SENIOR TECHNICIAN (I) | 85448.00 |
| 147. | 1190035 MUKESH KUMAR ESD DRV | SENIOR TECHNICIAN (I) | 85448.00 |
| 148. | 1190037 ANIL KUMAR | SENIOR TECHNICIAN (II) | 104636.00 |
| 149. | 1190041 ANJLI BHATNAGAR | SENIOR TECHNICIAN (II) | 104636.00 |
| 150. | 1190042 RAJNISH BHATNAGAR | SENIOR TECHNICIAN (II) | 104636.00 |
| 151. | 1190052 RAJPAL | SENIOR TECHNICIAN (II) | 104636.00 |
| 152. | 1190053 NARINDER KR RAWAT | SENIOR TECHNICIAN (II) | 102484.00 |
| 153. | 1190055 PREM CHAND VERMA | TECHNICIAN (II) | 57572.00 |
| 154. | 1190057 DEEP CHAND | SENIOR TECHNICIAN (II) | 117428.00 |
| 155. | 1190058 BINOD KUMAR | SENIOR TECHNICIAN (I) | 70032.00 |
| 156. | 1190060 PURAN SINGH ASWAL | SENIOR TECHNICIAN (I) | 70032.00 |
| 157. | 1190062 PRADEEP SINGH PANWAR | SENIOR TECHNICIAN (I) | 78433.00 |
| 158. | 1190064 DANIEL SHAH | SENIOR TECHNICIAN (I) | 78433.00 |
| 159. | 1190065 ASHOK KUMAR I | SENIOR TECHNICIAN (I) | 78433.00 |
| 160. | 1190067 MAYANK KUMAR MISHRA | SENIOR TECHNICIAN (I) | 78433.00 |

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| 161. | 1190068 SANJEEV KUMAR | SENIOR TECHNICIAN (I) | 78433.00 |
| 162. | 1190070 DEVENDRA SINGH BATOLA | SENIOR TECHNICIAN (I) | 78433.00 |
| 163. | 1190071 RITU RAJ NEGI | SENIOR TECHNICIAN (I) | 70032.00 |
| 164. | 1190073 GAMBHIR SINGH | SENIOR TECHNICIAN (I) | 70032.00 |
| 165. | 1190074 PRADEEP SINGH NEGI | SENIOR TECHNICIAN (I) | 71035.00 |
| 166. | 1190076 MANMOHAN SINGH GOSAIN | SENIOR TECHNICIAN (I) | 78433.00 |
| 167. | 1190077 SHIV PRASAD NAUTIYAL | SENIOR TECHNICIAN (I) | 78433.00 |
| 168. | 1190079 ASHOK KUMAR II | SENIOR TECHNICIAN (I) | 70032.00 |
| 169. | 1190081 RAJENDER KUMAR | SENIOR TECHNICIAN (I) | 70032.00 |
| 170. | 1190083 NASEEM AHMAD | SENIOR TECHNICIAN (I) | 70032.00 |
| 171. | 1190084 VIVEK KUMAR SHARMA | SENIOR TECHNICIAN (I) | 70032.00 |
| 172. | 1190086 MAHENDRA SINGH NEGI | SENIOR TECHNICIAN (I) | 70032.00 |
| 173. | 1190087 PARVEJ ALAM | SENIOR TECHNICIAN (I) | 70032.00 |
| 174. | 1190089 RAJEEV PANWAR | SENIOR TECHNICIAN (I) | 78433.00 |
| 175. | 1190091 SANDEEP K SAXENA | SENIOR TECHNICIAN (I) | 71035.00 |
| 176. | 1190093 ARUNA KUKRETI | SENIOR TECHNICIAN (I) | 78433.00 |
| 177. | 1190094 KHEM SINGH | SENIOR TECHNICIAN (I) | 70032.00 |
| 178. | 1190096 ABBAL SINGH | SENIOR TECHNICIAN (I) | 62634.00 |
| 179. | 1190098 NAVEEN KUMAR MORYA | SENIOR TECHNICIAN (I) | 70032.00 |
| 180. | 1190100 GIRISH CHAND TIWARI | SENIOR TECHNICIAN (I) | 78433.00 |
| 181. | 1190101 RAJESH SHARMA | SENIOR TECHNICIAN (I) | 70032.00 |
| 182. | 1190104 NAGENDRAMMA P | SENIOR TECHNICIAN (I) | 70032.00 |
| 183. | 1190107 PUSHP RAJ SHARMA | SENIOR TECHNICIAN (I) | 78433.00 |
| 184. | 1190110 TASLEEM KHAN | SENIOR TECHNICIAN (I) | 70032.00 |
| 185. | 1190111 RITU MAURYA | TECHNICIAN (II) | 64211.00 |

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| 186. | 1190115 HARI PRAKASH | TECHNICIAN (II) | 62380.00 |
| 187. | 1190118 OMBIR SINGH | SENIOR TECHNICIAN (II) | 57387.00 |
| 188. | 1190120 JITENDER SINGH | SENIOR TECHNICIAN (II) | 57387.00 |
| 189. | 1190122 VALA VISHAL MAGAN BHAI | SENIOR TECHNICIAN (II) | 57387.00 |
| 190. | 1190123 GURUJOTHI G | SENIOR TECHNICIAN (II) | 57387.00 |
| 191. | 1190127 AMARDEEP KUMAR | SENIOR TECHNICIAN (II) | 57387.00 |
| 192. | 1190128 SARVESH KUMAR SHRIRAM BHIMTE | SENIOR TECHNICIAN I | 38597.00 |
| 193. | 1190130 TANUJ KUMAR | TECHNICIAN I | 40231.00 |
| 194. | 1190131 SANDEEP KUMAR CHAUHAN | TECHNICIAN I | 40231.00 |
| 195. | 1190134 RAUSHAN KUMAR | SENIOR TECHNICIAN I | 40231.00 |
| 196. | 1190136 RAJNISH KUMAR MAURYA | SENIOR TECHNICIAN I | 36433.00 |
| 197. | 1190003 VIKRAM SINGH ADMN | ASSISTANT SECTION OFFICER | 139732.00 |
| 198. | 1190005 ANITA DEVI | ASSISTANT SECTION OFFICER | 98732.00 |
| 199. | 1190006 J S RAWAT | SENIOR SECRETARIAT ASSISTANT | 65154.00 |
| 200. | 1190010 SHIV PRASAD SAKLANI | ASSISTANT SECTION OFFICER | 110868.00 |
| 201. | 1190011 JITENDRA SINGH NEGI | ASSISTANT SECTION OFFICER | 110868.00 |
| 202. | 1190014 ASHISH RATURI | ASSISTANT SECTION OFFICER | 98537.00 |
| 203. | 1190015 PRATIMA RANA | ASSISTANT SECTION OFFICER | 110868.00 |
| 204. | 1190019 MAHESH KUMAR | ASSISTANT SECTION OFFICER | 110868.00 |
| 205. | 1190030 GHANSHYAM | JUNIOR SECRETARIAT ASSISTANT | 63636.00 |
| 206. | 1190034 R K BHATTACHARJEE | ASSISTANT SECTION OFFICER | 107894.00 |
| 207. | 1190036 PRAMOD JOSHI | ASSISTANT SECTION OFFICER | 120872.00 |
| 208. | 1190047 BHAWNA RAWAT | SENIOR STENOGRAPHER | 104636.00 |

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| 209. | 1190050 BIJENDER DUTT | SENIOR SECRETARIAT ASSISTANT | 60520.00 |
| 210. | 1190051 TANVEER AHMED | SENIOR SECRETARIAT ASSISTANT | 60520.00 |
| 211. | 1190146 STUTI SHARMA | SSA | 51136.00 |
| 212. | 1190150 SAIMA NAAZ | SSA | 51136.00 |
| 213. | 1190152 DHEERAJ JHA | JUNIOR HINDI TRANSLATOR | 63379.00 |
| 214. | 1190154 RAJENDER KUMAR | SENIOR STENOGRAPHER | 104636.00 |
| 215. | 1190158 HARVINDER KAUR | SENIOR SECRETARIAT ASSISTANT | 87840.00 |
| 216. | 1190162 ADESH SETH | ASSISTANT SECTION OFFICER | 98732.00 |
| 217. | 1190167 HARJEET SINGH | SENIOR SECRETARIAT ASSISTANT | 78396.00 |
| 218. | 1190171 KULWANT SINGH | SENIOR SECRETARIAT ASSISTANT | 78396.00 |
| 219. | 1190173 KIRAN LATA | ASSISTANT SECTION OFFICER | 110868.00 |
| 220. | 1190175 MUNINDER PAL SINGH | Assistant Section Officer (S&P) | 98732.00 |
| 221. | 1190177 VIKRAM SINGH ADMINISTRATION (ADM) | Assistant Section Officer | 95944.00 |
| 222. | 1190179 HIMMAT SINGH | Assistant Section Officer | 80692.00 |
| 223. | 1190181 SANJAY POKHRIYAL | Assistant Section Officer | 80692.00 |
| 224. | 1190184 PRATIMA BAGGA | Assistant Section Officer | 98732.00 |
| 225. | 1190187 JASSU KUMAR | Assistant Section Officer | 93156.00 |
| 226. | 1190192 ASHA JOSHI | Assistant Section Officer | 80692.00 |
| 227. | 1190195 SHALOO VANODHIA | SENIOR STENOGRAPHER | 104636.00 |
| 228. | 1190198 SUNIL RAWAT | SENIOR SECRETARIAT ASSISTANT | 64047.00 |
| 229. | 1190200 BHARAT SINGH | ASSISTANT HALWAI- CUM-COOK | 55889.00 |
| 230. | 1190007 YASHODA | Lab Attendent II | 56748.00 |
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| 231. | 1190016 BHARTI PAYAL | Lab Attendent I | 56748.00 |
| 232. | 1190017 RAKESH KUMAR | Lab ASSTT. | 59864.00 |
| 233. | 1190211 RANBIR SINGH | LAB ATTENDENT I | 65116.00 |
| 234. | 1190212 SURAT RAM | LAB ASSISTANT | 65116.00 |
| 235. | 1190216 SANJAY KUMAR ESD | LAB ASSISTANT | 63364.00 |
| 236. | 1190217 JAI PRAKASH | LAB ASSISTANT | 70852.00 |
| 237. | 1190218 MOHD PRAVEJ | LAB ASSISTANT | 72820.00 |
| 238. | 1190223 KANTA DEVI | LAB ASSISTANT | 63364.00 |
| 239. | 1190225 RAJENDER PARSAD | Lab Attendent II | 56748.00 |
| 240. | 1190226 SURJEET SINGH | LAB ASSISTANT | 56648.00 |
| 241. | 1190228 NARESH KUMAR | LAB ASSISTANT | 63308.00 |
| 242. | 1190229 SANJAY KUMAR MOURYA | LAB ASSISTANT | 59864.00 |
| 243. | 1190230 SATISH KUMAR LIB | LAB ASSISTANT | 56648.00 |
| 244. | 1190232 IRSHAD KHAN | Lab Attendent II | 56748.00 |
| 245. | 1190234 AJAY PAL | Lab Attendent I | 56748.00 |
| 246. | 1190235 SHIV RAM SINGH | LAB ASSISTANT | 59864.00 |
| 247. | 1190237 NARENDRA SINGH NEGI | Lab Assistant | 53582.00 |
| 248. | 1190238 HEMANT K TIWARI | Lab Attendent II | 49348.00 |
| 249. | 1190239 DEV SINGH ADHIKARI | LAB Attendent I | 50808.00 |
| 250. | 1190241 GOKUL PRASAD | Lab Attendent II | 56748.00 |
| 251. | 1190242 VIVEK SINGH | Lab Attendent II | 50808.00 |
| 252. | 1190243 BIJENDER S BISHT | Lab Attendent I | 50808.00 |

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| 253. | 1190244 PRADEEP SINGH PUNDIR | LAB ASSISTANT | 59864.00 |
| 254. | 1190245 SUDAMA SINGH BISHT | Lab Attendent I | 56748.00 |
| 255. | 1190246 RAJBIR S NEGI | Lab Attendent I | 56748.00 |
| 256. | 1190247 RAMESH CHANDER | Lab Attendent I | 56748.00 |
| 257. | 1190248 RAM KISHORE MOURYA | LAB ASSISTANT | 61504.00 |
| 258. | 1190250 HERALD GLADWIN | Lab Assistant | 53582.00 |
| 259. | 1190253 PANKAJ BHASKAR | Lab Attendent I | 56748.00 |
| 260. | 1190254 MURLIDHAR CHANDANA | Lab Attendent I | 56748.00 |
| 261. | 1190255 TIKA RAM BATT | Lab Attendent I | 56748.00 |
| 262. | 1190257 MOHAN SINGH | Lab Assistant | 59864.00 |
| 263. | 1190258 JYOTI PRASAD | Lab Assistant | 59864.00 |
| 264. | 1190261 DINESH CHANDRA | Lab Attendent I | 56748.00 |
| 265. | 1190263 SUNIL KUMAR | LAB ASSISTANT | 61504.00 |
| 266. | 1190264 NAVEEN BHATT | LAB ASSISTANT | 66998.00 |
| 267. | 1190265 CHANDER SINGH | Lab Attendent I | 59989.00 |
| 268. | 1190266 SURENDER KUMAR | Lab Attendent I | 54391.00 |
| 269. | 1190268 ARVIND KHANDURI | LAB ATTENDENT II | 59989.00 |
| 270. | 1190269 RAM CHANDER BALOONI | Lab Attendent I | 58329.00 |
| 271. | 1190329 MUKESH KUMAR LAB ASSTT | LAB ASSISTANT | 65112.00 |
| 272. | 1190013 KAMAL KUMAR SHARMA | Multi Tasking Staff | 63636.00 |
| 273. | 1190018 LAXMAN SINGH RAWAT | Multi Tasking Staff | 50808.00 |
| 274. | 1190020 UMA DEVI | Multi Tasking Staff | 46502.00 |
| 275. | 1190205 DEEPAK KUMAR | Multi Tasking Staff | 69868.00 |
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| 276. | 1190209 MATBAR SINGH II | BEARER | 73968.00 |
| 277. | 1190213 ASHA RAM | BEARER | 62488.00 |
| 278. | 1190215 RAM PAL | Multi Tasking Staff | 63636.00 |
| 279. | 1190219 GOPAL SINGH | Multi Tasking Staff | 65440.00 |
| 280. | 1190220 RAJESH KUMAR PURI | Multi Tasking Staff | 65440.00 |
| 281. | 1190221 DALIP KUMAR | Multi Tasking Staff | 61832.00 |
| 282. | 1190222 AMIT UPADHAYAY | Multi Tasking Staff | 56748.00 |
| 283. | 1190224 SHIV SINGH RAWAT | Multi Tasking Staff | 50808.00 |
| 284. | 1190227 VIKRAM SINGH KANDARI | Multi Tasking Staff | 50808.00 |
| 285. | 1190231 VISHWAS KUMAR | Multi Tasking Staff | 50808.00 |
| 286. | 1190233 RAJESH KUMAR PURI | Multi Tasking Staff | 55108.00 |
| 287. | 1190236 MANOJ KUMAR | Multi Tasking Staff | 56748.00 |
| 288. | 1190240 SANJAY KUMAR | Multi Tasking Staff | 56748.00 |
| 289. | 1190249 KALU RAM | Multi Tasking Staff | 50808.00 |
| 290. | 1190252 RAJENDER PRASAD DABRAL | Multi Tasking Staff | 56748.00 |
| 291. | 1190256 MANNU RAM | Multi Tasking Staff | 56748.00 |
| 292. | 1190259 SURESH KUMAR-II | Multi Tasking Staff | 56748.00 |
| 293. | 1190260 KEDAR DUTT PANDEY | Multi Tasking Staff | 56748.00 |
| 294. | 1190262 HARISH KUMAR | Multi Tasking Staff | 50808.00 |
| 295. | 1190267 RAJESH KUMAR PURI | Multi Tasking Staff | 56748.00 |
| 296. | 1190270 TILAK KUMAR | Multi Tasking Staff | 56748.00 |
| 297. | 1190271 SARVESHWARI DEVI | Multi Tasking Staff | 55889.00 |
| 298. | 1190272 KAMAL SINGH | Multi Tasking Staff | 61649.00 |

| | | | |
|------|------------------------------------|---------------------|----------|
| 299. | 1190275 MUKESH KUMAR | Multi Tasking Staff | 59989.00 |
| 300. | 1190276 KISHORE KUMAR | Multi Tasking Staff | 59989.00 |
| 301. | 1190279 RAJESH KUMAR II SANTOSH | Multi Tasking Staff | 59989.00 |
| 302. | 1190282 SURESHI BUNKAR | Multi Tasking Staff | 55521.00 |
| 303. | 1190283 DHARMENDER SINGH PUNDIR | Multi Tasking Staff | 58329.00 |
| 304. | 1190284 MUKUL KUMAR SHARMA | Multi Tasking Staff | 58329.00 |
| 305. | 1190286 RAM GOPAL | Multi Tasking Staff | 37703.00 |
| 306. | 1190287 NEETU | Multi Tasking Staff | 35706.00 |
| 307. | 1190289 NISHA RANA | Multi Tasking Staff | 35706.00 |
| 308. | 1190291 SAVITA DEVI | Multi Tasking Staff | 35706.00 |
| 309. | 1190292 PRAVEEN KUMAR | Multi Tasking Staff | 35706.00 |
| 310. | 1190294 SAURABH RAWAT | Multi Tasking Staff | 35706.00 |
| 311. | 1190326 PANKAJ KUMAR | Multi Tasking Staff | 39125.00 |
| 312. | 1190327 BHUPENDRA SINGH RAWAT | Multi Tasking Staff | 39125.00 |
| 313. | 1190328 ANOOP | Multi Tasking Staff | 35435.00 |

1.9.2 System of compensation as provided in its regulations:

- As per 7th CPC recommendations.

1.10 Names, Designations and Other Particulars of the Public Information Officers [Section 4(1) (b) (xvi)]

1.10.1 Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority

1.10.2 Address, telephone numbers and email ID of each designated official.

- *The replies for the above questions have been precisely summed as here under:*

- **Central Public Information Officer (Scientific and Technical Matters)**

Dr. Raj Kumar Singh

Principal Scientist and CPIO (S&T)

CSIR-Indian Institute of Petroleum,

Dehradun 248 005

Phone No. – 8909832703

Email – rksingh@iip.res.in

Central Public Information Officer (Administrative Matters)

Sh. C. A. Bodh

Administrative Officer & CPIO

CSIR-Indian Institute of

Petroleum Dehradun 248 005

Mobile No.–9056453493

Email – _angdui.bodh@iip.res.in

- **Nodal Officer for handling Web Portal on RTI matters**

Sh Ramesh Kumar Joshi

Section Officer (G)

CSIR-Indian Institute of Petroleum Dehradun 248 005

Phone No-0135-2525703

Email – joshirk@iip.res.in

- **First Appellate Authority**

Sh Sudip Kumar Ganguly

Chief Scientist and Head, CMSD and FAA

CSIR-Indian Institute of Petroleum Mohkampur, Dehradun- 248005

Telephone – (O) 0135-2525937 Email – sganguly@iip.res.in

- **Transparency Officer**

Sh Suryadev Kumar

Senior Principal Scientist

CSIR-Indian Institute of Petroleum Dehradun 248005

Mobile No-9412938465

Email – suryadev@iip.res.in

➤ **Fee for Seeking Information**

Application Fee Rs. 10/- (Rs. Ten Only)

In the form of DD/IPO in favour of **Director, Indian Institute of Petroleum, Dehradun**

1.11 No. of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))

1.11.1 No. of employees against whom disciplinary action has been

(i) Pending for Minor penalty or major penalty proceedings

There are no employees against whom disciplinary proceeding is pending for Minor/Major Penalty

(ii) Finalised for Minor penalty or major penalty proceedings

There are no employees against whom Minor/Major Penalty implemented.

1.12 Programmes to advance understanding of RTI (Section 26)

1.12.1 Educational programmes

1.12.2 Efforts to encourage public authority to participate in these programmes

1.12.3 Training of CPIO/APIO

1.12.4 Update & publish guidelines on RTI by the Public Authorities concerned

➤ *The replies for the above questions have been precisely summed as here under:*

Training Programmes for CPIO, APIO and other staff working on the matters pertaining to RTI are conducted by CSIR HRDC, Ghaziabad. Employees working in other Divisions / Sections are also deputed from time to time to attend such training programmes in order to keep themselves abreast with the RTI Act.

1.13 Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]


1.13.1 Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]

- Transfer and Posting Guidelines dated 01.01.2019 in respect of Group 'A' & 'B' CCOs is followed as amended from time to time. The same are available on CSIR website (www.csir.res.in).
- All the Transfer and Posting orders in respect of CCOs (Group 'A' and 'B') is uploaded from time to time in the CSIR website (www.csir.res.in).
- The above can be accessed through the URL:
<https://www.csir.res.in/csirsearch?title=transfer+guidelines&search=Search>
- Specifically, the Transfer guidelines for Engineering staff is provided in the URL:
<https://www.csir.res.in/notification/guidelines-transfer-and-posting-group-iii-engineer-gr-iii1-gr-iii7-all-csir-national>
- Regarding Transfer of Scientific and Technical Staff, the directions issued by CSIR-HQ New Delhi vide their letter no. 5-1(21)/2008-PD dated 22/05/2008 is followed in toto.

2. MMBudget and Programme

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]

2.1.1 Total Budget for the public authority : Rs.8377.00 Lakhs

| Annexure to D.O. No. 31-2(45)/2022-23/Budget Dated 24.03.2023 | | | | | | | | | | | | |
|--|------------------------|--------------|----------|------------------------|--------------|--------|----------|--------------|--------|-------|---------------|-------------|
| Break-up of Initial Allocation for FY 2023-24 | | | | | | | | | | | | |
|  CSIR INDIAN INSTITUTE OF PURE & APPLIED SCIENCES | Financial Year-2023-24 | | | CSIR-IP, Dehradun (19) | | | | | | | Gen. Receipts | Gross Total |
| | Govt. Grant | | | LRF | | | HRF | | | | | |
| | Projects | Non-Projects | Total | Projects | Non-Projects | Total | Projects | Non-Projects | Total | | | |
| Budget Heads (Rupees in lakh) | A | B | C(A+B) | D | E | F(D+E) | G | H | I(G+H) | J | K(C+F+I+J) | |
| 1. NATIONAL LAB. | | | | | | | | | | | | |
| A. Grants-in-Aid-Salaries | | | | | | | | | | | | |
| 1. Salary & Sal. Linked Allowances | | 4080.000 | 4080.000 | | | 0.000 | | | 0.000 | | 4080.000 | |
| 2. Other Allowances * | | | | | | | | | | | | |
| (i) Reimburse. of Med. Exp./CGHS/Med. charges | | 70.000 | 70.000 | | | 0.000 | | | 0.000 | | 70.000 | |
| (ii) Overtime Allowance / Honorarium | | 2.000 | 2.000 | | | 0.000 | | | 0.000 | | 2.000 | |
| (iii) Leave Travel Concession | | 30.000 | 30.000 | | | 0.000 | | | 0.000 | | 30.000 | |
| (iv) T.A. (India) | 0.000 | 15.000 | 15.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 15.000 | |
| (vi) T.A. (Foreign) | 0.000 | 0.000 | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| (vii) Professional Update Allowance | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| Total Other Allowances (i to vii) | 0.000 | 117.000 | 117.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 117.000 | |
| A. Total Salaries (1+2) | 0.000 | 4197.000 | 4197.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 4197.000 | |
| B. Grants-in-Aid-General | | | | | | | | | | | | |
| 3. P-04 Contingencies | 0.000 | | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| 5. P-05 H.R.D. | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 5. P-06 Lab. Maintenance | 0.000 | | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| 5. P-701 Staff Qrs. Maintenance | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 5. P-67 Chemical Consum. & Other Res. Exp. | 0.000 | | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| 7. P-804 Pension & Other Retirement benefits/NPS-Council Contribution | | 4180.000 | 4180.000 | | | 0.000 | | | 0.000 | | 4180.000 | |
| 8. P-06-Advance | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| (i) Conveyance/Computer Advance | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| (ii) House Building Advance | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 9. Other Heads (for CSIR NLRs only) | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 10. P-801 and P-82 ISTADS | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 11. P-803 PPD/TNBD | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 12. P-405 HRD | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 13. P-80508 RAB | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 14. P-807 Publicity & Exhibition | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 16. P-80805 CSIR Guest Houses (Science Centre) | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 16. P-80806 Celebrations | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 17. P-16 IPTM | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 18. P-81 NM/TLI (Recurring) | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| B. Total GIA-General (3 to 18) | 0.000 | 4180.000 | 4180.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 4180.000 | |
| C. Grants for Creation of Capital Assets | | | | | | | | | | | | |
| 1. P-80 Land Cost | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 2. P-80 Works & Services/Elec. Install. (Lumpsum) | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 3. P-80 Works & Services/Elec. Installations (Other) | 0.000 | | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| 4. P-80 App. & Equip./Computer Equipments | 0.000 | | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| 5. P-80 Workshop Machinery | 0.000 | | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| 6. P-80 Office Equipments | 0.000 | | 0.000 | 0.000 | | 0.000 | 0.000 | | 0.000 | | 0.000 | |
| 7. P-80 Furniture & Fittings | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 8. P-80 Library (Books/Journals/Journals) | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 9. P-80 Model & Exhibits | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 10. P-80 Vehicles | | 0.000 | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 11. P-80 Tools & Plants | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 12. P-80 Software development/procurement/LAN/WAN | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 13. P-26 ICT | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 14. P-702 Staff Qrs. (Construction) (Lumpsum) | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 15. P-702 Staff Qrs. (Construction) (Other) | | | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| 16. P-81 NM/TLI (Capital) | | 0.000 | 0.000 | | | 0.000 | | | 0.000 | | 0.000 | |
| C. Total Capital (1 to 16) | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | |
| Total National Labs. (A+B+C) | 0.000 | 8377.000 | 8377.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 8377.000 | |
| D. Capacity Building and Human Resource Development | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | |
| Total (A+B+C+D) | | | | | | | | | | | | |



प्रेषक/From
वित्त सलाहकार
FINANCIAL ADVISER
संख्या 31-2(45)/2023-24/बजट

दिनांक 19.06.2023

सेवा में

निदेशक,
सीएसआईआर - भारतीय पेट्रोलियम संस्थान (IIP),
दहरादून

विषय - वर्षान्तर वित्त वर्ष (2023-2024) में विभिन्न बजट शीर्षकों के अंतर्गत अतिरिक्त बजट आवंटन के संदर्भ में।

महोदय/ महोदय,

सक्षम प्राधिकारी ने चांद वित्त वर्ष के दौरान आपके संस्थान को "राष्ट्रीय प्रयोगशालाओं" से नीचे दिए गए विकरण के अनुसार रुपये 256.250 लाख (रुपये दो सौ छप्पन लाख एवं पच्चीस हजार मात्र) के अतिरिक्त बजट आवंटन की सख्त संज्ञा प्रदान की है।

| S.No. | Budget Head | Approved Additional Allocation |
|-------|--|--------------------------------|
| 1. | P-50 W & S / P-702 Staff Quarters (Capital) (Lumpsum)* (Grants for Creation of Capital Assets) | 25.000 |
| 2. | P-04 Contingencies (Grants-in-Aid General) | 60.000 |
| 3. | P-06 Lab Maintenance (Grants-in-Aid General) | 37.500 |
| 4. | P-701 Staff Quarters (Maint) (Grants-in-Aid General) | 2.500 |
| 5. | P-07 Chemicals & Consumables and ORE (Grants-in-Aid General) | 100.000 |
| 6. | P-50 Apparatus & Equipment (Grants for Creation of Capital Assets) | 31.250 |
| | TOTAL | 256.250 |

*Bifurcation of the allocation between "P-50 Works & Services (Lumpsum)" and "P-702 Staff Quarters (Capital) (Lumpsum)" may be provided within one week of receipt of the communication.

आपकी प्रयोगशाला/ संस्थान द्वारा आवंटन के अभाव में बताई गई परेशानियों को संस्थान में लेते हुए अतिरिक्त आवंटन जारी किया जा रहा है। साथ ही, संबंधित OB/BR/Internal Audit/IR Paras का समाधान के लिए पूर्व में निर्धारित समय सीमा बही रहेगी और निर्धारित सख्तों को पूरा करने पर ही आगे आवंटन जारी किया जाएगा।

आपकी प्रयोगशाला/ संस्थान के दिनांक 31.03.2021 तक संबंधित OB/BR/Internal Audit/IR Paras को भीचे तालिका में दिए हैं, की ओर ध्यान इस आशय के साथ आकर्षित किया जाता है कि इनका समाधान 31.5.2023 तक किया जाना था तथा 31.03.2022 एवं 31.03.2023 तक के संबंधित OB/BR/Internal Audit/IR Paras का समाधान क्रमशः 30.09.2023 एवं 31.12.2023 तक कर लिया जाए अन्यथा आगामी बजट आवंटन प्रतिकूल रूप से प्रभावित होगा।

| Position upto 31.03.2021 as on 31/05/2023 | | (रुपये लाख में) | | | |
|---|---------|-----------------|--------|-------------|----------------------|
| OB | | BR | | Audit Paras | |
| Items | Amount | Items | Amount | CAG Paras | Internal Audit Paras |
| 369 | 762.579 | 13 | 2.244 | 21 | 16 |

इस आवंटन की व्यय करने के लिए वित्त की सहमति और सक्षम प्राधिकारी का अनुमोदन नहीं समझा जाए। तदनुसार संबंधित बजट शीर्षकों में व्यय करने से पूर्व सीएसआईआर में वित्तीय शक्तियों के प्रत्यवेक्षण के अनुसार उपयुक्त प्राधिकारी की सहमति एवं अनुमोदन प्राप्त कर लिया जाए।

भवदीय
जुगल कुमार
(जुगल अरुणदा बानी,
वित्त एवं लेखाधिकारी)

छाया प्रति:

1. वित्त एवं लेखा निपंत्रक/वित्त एवं लेखाधिकारी, सीएसआईआर - आईआईटी, दहरादून
2. प्रमुख, केन्द्रीय योजना निदेशालय, सीएसआईआर
3. मुख्य अभियंता, सीएसआईआर
4. कार्यालय प्रति /कम्प्यूटर संख्या 3784



No.31-2(278)/2023-24/Budget
Date: 4th September 2023

To,
The Director,
CSIR - Indian Institute of Petroleum (IIP),
P.O. IIP, Mokhampur,
Dehra Dun

Sub: - Allocation of funds under Project titled "Waste to Wealth: Comprehensive solutions towards circular economy and sustainability" (HCP-54) for the FY 2023-24-reg

Sir/Madam,

The Competent Authority has been pleased to approve the allocation of Rs.130.057 Lakh (Rupees One Hundred Thirty Lakh Five Thousand Seven Hundred only) to your Institute out of "National Laboratories" under the project (HCP-54) during the current financial year as per the details given below:-

| | | (Rs. in Lakh) |
|-----------------------|--|---------------|
| Budget Head | | (HCP-54) |
| TA (I) | | 4.500 |
| Contingency | | 2.250 |
| Chemical & Consumable | | 27.000 |
| ORE | | 6.100 |
| Tech HR | | 19.207 |
| App & Equipment | | 71.000 |
| Total | | 130.057 |

Kind attention is also invited to the position of outstanding OB/BRS/Internal Audit/IR Paras of your lab/instt. as on 31.03.2021 which were to be settled upto 31.05.2023 and outstanding OB/BRS/Internal Audit/IR Paras of 31.03.2022 & 31.03.2023 may be settled by 30.09.2023 & 31.12.2023 respectively failing which the further budget allocation would be adversely affected.

| (Rs. in Lakh) | | | | | |
|---------------|--------|-------|--------|-------------|----------------------|
| OB | | BR | | Audit Paras | |
| Items | Amount | Items | Amount | CAG Paras | Internal Audit Paras |
| 325 | 509.08 | 9 | 2.23 | 21 | 16 |

The above allocation should not be construed as concurrence of finance and approval of Competent Authority to incur expenditure. Accordingly, concurrence and approval of appropriate authority should be taken prior to incurring expenditure as per the applicable delegation of financial powers in CSIR.

Yours faithfully,

(Zahoor Ahmad Wani)
Finance & Accounts Officer

Copy to:-

1. Sr. CoFA/CoPA/FAO, CSIR-IIP, Dehradun
2. Head, CPD
3. Head, IMD
4. Concerned lab File
5. Office copy/C.No. 2674



वित्त सलाहकार
FINANCIAL ADVISER

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
Council of Scientific & Industrial Research

अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली - 110001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi - 110001



5. Office copy/C. No: -2695

No.31-2(281)/2023-24/Budget
Date: 15th September, 2023

To,
The Director,
CSIR - Indian Institute of Petroleum (IIP),
P.O. IIP, Mokhampur,
Dehra Dun

Sub: - Re-phased allocation of funds under "Phenome India-CSIR Health Cohort Knowledgebase [HCP-47]" for the FY 2023-24-reg

Sir/Madam,

The Competent Authority has been pleased to approve the re-phased allocation of Rs.10.00 Lakh (Rupees Ten Lakh only) to your Institute out of "National Laboratories" during the current financial year as per the details given below:-

| | | (Rs. In Lakh) |
|------------------------|--|---------------|
| Budget Head (HCP-47) | | Total |
| Apparatus & Equipments | | 10.00 |
| Total | | 10.00 |

Kind attention is also invited to the position of outstanding OB/BRS/Internal Audit/IR Paras of your lab/instit. as on 31.03.2021 which were to be settled upto 31.05.2023 and outstanding OB/BRS/Internal Audit/IR Paras of 31.03.2022 & 31.03.2023 may be settled by 30.09.2023 & 31.12.2023 respectively failing which the further budget allocation would be adversely affected.

| OB | | BR | | Audit Paras | |
|-------|--------|-------|--------|-------------|----------------------|
| Items | Amount | Items | Amount | CAG Paras | Internal Audit Paras |
| 278 | 412.76 | 8 | 2.12 | 21 | 16 |

It has been repeatedly emphasized that further allocations to CSIR Labs. /Institutes will be released subject to settlement of pending OB/BR Itmes. Howeverm the lab has not achieved the set target of settlement of pending OB/BR Itmes. Despite this, considering that the Project is not delayed, the Competant Authority has approved the allocation subject to the condition that any liability or expenditure under this project from the instant allocation is incurred only after the target of settlement of pending OB and BR itmes is achieved bt the Lab.

The above allocation should not be construed as concurrence of finance and approval of Competent Authority to incur expenditure. Accordingly, concurrence and approval of appropriate authority should be taken prior to incurring expenditure as per the applicable delegation of financial powers in CSIR.

Yours faithfully,

(Rakesh Bidalia)
Sr. Deputy Financial Advisor

Copy to:-

1. The Sr. CoFA/CoFA/F&AO, CSIR-IIP, Dehradun
2. The Head, Central Planing Directorate, CSIR
3. The Head, IMD, CSIR
4. Concerned lab File

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH, NEW DELHI

प्रेषक/From
वित्त सलाहकार/FINANCIAL ADVISER

No: 31-2(45)/2023-24/BUD
Date: 03/Nov/2023

To
The Director/Head,
Lab: Indian Institute of Petroleum
Centre: IIP
Dehradun

Sub: Allocation of funds under Project titled LAB GRANTS (INFRA) for the current financial year (2023-2024)-reg.

Madam/Sir,

The Competent Authority has been pleased to approve the allocation to your Lab/Institute/Unit out of "National Laboratories/Others" during the current financial year as per the details given below:

| Type | Sub Type | Head | Lab Grant | LRF | Figures in | |
|------|----------|-----------------------------------|-----------|-----|------------|----|
| | | | | | HRF | MR |
| B | 8 | Chemical/Consum.& Other Res.Exp. | 2500000 | 0 | 0 | 0 |
| | 4 | Contingencies | 3000000 | 0 | 0 | 0 |
| | 6 | Lab. Maintenance | 5000000 | 0 | 0 | 0 |
| C | c | App. & Equip./Computer Equipments | 25000000 | 0 | 0 | 0 |
| | | | 35500000 | 0 | 0 | 0 |

*1. OB (Items:254 Amount: Rs.405.50 Lakh) BR (Items:5 Amount: Rs.210 Lakhs) Audit Paras (CAG Paras: 21 IA Paras: 16)
2. OB (Items:8 Amount: Rs.4.88 Lakh) BR (Items:2 Amount: Rs.29.01 Lakhs) Audit Paras (CAG Paras: 21 IA Paras: 16)

Kind attention is also invited to the above position of outstanding OB/BRS/Internal Audit/IR Paras of your Lab/ Instt. as on 31.03.2021/2022 which were to be settled by 31.05.2023 & 30.09.2023 respectively and outstanding OB/BRS/Internal Audit/IR Paras of 31.03.2023 may be settled by 31.12.2023 failing which the further budget allocation would be adversely affected.

The above allocation should not be construed as concurrence of finance and approval of Competent Authority to incur expenditure. Accordingly, concurrence and approval of appropriate authority should be taken prior to incurring expenditure as per the applicable delegation of financial powers in CSIR. The updated position of head-wise sanction and allocation of above is enclosed as Annexure-L.

इस आवंटन को व्यय करने के लिए वित्त की सहमति और सक्षम प्राधिकारी का अनुमोदन तभी समझा जाए। तदनुसार संबंधित बजट शीर्षों में व्यय करने से पूर्व सीएसआईआर में वित्तीय शक्तियों के प्रत्यायोजन के अनुसार उपयुक्त प्राधिकारी की सहमति एवं अनुमोदन प्राप्त कर लिया जाए।

भवदीय/ Yours faithfully,

(वि. ए. ले. अ. / उ. वि. स. / व. उ. वि. स. / F&AO/ COFA/ Sr.COFA)

- Copy to:- 1. Sr. CoFA/Sr.DFA/CoFA/DFA/F&AO, IIP
2. Head, CPD/IMD/TMD/SCDD/ESD/ISTAD/RAB
3. Concerned lab File
4. Office copy /CN-3784

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH, NEW DELHI

Annexure-1 of Allocation Letter (S.No-619)

| Budget Heads | 1. Sanction | | | | 2. Allocation | | | |
|--|-----------------|-----------|--------------------|-------------------------|-----------------|-----------|--------------------|-------------------------|
| | Lab. Grant 1 | HqRF 2 | Gen. Receipts 3 | Gross Total 4(1+2+3) | Lab. Grant 1 | HqRF 2 | Gen. Receipts 3 | Gross Total 4(1+2+3) |
| 1. Salary & Sal. Linked Allowances | 40000000 | 0 | 0 | 40000000 | 40000000 | 0 | 0 | 40000000 |
| 2. Other Allowances | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3. Reimburse. of Mat. Exp./CIP/Unmtd charges | 7000000 | 0 | 0 | 7000000 | 7000000 | 0 | 0 | 7000000 |
| 4. Gratuity Allowance / Retirement | 3000000 | 0 | 0 | 3000000 | 3000000 | 0 | 0 | 3000000 |
| 5. Leave Travel Concession | 3000000 | 0 | 0 | 3000000 | 3000000 | 0 | 0 | 3000000 |
| 6. T.A. (Incl) | 1800000 | 0 | 0 | 1800000 | 1800000 | 0 | 0 | 1800000 |
| 7. T.A. (Foreign) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8. Professors' House Allowance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9. Total Other Allowances (a to h) | 11700000 | 0 | 0 | 11700000 | 11700000 | 0 | 0 | 11700000 |
| 10. Total Salaries (AIA-B) (1+2) | 51700000 | 0 | 0 | 51700000 | 51700000 | 0 | 0 | 51700000 |
| 11. P-04 Contingencies | 42000000 | 0 | 0 | 42000000 | 42000000 | 0 | 0 | 42000000 |
| 12. P-05 H.R.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13. P-06 Lab. Maintenance | 28000000 | 0 | 0 | 28000000 | 28000000 | 0 | 0 | 28000000 |
| 14. P-07 Staff Q.A. Maintenance | 10000000 | 0 | 0 | 10000000 | 10000000 | 0 | 0 | 10000000 |
| 15. P-07 Chemical/Consum. & Other Res. Exp. | 44000000 | 0 | 0 | 44000000 | 44000000 | 0 | 0 | 44000000 |
| 16. P-08 Pension & Gratuity/Benefit | 418000000 | 0 | 0 | 418000000 | 418000000 | 0 | 0 | 418000000 |
| 17. P-09 P-10 P-11 P-12 P-13 P-14 P-15 P-16 P-17 P-18 P-19 P-20 P-21 P-22 P-23 P-24 P-25 P-26 P-27 P-28 P-29 P-30 P-31 P-32 P-33 P-34 P-35 P-36 P-37 P-38 P-39 P-40 P-41 P-42 P-43 P-44 P-45 P-46 P-47 P-48 P-49 P-50 P-51 P-52 P-53 P-54 P-55 P-56 P-57 P-58 P-59 P-60 P-61 P-62 P-63 P-64 P-65 P-66 P-67 P-68 P-69 P-70 P-71 P-72 P-73 P-74 P-75 P-76 P-77 P-78 P-79 P-80 P-81 P-82 P-83 P-84 P-85 P-86 P-87 P-88 P-89 P-90 P-91 P-92 P-93 P-94 P-95 P-96 P-97 P-98 P-99 P-100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18. Total other Revenue (AIA-G) (4 to 18) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19. Capital | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20. P-01 Land Cost | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21. P-02 Works & Services/Gen. Infra./Lumpsum & | 10000000 | 0 | 0 | 10000000 | 10000000 | 0 | 0 | 10000000 |
| 22. P-03 App. & Equip./Computer Equipment | 82500000 | 0 | 0 | 82500000 | 82500000 | 0 | 0 | 82500000 |
| 23. P-04 Workshop Machinery | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24. P-05 Office Equipments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25. P-06 Furniture & Fitting | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 26. P-07 Library (Books/Journals) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 27. P-08 Library (e-journals) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 28. P-09 Motor & Vehicle | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 29. P-10 Vehicle | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 30. P-11 Tools & Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 31. P-12 Software development/procurement/ANWAN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32. P-13 Staff Q.A. (Consumption) (Lumpsum & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33. P-14 NMATLI (Capital) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 34. Total Capital (AIA-G) (4 to 18) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 35. Total Net Lab. (A+B+D) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 36. Total Capacity Building & HRD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Note—The figures of sanction may be confirmed from the OM issued by the concerned directorate/division. In case of any discrepancy the same may be immediately brought to the notice of the Central Budget Division.

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH, NEW DELHI

No: 31-2(45)/2023-24/BUD
Date: 20/Nov/2023

प्रेषक/From
वित्त सलाहकार/FINANCIAL ADVISER

To
The Director/Head,
Lab: Indian Institute of Petroleum
Centre: IIP
Dehradun

Sub: Allocation of funds under Project titled **LAB GRANTS (INFRA)** for the current financial year (2023-2024)-reg.

Madam/Sir,

The Competent Authority has been pleased to approve the allocation to your Lab/Institute/Unit out of "National Laboratories/Others" during the current financial year as per the details given below:

| | | | | Figures in | | | |
|------|----------|--|-----------|------------|-----|----|---|
| Type | Sub Type | Head | Lab Grant | LRP | HRP | MR | |
| B | 3 | Chemical/Consum. & Other Res. Exp. | 22500000 | 0 | 0 | 0 | 0 |
| | 4 | Contingencies | 15000000 | 0 | 0 | 0 | 0 |
| | 6 | Lab. Maintenance | 12500000 | 0 | 0 | 0 | 0 |
| | 7 | Staff Qrs. Maintenance | 5000000 | 0 | 0 | 0 | 0 |
| | 7 | Staff Qrs. Maintenance | 31250000 | 0 | 0 | 0 | 0 |
| C | c | App. & Equip./Computer Equipments | 5000000 | 0 | 0 | 0 | 0 |
| | b | Works & Services/Elec. Install. (Lumpsum & Others) | 86750000 | 0 | 0 | 0 | 0 |

*OB (Items: 241 Amount: Rs. 236.32 Lakh) BR (Items: 1 Amount: Rs. 2.02 Lakhs) Audit Paras (CAG Paras: 6 IA Paras: 16)

Kind attention is also invited to the above position of outstanding OB/BRS/Internal Audit/IR Paras of your lab /instit. as on 31.03.2021/2022 which were to be settled upto 31.05.2023 & 30.9.2023 and outstanding OB/BRS/ Internal Audit/IR Paras of 31.03.2023 may be settled by 31.12.2023 failing which the further budget allocation would be adversely affected.

The above allocation should not be construed as concurrence of finance and approval of Competent Authority to incur expenditure. Accordingly, concurrence and approval of appropriate authority should be taken prior to incurring expenditure as per the applicable delegation of financial powers in CSIR. The updated position of head-wise sanction and allocation of above is enclosed as Annexure-1.

इस आवंटन को खर्च करने के लिए दिना की सहमति और सक्षम प्राधिकारी का अनुमोदन नहीं समझा जाए। तदनुसार संबंधित बजट शीटों में खर्च करने से पूर्व सीएसआईआर में विहित नियमों के प्रसारण के अनुसार उपयुक्त प्राधिकारी की सहमति एवं अनुमोदन प्राप्त कर लिया जाए।

भवदीय/ Yours faithfully,

(वि. ए. ई. ज. / ज. वि. स. / व. ज. वि. स. / F&AO/ COFA/ Sr.COFA)

- Copy to:-
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 2. Head, CPD/IMD/TMD/SCDD/ESD/ISTAD/RAB
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Date:

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वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH, NEW DELHI

प्रेषक/From
वित्त सलाहकार/FINANCIAL ADVISER

No: 31-2(4572023-24)/BUDG
Date:24/Nov/2023

To
The Director/Head,
Lab: Indian Institute of Petroleum
Centre: IIP
Dehradun

Sub: Allocation of funds under Project titled LAB GRANTS (INFRA) for the current financial year (2023-2024)-reg.

Madam/Sir,

The Competent Authority has been pleased to approve the allocation to your Lab/Institute/Unit out of "National Laboratories/Others" during the current financial year as per the details given below:

| | | Figures in | | | |
|------|----------|-------------------------------------|-----------|-----|--------|
| Type | Sub Type | Head | Lab Grant | LRF | HRF MR |
| A | 2c | LTC | 1000000 | 0 | 0 0 |
| | 2a | Med.Exp./CGHS/Med.charges | 3000000 | 0 | 0 0 |
| | 1 | Salary & Sal. Linked Allowances | 38000000 | 0 | 0 0 |
| | 2e | T.A. (Foreign) | 600000 | 0 | 0 0 |
| | 2d | T.A. (India) | 1200000 | 0 | 0 0 |
| B | 9 | Pension & Other retirement benefits | 21000000 | 0 | 0 0 |
| | | | 64800000 | 0 | 0 0 |

*OB (Items:241 Amount: Rs. 236.32 Lakh) BR (Items:1 Amount: Rs.2.02 Lakhs) Audit Paras (CAG Paras:06 IA Paras:16)

Kind attention is also invited to the above position of outstanding OB/BRS/Internal Audit/IR Paras of your lab /instt. as on 31.03.2021/2022 which were to be settled upto 31.05.2023 & 30.9.2023 and outstanding OB/BRS/ Internal Audit/IR Paras of 31.03.2023 may be settled by 31.12.2023 failing which the further budget allocation would be adversely affected.

The above allocation should not be construed as concurrence of finance and approval of Competent Authority to incur expenditure. Accordingly, concurrence and approval of appropriate authority should be taken prior to incurring expenditure as per the applicable delegation of financial powers in CSIR.The updated position of head -wise sanction and allocation of above is enclosed as Annexure-I.

इस आवंटन को व्यय करने के लिए वित्त की सहमति और राक्षम प्राधिकारी का अनुमोदन नहीं समझा जाए। सदनुसार संबंधित बजट शीर्षों में व्यय करने से पूर्व सीएसआईआर में वित्तीय शक्तियों के प्रत्यायोजन के अनुसार उपयुक्त प्राधिकारी की सहमति एवं अनुमोदन प्राप्त कर लिया जाए।

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(वि. ए. से. अ./उ. वि. स. / व. उ. वि. स. / F&AO/ COFA/ Sr.COFA)

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वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH, NEW DELHI

प्रेषक/From
विद्या सहायकर/FINANCIAL ADVISER

No: 31-2(45)/2023-24/BUD
Date: 30/Nov/2023

To
The Director/Head,
Lab: Indian Institute of Petroleum
Centre: IIP
Dehradun

Sub: Allocation of funds under Project titled **LAB GRANTS (INFRA)** for the current financial year (2023-2024)-reg.

Madam/Sir,

The Competent Authority has been pleased to approve the allocation to your Lab/Institute/Unit out of "National Laboratories/Others" during the current financial year as per the details given below:

| Type | Sub Type | Head | Lab Grant | LRF | Figures in | |
|------|----------|---|-----------|-----|------------|----|
| | | | | | HRF | MR |
| C | m | Staff Qrs.(Construction) (Lumpsum & Others) | 4472000 | 0 | 0 | 0 |
| | b | Works & Services/Elec. Install.(Lumpsum & Others) | 2834000 | 0 | 0 | 0 |
| | | | 7306000 | 0 | 0 | 0 |

*OB (Items:241 Amount: Rs.236.32 Lakh) BR (Items:1 Amount: Rs.2.02 Lakhs) Audit Paras (CAG Paras: 6 IA Paras:16)

Kind attention is also invited to the above position of outstanding OB/BRS/Internal Audit/IR Paras of your lab /instt. as on 31.03.2021/2022 which were to be settled upto 31.05.2023 & 30.9.2023 and outstanding OB/BRS/ Internal Audit/IR Paras of 31.03.2023 may be settled by 31.12.2023 failing which the further budget allocation would be adversely affected.

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इस आवंटन को व्यय करने के लिए विद्या की सहमति और सक्षम प्राधिकारी का अनुमोदन नहीं समझा जाए। तदनुसार संबंधित बजट शीर्षों से व्यय करने से पूर्व सीएसआईआर में वित्तीय शक्तियों के प्रत्यापन के अनुसार उपयुक्त प्राधिकारी की सहमति एवं अनुमोदन प्राप्त कर लिया जाए।

भवदीय/ Yours faithfully,

(वि. ए. ले. अ. / उ. वि. स. / व. ज. वि. स. / F&AO/ COFA/ Sr.COFA)

- Copy to:-
1. Sr. CoFA/Sr.DFA/CoFA/DFA/F&AO, IIP
 2. Head, CPD/IMD/TMD/SCDD/ESD/ISTAD/RAB
 3. Concerned lab File
 4. Office copy

2.1.2 Budget for each agency and plan & programmes:

- Not Applicable, since the same is decided by CSIR-HQ, New Delhi being the fiscal controlling authority of all constituent labs/institutes.

2.1.3 Proposed expenditures :

- Kindly refer the list attached above.

2.1.4 Revised budget for each agency, if any:

- Not Applicable

2.1.5 Report on disbursements made and place where the related reports are available

- Not Applicable

2.2 Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)

2.2.1 Budget : Domestic Tours : Rs. 15.000 Lakhs
Foreign Tours : Rs.0.000 Lakhs

2.2.2 Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.-(a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit

**Details of tour of Dr Anjan Ray, Director-CSIR-Indian Institute of Petroleum,
Dehradun from 6 April 2023 to 17April 2023**

Tour Programme of Dr Anjan Ray Director IIP for April 2023

| Date | Purpose of Visit/Meetings |
|-------------|---|
| 6 April | <ul style="list-style-type: none"> To attend Flagging Off of the Biodiesel use at Meerut Garmuktewar |
| 11 April | <ul style="list-style-type: none"> To attend Signing of Report of Dispute Resolution Committee, CSIR Hqs, New Delhi To attend meeting with Dr Shefali Juneja, ICAO, Montreal (Canada) at New Delhi (Online) |
| 12 April | <ul style="list-style-type: none"> To attend meeting with Mr Sumit Sarkar, CEO, Chhattisgarh Biofuel Development Authority at Essex Farms, New Delhi Invitation to Chair a Roundtable on Energy and Environment during Festival of Innovation and Entrepreneurship (FINE) 2023, Rashtrapati Bhavan, New Delhi To attend SFPL GC Meeting at SMC, HUDCO Place, New Delhi <p>To attend Dinner meeting with Dr Ashis Mukerjee, London at New Friends Colony, New Delhi</p> |
| 13 April | <ul style="list-style-type: none"> To participate in the CSIR-IIP's One Week One Lab programme, IHC, New Delhi To record interview for One Week One Lab at Akashvani Bhawan, New Delhi To meet the Her Excellency, President of India at Rashtrapati Bhawan, New Delhi |
| 17 April | <ul style="list-style-type: none"> To participate in the CSIR-IIP's One Week One Lab programme, IHC, New Delhi To attend Dinner meeting with management of APL Apollo Tubes, New Delhi |

**Details of tour of Dr H.S. Bisht, Director-CSIR-Indian Institute of Petroleum,
Dehradun from August 2023 to January 2024**

Tour Programme of Dr Harender Singh Bisht, Director IIP who joined IIP in August 2023

| Date | Purpose of Visit/Meetings |
|--|--|
| 7&8 August | <ul style="list-style-type: none"> To attend meeting of CSIR Directors' and Heads of AI Mission at CSIR-IICT Hyderabad |
| 1 September | <ul style="list-style-type: none"> To attend meeting at NTPC, Noida |
| 14 September | <ul style="list-style-type: none"> To attend value added products meeting under the chairmanship of Commissioner (LD), DDA in the Chamber Commissioner (LD), DDA, Vikas Sadan, INA, New Delhi |
| 26&27 September | <ul style="list-style-type: none"> Invitation from DG-CSIR to attend CSIR Foundation Day Celebrations, New Delhi |
| 9 October | <ul style="list-style-type: none"> To attend 26th Energy Technology Meet (ETM) by Ministry of Petroleum & Natural Gas in association with Engineers India Limited and Numaligarh Refinery Limited at Pragati Maidan, New Delhi |
| 21 October | <ul style="list-style-type: none"> To attend Awareness Workshop on Used Cooking Oil and Its Health Hazards (RUCO Mission in Uttarakhand) as Guest of Honour at SCG IMT, Kashipur, Uttarakhand |
| 27 October | <ul style="list-style-type: none"> To attend meeting with DG-CSIR, CSIR Hqrs, New Delhi |
| 6&7 November | <ul style="list-style-type: none"> To participate in the International Conference - 10th PTQ Refining India 2023 commencing on November 6 & 7, 2023 at Hotel Shangri-La Eros, New Delhi |
| 8 November | <ul style="list-style-type: none"> To attend meeting on Sustainable Aviation, CORSIA, and Sustainable Aviation Fuel under the Chairmanship of Secretary (Civil Aviation), Ministry of Civil Aviation, Rajiv Gandhi Bhawan, New Delhi |
| 1 st & 2 nd December | <ul style="list-style-type: none"> To attend Directors' Conference 2023 at Puri, Odisha |
| 11 December | <ul style="list-style-type: none"> Invitation to Preside as Chief Guest at Workshop on "Securing Research Funding: Proposal Writing, Intellectual Property Rights (IPR)" at HNB Garhwal University, Srinagar, Pauri Garhwal |
| 12 December | <ul style="list-style-type: none"> To attend meeting with Dr V K Saraswat, NITI Aayog, New Delhi To attend Lovraj Kumar Memorial Lecture, IIC, New Delhi |
| 17 December | <ul style="list-style-type: none"> Invited as Chief Guest on Vidyarthi Vigyan Manthan 2023 organized by Devbhoomi Vigyan Samiti in joint collaboration with Uttarakhand Science Education & Research Centre (USERC) at Department of Biosciences & Bioengineering, IIT, Roorkee |
| 4 January | <ul style="list-style-type: none"> To attend Meeting with Mr Neeraj Bagal, HMEL-Mittal Energy Ltd, Noida |
| 5 January | <ul style="list-style-type: none"> To attend celebration of EIL R&D Day, EIL, Gurgaon |

2.2.3 Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.

➤ The information can be accessed through the URL:<https://www.iip.res.in/tenders/>

2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]:

2.3.1 Name of the programme of activity

2.3.2 Objective of the programme

2.3.3 Procedure to avail benefits

2.3.4 Duration of the programme/ scheme

2.3.5 Physical and financial targets of the programme

2.3.6 Nature/ scale of subsidy /amount allotted

2.3.7 Eligibility criteria for grant of subsidy

2.3.8 Details of beneficiaries of subsidy programme (number, profile etc)

➤ Point Nos. 2.3.1 to 2.3.8 are Not Applicable on CSIR-IIP as no subsidy programme is being executed.

2.4 Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013] : Not Applicable

2.4.1 Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions

2.4.2 Annual accounts of all legal entities who are provided grants by public authorities

➤ Point Nos. 2.4.1 & 2.4.2 are Not Applicable on CSIR-IIP as the Institute does not provides any grants to any organization.

2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)] :

2.5.1 Concessions, permits or authorizations granted by public authority

2.5.2 For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations

➤ Point Nos. 2.5.1 & 2.5.2 are Not Applicable on CSIR-IIP as the Institute does not grant concessions, permits or authorizations to any organization.

2.6 CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] :

2.6.1 CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.

➤ CSIR-HQ directly deals with such matters, however any input required being constituent laboratory of CSIR, the same is provided in a time bound manner by CSIR-IIP.

3. Publicity and Public interface

3.1 The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof [Section 4 (1)(b)vii]

3.1.1 Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens

3.1.2 Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants

3.1.3 Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any

3.1.4 Public- private partnerships (PPP)- Detailed project reports (DPRs)

3.1.5 Public- private partnerships (PPP)- Concession agreements.

3.1.6 Public- private partnerships (PPP)- Operation and maintenance manuals

3.1.7 Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP

3.1.8 Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government

3.1.9 Public- private partnerships (PPP) -Information relating to outputs and outcomes

3.1.10 Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)

3.1.11 Public- private partnerships (PPP) - All payment made under the PPP project

➤ Point Nos. 3.1.1 to 3.1.11 are Not Applicable on CSIR-IIP as no PPP based assignments are carried in the Institute.

3.2 Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]

3.2.1 Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year

3.2.2 Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process

3.2.3 Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy

➤ Point Nos. 3.2.1 to 3.2.3 are Not Applicable on CSIR-IIP as Policy Decision are taken by CSIR Hqrs., New Delhi being the legal entity in the matter.

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]

3.3.1 Use of the most effective means of communication

- Please refer Proactive Disclosure under RTI available on Institute website

3.4 Form of accessibility of information manual/ handbook[Section 4(1)(b)]

3.4.1 Information manual/handbook available in Electronic format

3.4.2 Information manual/handbook available in Printed format

- Please refer Proactive Disclosure under RTI available on Institute website

3.5 Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]

3.5.1 List of materials available Free of cost

3.5.2 List of materials available At a reasonable cost of the medium

- No such manual/handbook has been published by the institute thus the above is not applicable on CSIR-IIP.

4. E. Governance

- Annual Report is Available in English at <http://www.https://www.iip.res.in/annual-reports/>

4.1 Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]

4.1.1 English

4.1.2 Vernacular/ Local Language

- The replies for the above questions have been summed up as hereunder:
- Manual/Handbook are available in English Language. The same can be accessed by using the link : <https://www.csir.res.in/rules-regulation>.
- Hard copies of Manual/Handbook in the vernacular / local language i.e. Hindi are available in the office.

4.2 When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]

4.2.1 Last date of Annual updation

- Not applicable as the same lies under the purview of CSIR HQ.

4.3 Information available in electronic form[Section 4(1)(b)(xiv)]

4.3.1 Details of information available in electronic form

4.3.2 Name/ title of the document/record/ other information

4.3.3 Location where available

- The replies for the above questions have been summed up as hereunder:

Manual/Handbook are available and the same can be accessed by using the link : <https://www.csir.res.in/rules-regulation>.

Details of information available in electronic form:

- CSIR Manual on Procurement of Goods 2019.
- Delegation of powers to Directors 2
- Delegation of powers to Directors 1
- MEA Clearance for Scientists visiting abroad
- Expenditure involved in Foreign Delegations
- Regarding Passport
- Revised Manas - Contents, General Instructions
- ASRP- Rules updated upto January 2004
- Amendment in CCS(CCA) Rules , 1965
- CSIR (Residence Allotment) Rules 1997
- Memorandum of Association, Rules & Regulations and Bye Laws 2005
- Amendment to CSIR Services Rules ,1994 for Recruitment of Scientific,Technical and Support Staff dt:09/3/2007
- CSIR Service Rules, 1994 for Recruitment of Scientific, Technical and Support Staff
- CSIR Recruitment and Assesment Promotion Rules ,2001 - Clarification thereof
- Amendment to 'CSIR Scientist Recruitment & Assesment Promotion Rules 2001'
- Recruitment Rules for the post of Staff Officer to DG , CSIR in the pay scale of Rs.14300-400-18300
- Constitution of Recruitment & Assessment Board dt:13/3/2007
- Amendment to CSIR Scientist Recruitment & Assessment Promotion Rules,2001 dt:12/3/2007
- Recruitment Rules 2008 for the post of Director of CSIR Lab/Instt/Centre dt:28/03/2008
- Recruitment and Assessment Rules
- Clarifications
- Physical Verification of stores etc.
- Receipts Of Stores
- Disposal Of Stores
- Procedure For "DISPOSAL OF STORES"
- Purchase Procedure 2002
- Amendments to Purchase Procedure 2002 (Serial Circular: 289 Dated : 05/05/2006)
- Clarifications to Purchase Procedure 2002 - Serial Circular No. 296 dated 15/06/2006
- Clarification on Purchase Procedure 2002 - Serial Circular No. 364 dated 27/07/2007
- Purchase Procedure 2008 - Serial Circular No. 455 dated 07/01/2009
- Other Circulars
- Serial Circulars 1998
- Serial Circulars 1999
- Serial Circulars 2000
- Serial Circulars 2001
- Serial Circulars 2002
- Serial Circulars 2003
- Serial Circulars 2004
- Vol III
- Vol I and II

Name/ title of the document/record/ other information:

Kindly refer the detailed list available under “**Details of information available in electronic form**”

Location where available:

CSIR Website : www.csir.res.in CSIR-
IIP Website : www.iip.res.in

4.4 Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]

4.4.1 Name & location of the faculty

4.4.2 Details of information made available

4.4.3 Working hours of the facility

4.4.4 Contact person & contact details (Phone, fax email)

➤ The replies for the above questions have been summed up as hereunder:

Since the institute has no public dealing therefore no such facility has been created for citizens WHEREAS:

Online Enquiry Portal <https://www.iip.res.in/visit-us-online/> available 24x7 on the Home Page of CSIR-IIP Website can be used by citizens for obtaining information on the matters pertaining to CSIR-IIP. (contact details made available under URL : <https://www.iip.res.in/people/>).

Additionally, the institute periodically prepares booklets, pamphlets, and preliminary technical notes, for dissemination of technical information. Foundation Day of CSIR- IIP and other Open Days like Technology Day etc. are the occasion when Institute is kept open for the public to get an exposure to the Institute's R&D activities. Library is kept open on all working days during working hours for office staff/ research fellows/ project staff working in the institute.

4.5 Such other information as may be prescribed under Section 4(i) (b)(xvii)

4.5.1 Grievance redressal mechanism

➤ Govt. of India/CSIR instructions for Grievance Redressal are followed in

toto. OM regarding committee is as hereunder:

CSIR-INDIAN INSTITUTE OF PETROLEUM
Mohkampur, Haridwar Road, Dehradun-248 005

No. 8(112)/2006-Estt

Dated: 01.06.2023

OFFICE MEMORANDUM

Subject: Constitution of Local Grievance Committee (LGC)-reg.

In pursuance of CSIR letter No. 5-1(24)/2008-PD dated 14.07.2008 and in supersession of this Office O.M of even No. dated 30.03.2017, the Director, CSIR-Indian Institute of Petroleum has been pleased to constitute the Local Grievance Committee for the redressal of grievances at laboratory level as per procedure laid down in the CSIR letter No. Const./Cte/CGC/91 dated 26.03.1992, which is as under:-

(A) Members nominated by Director for Local Grievance Committee

- | | | |
|---|---|---|
| 1. Dr. Manoj Srivastava, Chief Scientist | - | Chairman |
| 2. Dr. Babita Behera, Principal Scientist | - | Member-Gr-IV |
| 3. Sh. Jagdish Kumar Malwa, STO (3) | - | Member-Gr-III |
| 4. Dr. Sandeep K Saxena, Sr. Tech (1) | - | Member-Gr-II |
| 5. Smt. Shaloo Vanodhia | - | Member admin. & Member Secretary |
| 6. Sh. Satish Kumar, STO(3) | - | SC/ST |
| 7. Dr. L. Robindro, Sr. Pr. Scientist | - | Liasion Officer OBC |
| 8. Smt. Sandhya Jain, AEE (Electrical) | - | Representative women/Minority Community |

(B) Elected members for Local Grievance Committee

- | | |
|---|--------------------------------------|
| 1. Dr. Devendra Singh, Sr. Pr Scientist | Member-Gr-IV & Liasion officer SC/ST |
| 2. Sh. Vishwas Saini, Sr. Technical Officer | Member-Gr-III |
| 3. Sh. N N Bahuguna, Sr. Technician (2) | Member-Gr-II |
| 4. Sh. Pradeep Singh Pundir, Lab Assistant | Member-Gr-I & Group-D (Non-Tech) |
| 5. Sh. Satish Chand, Section Officer (F&A) | Member Administration |


(B B Dimri)
Section Officer

Copy to:

1. Dr. Manoj Srivastava, Chairman, LGC
2. All members of LG-C.
3. P.S. to DIIP
4. P.S. to Sr. CoA/A.O.
5. All Notice Board(s)/Mail-to-all


1/6/23

4.5.2 Details of applications received under RTI and information provided

- Number of applications received in this Institute under RTI Act 2005 since its inception are 1011 and this institute has provided information to 1007 applicants. Details will be updated in due course on Institute website.

4.5.3 List of completed schemes/ projects/ Programmes

| S. No. | Project Title |
|--------|---|
| 1. | FUEL QUALITY SURVEY OF INDIA |
| 2. | CONFORMITY OF PRODUCTION EVALUATION OF VEHICLE (2019-20) MANUFACTURED BY TATA MOTORS |
| 3. | FABRICATION, SUPPLY AND INSTALLATION OF MEDICAL GRADE OXYGEN CONCENTRATOR SYSTEM FOR |
| 4. | DETAILED EVALUATION STUDY OF CRUDE OIL FROM PANNA-MUKTA FIELD OF B&S ASSET |
| 5. | SHORT EVALUATION STUDIES ON CRUDE OIL SAMPLE FROM BHASKAR FIELD (CB-ONN-2003/1) ANAND |
| 6. | STUDY THE PHYSIOCHEMICAL CHARACTERISTICS OF HIGH SPEED DIESEL BLENDED WITH DROP IN FUEL / 2 G FUEL (B25) |
| 7. | EXPERT ADVISORY SERVICES FOR REVIEW THE PYROLYSIS OIL HYDROTREATMENT UNIT |
| 8. | STUDIES ON NAPHTHA SAMPLES |
| 9. | DEVELOPMENT OF HEAVY-DUTY DIESEL ENGINES FOR EMISSION CHARACTERISTICS |
| 10. | PERFORMANCE EVALUATION OF NEW ENGINE LUBRICANT FORMULATION OF MOTORCYCLE OIL (MCO) |
| 11. | ENDURANCE TEST ON DIESEL ENGINE USING TRANSIENT FACILITY |
| 12. | CRUDE OIL ASSAY OF NAGAYALANKA CRUDE OIL |
| 13. | FRICTION AND WEAR BEHAVIOUR OF FRICTION WEDGE MATERIAL FOR RAILWAY APPLICATION |
| 14. | TESTING OF PHYSICO-CHEMICAL PROPERTIES OF AVIATION TURBINE FUEL |
| 15. | TO STUDY THE DEPOSIT CHARACTERISTICS OF FIVE TWO-WHEELER PISTONS |
| 16. | STUDIES ON NAPHTHA SAMPLES FROM HAZEL MERCANTILE LTD, MUMBAI |
| 17. | EVALUATION STUDY OF CONDENSATE SAMPLE FROM BLOCK CB-ONN-2004/3 (ALIBATE) ANKLESHWAR |
| 18. | RATING OF CARBON DEPOSIT ON THE PISTON TO STUDY THE DEPOSIT CHARACTERISTICS OF FOUR TWO-WHEELER PISTONS AS PER ASTM MANUAL NO. 20 |
| 19. | BASIC SKILL DEVELOPMENT TRAINING PROGRAM FOR THE YOUTH OF UTTARAKHAND REGION FOR 2019- |
| 20. | EVALUATION OF FRICTION AND WEAR OF FRICTION WEDGE MATERIAL FOR RAILWAY APPLICATION |
| 21. | TECHNO ECONOMY FEASIBILITY STUDY FOR USE OF BIO-FUELS AND ITS BENEFITS IN OPERATION OF |
| 22. | TESTING OF MINERAL HYDROCARBON OIL SAMPLE |
| 23. | TESTING OF SAMPLE (DECLARED AS NAPHTHA) FROM OFFICE OF THE COMMISSIONER OF CUSTOMS, |
| 24. | CHASSIS DYNO TESTING |
| 25. | STUDY THE PHYSIOCHEMICAL CHARACTERISTICS OF GASOLINE AND DIESEL SAMPLES |
| 26. | STUDIES ON WAX DEPOSITION BEHAVIOUR OF OIL'S CRUDE OIL IN BRANCH PIPELINE |
| 27. | INTEGRATED THIN FILMS OF GRAPHENE-IONIC LIQUIDS FOR LUBRICATION IN MEMS APPLICATION |
| 28. | TO STUDY THE DEPOSITS AND DISTRESSES CHARACTERISTIC OF A SIX-CYLINDER DIESEL ENGINE |
| 29. | ANALYSIS OF PHOTOCATALYTIC OXIDATION OF THIOLS IN HUMAN HAIR |
| 30. | PROJECT MANAGEMENT CONSULTANCY FOR PROCUREMENT OF PSA BASED MO2 PLANTS |
| 31. | TO STUDY THE DEPOSITS & DISTRESSES CHARACTERISTICS OF 2 PASSENGER CAR ENGINE COMPONENTS |
| 32. | TO STUDY THE DEPOSIT CHARACTERISTICS OF TWO-WHEELER PISTONS |
| 33. | HIRING OF SERVICE FOR STUDY OF EXPLORE A COST-EFFECTIVE PROCESSING SCHEME FOR NG |
| 34. | HIRING OF SERVICES ON NOMINATION BASIS FOR CARRYING OUT OF ASHOKENAGAR CRUDE OIL |
| 35. | PLATINUM NANO "PLATINUM AS AN ESSENTIAL ELEMENT IN AN INTEGRATED PROCESS FOR EFFICIENT |
| 36. | RATING AND INSPECTION OF 15 NOS. OF WHEEL BEARINGS |
| 37. | LUBRICATION AND WEAR BEHAVIOUR OF GREASE IN GEAR AND ROLLING BEARING CONTACT |
| 38. | TESTING OF HISAFE DU 4600 AND PROTOMAC HYDRALUBE 46 FOR HOMOGENEITY AND MISCIBILITY |
| 39. | DEVELOPMENT AND ENDURANCE TESTS OF ENGINES AND ITS ASSOCIATED SYSTEMS USING TRANSIENT |
| 40. | METHANOL-DIESEL DUAL FUEL ENGINE FOR STATIONARY APPLICATIONS |
| 41. | DEVELOPMENT OF DYNAMIC ENVIRONMENTAL NOISE MAPPING / INFORMATION SYSTEM AND |

4.5.4

programme underway

List of schemes/ projects/

| S. No. | Project Title |
|--------|---|
| 1 | DEMONSTRATION OF MOBILE PYROLYSER FOR CONVERSION OF AGRICULTURE RESIDUES FOR PRODUCTION OF BIO-OIL AND BIOCHAR |
| 2 | FARM BASED S&T INTERVENTIONS FOR SOCIO-ECONOMIC DEVELOPMENT IN THE ASPIRATIONAL DISTRICT OF NABARANGPUR, ODISHA |
| 3 | DEMONSTRATION OF 1000 LIT/DAY SYNGAS GENERATION VIA DRY REFORMING |
| 4 | DEVELOPMENT OF HETEROGENEOUS CATALYST FOR OXIDATIVE COUPLE OF METHANE TO ETHYLENE |
| 5 | NITROGEN-DOPED RENEWABLE CARBON SUPPORT COBALT CATALYST FOR SELECTIVE HYDROGENATION OF ARENES AND HETEROARENES |
| 6 | PRODUCTION OF GASOLINE-RANGE AROMATICS AND HYDROGEN-ENRICHED FUEL GAS FROM NON-EDIBLE/WASTE COOKING OILS OVER ENGINEERED HIERARCHICAL NANO ZEOLITES |
| 7 | DEVELOPMENT OF TEXTURED THERMO HYDRODYNAMIC JOURNAL BEARING FOR OPTIMUM ROTOR DYNAMIC PERFORMANCE |
| 8 | STUDY OF COMPATIBILITY / MISCIBILITY OF POLs OF DIFFERENT MAKE |
| 9 | CO ₂ AS A BUILDING BLOCK FOR SYNTHESIS OF FINE CHEMICAL AND FUEL OVER FUNCTIONALIZED MATERIALS |
| 10 | SOLAR ASSISTED HYDROFORMYLATION / CARBOXYLATION OF OLEFINS CONTAINING NATURAL PRODUCTS WITH CO ₂ |
| 11 | CRYSTALLOGRAPHIC EVIDENCE TO UNDERSTAND INTERACTIONS BETWEEN GASEOUS GUEST MOLECULES AND THE CRYSTALLINE HOST MATERIALS USING IN-SITU X-RAY CRYSTALLOGRAPHIC ANALYSIS |
| 12 | TESTING OF SAMPLES FOR TEM, EDS, TPO, TPR/TPN, RAMAN SPECTROSCOPY AND TGA |
| 13 | DESIGN OF A DEMONSTRATION PLANT BASED ON A HYBRID PROCESS FOR THE PRODUCTION OF GRADE 'A' HELIUM FROM NATURAL GAS : TIP DEVELOPMENT FOR PILOT PLANT |
| 14 | DEVELOPMENT OF AN INDIGENOUS CATALYST FOR HYDROGENATION OF CO ₂ TO METHANOL AND DESIGN OF A PILOT SCALE UNIT FOR 10KG/DAY METHANOL PRODUCTION |
| 15 | FEASIBILITY AND IMPACTS OF BIOENERGY TRIGENERATION SYSTEMS (BIO TRIG) IN DISADVANTAGED RURAL AREAS IN INDIA |
| 16 | FEASIBILITY STUDY FOR THE VAPOUR PHASE CONVERSION OF GLYCEROL TO ACRYLIC ACID USING MOLECULAR OXYGEN IN A FIXED BED REACTOR SETUP |
| 17 | DEVELOPMENT OF COST-EFFECTIVE STATIONARY AND PORTABLE MEDICAL OXYGEN CONCENTRATORS |
| 18 | FIRE RESISTANT CHARACTERISTICS TESTS OF HYDRAULIC FLUID INCLUDING AUTO IGNITION TEST, FLAME PROPAGATION TEST AND TEMPERATURE PRESSURE SPRAY IGNITION TEST |
| 19 | HIGH-TEMPERATURE WORKABILITY AND TRIBOLOGICAL CHARACTERIZATION OF HIGH ENTROPY ALLOY |
| 20 | DEVELOPMENT OF INDUSTRIAL CATALYST FOR SELECTIVE PRODUCTION OF XYLENE FROM BIO-DERIVED GLYCEROL |
| 21 | RT-PCR BASED SARS-COV-2 PATIENT SAMPLE TESTING OF UTTARAKHAND |
| 22 | PERFORMANCE EVALUATION OF AFTERTREATMENT DEVICES DEVELOPED FOR CONSTANT SPEED DIESEL ENGINE APPLICATION |
| 23 | CLATHRATE HYDRATES: OPPORTUNITIES FOR INNOVATIVE TECHNOLOGIES |
| 24 | AUDIT AND CERTIFICATION OF BIODIESEL PLANTS BASED ON USED COOKING OIL (UCO) AS FEEDSTOCK |
| 25 | COMPARISON OF THE SULFIDING PERFORMANCE OF DORF KETAL SULFIDING AGENT WITH DMDS OVER HYDROPROCESSING CATALYST MICROREACTOR (5 ML CATALYST) |
| 26 | TESTING OF SUNOIL HFDU 68 (SYNTHETIC ESTER BASED HYDRAULIC OIL) AS PER IS 7895 & IS 10532 (PART-5) |
| 27 | FABRICATION, SUPPLY AND INSTALLATION OF MEDICAL GRADE OXYGEN CONCENTRATOR SYSTEM TO GOVERNMENT ESTABLISHMENTS UNDER PM CARES FUND |
| 28 | TESTING OF UCO, ACID OIL AND BIODIESEL |
| 29 | STUDIES FOR EFFICIENT UTILIZATION OF UCO STREAM GENERATED FROM UPCOMING |

| | |
|----|--|
| | EBULLATED BED (E B) RESID HYDROCRACKER |
| 30 | INVESTIGATION OF FRICTION AND WEAR BEHAVIOR OF FRICTION WEDGE MATERIAL FOR RAILWAY APPLICATION |
| 31 | CRASH COURSE ON MOLECULAR DIAGNOSIS OF COVID-19 |
| 32 | FIRE RESISTANT HYDRAULIC FLUID EQUIVALENT TO HFDU-68 PER SAMPLE |
| 33 | PERFORMANCE INVESTIGATION OF SYNTHETIC ESTER BASED HYDRAULIC FLUID HFDU 68 |
| 34 | TO STUDY THE DEPOSIT CHARACTERISTICS OF PASSENGER CAR ENGINE COMPONENTS |
| 35 | DEVELOPMENT OF NEW VARIANTS OF THE RE-FORMULATED THOXCAT ES CATALYST WITH EFFECTIVE FOAM CONTROL FEATURE FOR SUPPLY SECURITY IN THE MIDDLE EAST MARKET |
| 36 | DEVELOPMENT OF PUBLIC DEMONSTRATION GARDEN PLOT AND SHOWCASE IN CSIR-IIP PREMISED UNDER THE FLORICULTURE MISSION |
| 37 | CRUDE OIL ASSAY FOR 2 SAMPLES FROM OILMAX |
| 38 | RECONDITIONING OF CFR ENGINE PICK UP AT BPCL MUMBAI REFINERY |
| 39 | A BENCH SCALE HIGH PRESSURE VISUAL AUTOCLAVE: ASSESSMENT OF GREEN HYDRATE INHIBITORS FOR DEEPWATER ENERGY PRODUCTION |
| 40 | PELLETISATION OF FOREST RESIDUES AND LANTANA CAMARA |
| 41 | TESTING OF FRHF (HFDU 68) OIL AS PER IS-10532 PART V |
| 42 | TO STUDY THE DEPOSIT CHARACTERISTICS OF TWO-WHEELER PISTONS MERIT RATING |
| 43 | GASOLINE ANALYSIS OF 4 NOS. OF FLEX FUEL SAMPLES |
| 44 | DEVELOPMENT OF COAL-TAR-PETROLEUM HYBRID PITCH |
| 45 | DEVELOPMENT OF CATALYST AND PROCESS FOR SLURRY PHASE RESIDUE HYDROCRACKING |
| 46 | PREPARATION OF DETAILED PROJECT REPORT FOR CHHATISGARH BIOFUEL DEVELOPMENT AUTHORITY (CBDA) |
| 47 | DEVELOPMENT OF CATALYST FOR CONTINUOUS CATALYST REGENERATION (CCR) REFORMING PROCESS |
| 48 | DEVELOPMENT AND TESTING OF BIO-JET FUEL FOR IAF |
| 49 | THERMO-CHEMICAL HYDROGEN GENERATION THROUGH PARTIALLY OPEN-LOOP S-I PROCESS INVOLVING H ₂ S INCINERATION : PART I. EXPERIMENTAL STUDY OF BUNSEN REACTION AND H ₂ DECOMPOSITION |
| 50 | SETTING UP OF 1 TDP DEMO PILOT PLANT FOR CONVERSION OF WASTE PLASTIC TO VALUE ADDED HYDROCARBONS (PHASE II) |
| 51 | THERMO-CHEMICAL HYDROGEN GENERATION THROUGH PARTIALLY OPEN-LOOP S-I PROCESS INVOLVING H ₂ S |
| 52 | ENHANCED CO ₂ ADSORPTION AND ITS PHOTO-ELECTROCHEMICAL CONVERSION USING SEMICONDUCTOR-METAL COMPLEX HYBRIDS |
| 53 | BIOMASS HYDROLYSIS FOR THE PRODUCTION OF FUEL GRADE HYDROCARBONS |
| 54 | PYROLYSIS OF AGRICULTURAL WASTE FOR PRODUCTION OF BIO-OIL FOR STATIONERY APPLICATION |
| 55 | INTEGRATED BIOREFINERY FOR CONVERTING PAPER MILL WASTE INTO CHEMICAL WEALTH |
| 56 | INTERNATIONAL CONSORTIUM FOR RENEWABLE AND ADVANCED FUEL TECHNOLOGIES (i-CRAFT): THE INDIAN CONSORTIUM FOR ADVANCED BIOJET FUEL TECHNOLOGIES (IC-ABFT) |
| 57 | EDIBLE OIL BLEND FROM LIGNOCELLULOSIC PENTOSANS AND OTHER INEXPENSIVE RAW MATERIALS |
| 58 | VALORISING WASTE FROM SUGAR CANE AND ASSOCIATED INDUSTRIES VIA INNOVATIONS IN PRE-TREATMENT BIOTRANSFORMATION AND PROCESS INTENSIFICATION' [vWa]" |
| 59 | DEVELOPMENT OF LUBRICATING OIL (HALRC-35M) FOR HALICOPTER TRANSMISSION GEARBOXES |
| 60 | PREPARATION OF THIRD NATIONAL COMMUNICATION (TNC) AND OTHER NEW INFORMATION TO THE UNFCCC" PROJECT: GREENHOUSE GAS INVENTORY FOR TNC AND BIENNIAL UPDATE REPORT II & III AND TITLE: ENERGY SECTOR-PETROLEUM PRODUCTS AND ROAD TRANSPORT SECTOR INVENTORY |
| 61 | PERFORMANCE EVALUATION OF NEW ENGINE LUBRICANT FORMULATION SYNTHESIZED FOR TWO-WHEELERS THROUGH FIELD TRIALS |
| 62 | OPERATION OF FUEL TESTING LABORATORY AT NOIDA |

4.5.5 Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract

Works (Civil & Elect.) 2022-23

Subject-Details of all contracts entered into including name of the contractor, of amount contract and period of completion of contract

-2022-23

| S.No | Name of work | Name of Contractor | Award Value | Date of start | Date of completion |
|------|--|---|------------------|---------------|--------------------|
| 1. | AMC of lab building (Civil) 2022-23 | M/s S.S. Company Tehsil Shamli UP | Rs. 15,26,905.00 | 22.03.2022 | 21.03.2023 |
| 2. | AMC of lab building of IIP (Elect.) | M/s A To Z 57/6,Neshvilia Road Dehradun | Rs. 13,61000.00 | 27.01.2023 | 26.01.2024 |
| 3. | Making of Kaccha path way along the entire boundary wall of IIP | M/s M.K.Construction Old 89,New 217 Mitralok Colony Ballupur Dehradun | Rs.7,74,000.00 | 30.11.2022 | 29.03.2023 |
| 4. | Supplying and laying of electrical cable from traing center to GH(Elect.) | M/sNational Electrical, 99/35,Satya Vihar Chakrata Road Dehradun | Rs.9,51,700.00 | 26.11.2022 | 25.02.2023 |
| 5. | Renovation of room no 27,28 29 & 31 in AFLAD(Civil) | M/s M.K.Construction Old 89,New 217 Mitralok Colony Ballupur Dehradun | Rs. 18,22,830.00 | 13.12.2022 | 12.04.2023 |
| 6. | Renovation of 5 nos. Toilet in M.B (Civil.) | M/s Stonhills Upper Tunwala Main Road Dehradun | Rs. 13,47,645.00 | 29.12.2022 | 28.06.2023 |
| 7. | Renovation of 5 nos. Toilet in M.B (Elect.) | M/s Doon light Associates 24-C,Vijay park Dehradun | Rs.3,70,560.00 | 04.01.2023 | 03.06.2023 |
| 8. | Replacement/repair of existing pipe line and motor at T-3,T-4 and T-5 (Civil) | M/s Stonhills Upper Tunwala Main Road Dehradun | Rs.6,65,475.00 | 18.10.2022 | 17.01.2023 |
| 9. | Renovation of floor of reception Area and administration/ Purchase and finance corridor at CSIR-IIP (Civil.) | M/sM.K. Construction Old 89,New 217 Mitralok Colony Ballupur Dehradun | Rs. 17,96,330.00 | 31.03.2023 | 30.06.2023 |

| | | | | | |
|----|--|--|-----------------|------------|------------|
| 10 | AMC of IIP staff quarters (Elect.) | M/s A To Z 57/6, Neshvillia Road Dehradun | Rs.6,07,770.00 | 20.01.2023 | 19.01.2024 |
| 11 | Renovation of room no 27,28 29 & 31 in AFLAD(Civil) | M/s Doon light Associates 24-C,Vijay park Dehradun | Rs.5,98,440.00 | 12.12.2022 | 11.06.2024 |
| 12 | Renovation of CDPA lab of waste Plastic Plant(Elect.) | M/s Doon light Associates 24-C,Vijay park Dehradun | Rs.3,05,360.00 | 05.12.2022 | 04.06.23 |
| 13 | Supplying and laying of electrical cable from substation to colony (Elect.) | M/s Doon light Associates 24-C,Vijay park Dehradun | Rs.15,80,400.00 | 25.08.2022 | 24.12.2023 |
| 14 | AMC of IIP staff quarters (Civil.) | M/s Stonhills Upper Tunwala Main Road Dehradun | Rs.19,97,345.00 | 24.08.2022 | 23.08.2023 |
| 15 | External painting of all the staff quarters and internal painting of occupied quarters (Civil) | M/s Amrit Lal Behl and Sons 257 kailas hills Delhi | Rs.34,98,371.00 | 29.03.2023 | 28.11.2023 |

Details of all the contracts entered with CSIR-IIP, General Section

Details of all contracts entered into including name of the contractor, of amount contract and period of completion of contract 2022-23

| SNo. | Contract Name | Amount of Contract | Name of Contractor | Commencement Date | Completion Date |
|------|------------------------------------|--------------------|--|-------------------|--|
| 1. | Hiring of Taxi Services | Approx 15 lakh | M/s R S Travels, 13 B, Rajpur Road Dehradun | 01.01.2022 | 31.12.2023 |
| 2. | Security Services of the Institute | 1,23,42,000 | M/s Jagdish Prasad Security Agency, Badlipur Road, Dehradun | 01.08.2021 | 31.07.2023 |
| 3. | Housekeeping & Allied Services | 1,50,48,000 | M/s Prime Cleaning Services Pvt. Ltd., Govinda Bhawan, 25 Naval Kishore Road, Hajrat Ganj, Lucknow | 01.09.2021 | 31.08.2023 Extended upto 29.02.2024 |

4.5.6 Annual Report

- Annual Reports are available on the IIP website and can be accessed through the URL: <https://www.iip.res.in/annual-reports/>

4.5.7 Frequently Asked Question (FAQs):

- Not Applicable

4.5.8 Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter:

- Not Applicable

4.6 Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] :

4.6.1 Details of applications received and disposed

- Number of applications received in this Institute under RTI Act 2005 since its inception are 1103 and this institute has provided information to 1100 applicants.

4.6.2 Details of appeals received and orders issued

- Number of appeals received in this Institute under RTI Act 2005 since 2013 are 35 and order issued in all 35 appeals.

4.7 Replies to questions asked in the parliament[Section 4(1)(d)(2)]

4.7.1 Details of questions asked and replies given

- Input for the Parliament Questions pertaining to CSIR and its Labs./Institutes are provided by the respective laboratories. The replies in respect of Unstarred Question are furnished by CSIR HQ in order to be laid before the Parliament. The replies in respect of Starred Question/ Supplementary Questions thereof are answered by the Hon'ble Minister in the respective house.

5. Information as may be prescribed

5.1 Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]:

5.1.1 Name & details of –

(a) Current CPIOs & FAAs,

➤ **Central Public Information Officer (Scientific and Technical Matters) w.e.f. 05.01.2022**

Dr. Raj Kumar Singh

Principal Scientist and CPIO (S&T)

CSIR-Indian Institute of Petroleum,

Mohkampur, Dehradun 248 005

Phone No. – 8909832703

Email – rksingh@iip.res.in

➤ **Central Public Information Officer (Administrative Matters) w.e.f. 05.01.2023**

Sh. C. A. Bodh

Administrative Officer & CPIO

CSIR-Indian Institute of Petroleum,

Mohkampur, Dehradun 248 005

Mobile No.–9056453493

Email – angdui.bodh@csir.res.in

➤ **First Appellate Authority w.e.f. 05.08.2020**

Shri Sudip Kumar Ganguly

Chief Scientist & Head, CMSD

CSIR-Indian Institute of Petroleum,

Mohkampur, Dehradun 248 005

Telephone – (O) 0135-2525937

Email – sganguly@iip.res.in

(b) Earlier CPIO & FAAs from 1.1.2015

| Sl. No. | Name & Designation | From | To |
|---------|---|------------|------------|
| ➤ | Central Public Information Officer (Admin.) | | |
| 1. | Sh Laxman Singh Negi | 01.01.2015 | 09.11.2015 |
| 2. | Smt Sushila Singhal | 10.11.2015 | 03.10.2016 |
| 3. | Sh Surender Kumar | 04.10.2016 | 28.12.2016 |
| 4. | Sh Jaswant Rai | 29.12.2016 | 31.01.2022 |
| 5. | Mrs. Purnima Arora | 15.02.2022 | 02.12.2022 |
| 6. | Sh Anjum Sharma | 06.12.2022 | 04.01.2023 |
| ➤ | Central Public Information Officer (S&T) | | |
| 1. | Sh Amar Kumar Jain | 15.04.2015 | 04.12.2016 |
| 2. | Dr Manoj Srivastava | 05.12.2016 | 14.04.2019 |
| 3. | Dr Shailendra Tripathi | 15.04.2019 | 31.12.2021 |
| ➤ | First Appellate Authority | | |
| 1. | Dr S M Nanoti | 01.01.2015 | 04.12.2016 |
| 2. | Shri Amar Kumar Jain | 05.12.2016 | 31.07.2020 |
| 3. | Dr S. K. Ganguly | 05.08.2020 | Till date |

5.1.2 Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out :

- Third Party Audit was carried out for the Yearly Transparency Audit by CSIR-HRDC, Ghaziabad.
- The Audit was carried out on 28.07.2023 after the submission of Proactive Disclosure by the institute on the CIC Portal.

AUDIT REPORT- Displayed on the website under RTI.

5.1.3 Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers :

- Not-Applicable

5.1.4 Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers:

- Not-Applicable

5.1.5 Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers:

- Fully-met (Work on the direction of CSIR HQ New Delhi)

Information Disclosed on own Initiative Year

6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information



6.1.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information

- Institute's website can be accessed to get information on various matters.

6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Pub.

6.2.1 Whether STQC certification obtained and its validity

- Yes. It was valid till 19/03/2020.

www.stqc.gov.in
www.terasoft.in

| | | |
|-------------------------------------|--|----------|
| Certificate Number:- | TERA/CDW/GIGW/_0200 | Rev: 1.0 |
| Type:- | GIGW 2009 - Production | |
| Testing Standards:- | GIGW 2009 Reference Standards | |
| Testing and Auditing Organization:- | TeraSoft Technologies | |
| Testing and Audit Methodology:- | GIGW 2009 Reference Standards Methodology | |
| Test /Audit Dates:- | 18-03-2019 / 19-03-2019 | |
| Testers Details:- | Pooja Shirsath | |
| Auditors Details:- | Parvina Jaju | |
| Certificate Issue Date:- | 10-03-2019 | |
| Certificate Validity:- | This certificate is valid till, no major changes are done in the server side code of the website or WQM or 1 year, whichever is earlier. | |
| URL:- | Indian Institute of Petroleum, Dehradun Government of India. | |
| Testing URL:- | http://www.iip.res.in/ | |
| Remarks:- | Mentioned testing URL has been checked while adhering to GIGW 2009 115 Mandatory standard points. | |
| Recommendations:- | <ul style="list-style-type: none"> All the points mentioned in WQM should be adhered and complied regularly. WQM details need to be updated regularly. | |

With Acknowledgement to use ITSI Certificate No. STQC/ITSI/802/2004/04 from STQC, Ministry, Government of India.

Not Applicable as per ITIL Certificate No. STQC/ITIL/02/2005/18 Issued STQC, MoIT, Government of India

Regards,
Rashmi J.
Quality Manager
TeraSoft Technologies-ITIL

Regards,
Ashutosh Landge
Head,
TeraSoft Technologies-ITIL

Shivanand, Vidyanagar, Sector Road, Ahmednagar, Maharashtra 414003
Phone: 0241-3421111 Email: sales@terasoft.in
TERA/GA038/GIGW CERT INT/P08/Issue 1.0/Rev 0

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4.5.5 Does the website show the certificate on the Website?

- Yes